



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 27, 2019**

Approved 9-10-19

11:30 AM - 12:50 PM

PLN-120

Present: Dabirian, Gradilla, Graewingholt, Matz, Stambough, Walker, Wood

Absent: Stohs, Walsh

I. CALL TO ORDER

Vice-chair Gradilla called the meeting to order at 11:32 am.

II. URGENT BUSINESS

- In response to the murder that happened last Monday, do we know how many cameras we have outside on our buildings for safety?
- Knowing there must have been some conflict between the co-workers, was it obvious? I know that one of our colleges, Engineering, and Computer Sciences, they always have problems over there; so how have we dealt with that? Did they know there was a problem between the co-workers and did they do anything about it? How do we deal with conflict between colleagues?
 - We do need to be better prepared, so these are things we could ask.
 - I don't know if they will give us the exact number of cameras for security purposes. Maybe we could see where areas that could use improved coverage are?
 - We have put a minimum number of cameras about two years ago.

Q: You mentioned we have a minimum amount of cameras, is there a mandatory standard?
A: No.
 - Right now we have a "cease and desist" from the union, so we cannot put any more cameras up at this point.
 - There is also the issue of collision. My car was hit in the faculty lot. If I had had an image of my car there, I would have gotten a reduction on my deductible.
 - The other thing that came up was people were concerned the way it played out in terms of the campus not getting information because Fullerton PD took over the case and the news media is where information was coming from and not through the university. Is this another example of the tension between the city and the campus?
 - We are asking VP Kim, the Chief of Police, and Sue Fisher to come to Thursday's Senate meeting, to go through the processes and the details to clarify what steps were taken and executed.
- VP Kim will also address issues on stack parking on Thursday.
- At some point, we need to talk about the shift in the rule that no longer allows students to shift majors until after classes start, that seems to create some problems.
 - Allowing them to change majors at orientations creates all sorts of havoc, but this creates a different kind of chaos. Not sure I understand the rationale for waiting for until the semester starts because I think they could probably start it August 1st which would be helpful because people could do it before classes began.

III. ANNOUNCEMENTS

- (Gradilla) We will have an update by next week's Exec meeting on the new HR hiring for faculty, which is a new CSU-wide system.

- (Dabirian) Digital signage has been installed throughout the campus. Titan Radio plays in the promenade and titan walk. There are digital tv's throughout CSUF, and we tried to make sure the volume is low, so they are not a distraction, however, we wanted to make sure if the blind students go close to the tv they could hear it. If the volume is too destructive for your area, let IT know, and we will lower it. The goal is to have just enough sound, so if someone goes next to the tv, they can hear it. We are also putting brail on the bottom of every one. We have installed two 85" large screens, one outside McCarthy Hall and one outside the Claves Performing Arts Center. Their directory maps have been installed throughout campus, and there will be six directory maps installed outdoors next week.
 - (Wood) I want a page to be able to put headshots of faculty and names and rotate.
 - (Dabirian) You can do that. We have content providers, your department needs to give Rommel Hidalgo the name of your content provider, and we will provide them with access and training, and they can put the data in themselves.
 - (Walker) Look at CSUF News, because they have generated RSS feeds for every college so that you can feed the news for your college onto your website, so you don't have to update that stuff.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes 8-20-19 (Draft)
M/S/P (Walker/Matz) Minutes passed.

V. CHAIR'S REPORT

No report.

VI. PROVOST REPORT - 12:30 PM

- The tentative date and time for WSCSU to meet with the Executive committee is October 2nd at 1:15 pm
- Working on the Department Personnel Standards and will notify departments who are not in compliance with UPS 210.000.

VII. STAFF REPORT

There are 111 people registered for the AA/AS Retreat.

VIII. UNFINISHED BUSINESS

- 7.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2019-2020
Emails have been sent out to faculty members for the remaining committee vacancies.

IX. NEW BUSINESS

- 9.1 UPS Documents for Review - 2019-20
9.2 Business for Academic Senate Committees

The executive committee reviewed the list of UPS documents that need to go to various committees for review to determine if amendments are required.

- (Stambough) What are some of the logistic items we have coming up for the committees? Is there anything in particular that we want some of the committees to look at that they might not have in the past?
- (Dabirian) One of the things we are doing, part of our goal this year is the automation of all forms with digital signatures. So if you have any forms or if you can identify things that you think need to change from a process perspective to automated, some of the committees can look at them and modify some of the forms. The Change of Major Form is one of those things we have to be doing, so we might as well get the Change of Major Form process done better if you are going to automate it.
- (Stambough) If we are going to have more community engagement, would it make sense for the University Advancement Committee look at putting up guidelines or have a UPS on department alumni board or external boards?

- (Stambough) One of the problems students is running into is there is a limit on no more than six units of internships that can go to your degree and they are wondering if it could be no more than six units can go to your major? If it could be part of your electives?
 - (Walker) We should have the Curriculum Committee look at that.
- (Walker) UPS 410.010 Independent Study should go to Curriculum Committee, not the Academic Standards Committee. UPS 300.018 Unauthorized Withdrawal – Issuance of WU Grade and UPS 300.023 Grade Changes should go to Academic Standards Committee

X. ADJOURNMENT

M/S/P (Dabirian/Matz) Meeting adjourned at 12:50 pm.