



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 13, 2021**

Approved 5-18-21

11:30 AM - 12:50 PM

ZOOM Meeting

Present: Dabirian, Gradilla, Kanel, Matz, Stambough, Stohs, Walsh, Walker, Wood

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

4.1 EC Minutes 4-6-21 - *forthcoming*

V. CHAIR'S REPORT

VI. STAFF REPORT

No report.

Q: (Gradilla) We had no adjunct faculty turn in a petition?

A: Yes, we had one petition turned in. The petition had ten signatures and was deemed ineligible because one of the signatures was from a faculty member whose teaching load changed them from the part-time constituency to the full-time constituency. We will have a special election for the two part-time Senate seats in fall 2021.

Q: (Dabirian) Could they do a write-in campaign?

A: (Staff) No, the recent change to the Academic Senate Bylaws prevents write-in campaigns.

Q: (Kanel) We cannot make an exception to allow the faculty member to get an additional signature?

A: (Stambough) No. They can run in the special election in the fall.

Q: (Walker) When did the person change constituencies from part-time to full-time?

A: (Staff) We don't know. We create the voting list from the information we receive from Human Resources.

(Walker) If they are appointed on a part-time contract, but for the semester they are full-time, we treat them as a part-timer. It seems like it's probably an issue associated with someone's workload bumping around. Because of the way we do this, we would have to go and look at what their fall appointment was.

Q: (Kanel) Do full-time lecturers that are hired under an agreement to be full-time lecturers vote for the part-time constituency?

A: (Walker) No, they vote for the full-time constituency.

- (Stambough) It is a strange practice that we have, that somebody can move just because they have an extra class. That has happened to people who had been Senators, and they were no longer eligible to be a Senator when they move to an extra class and moved up to 15 units.

Q: (Dabirian) Do we want to change our Bylaws and put a date on it saying that if your contract was awarded as "x," you are considered to be "x"?

A: (Walker) That's too hard for the staff to do.

- (Stambough) The result is we will have a special election at the beginning of the fall, and there will be no part-time Senator for a couple of meetings.

Q: (Kanel) I wonder why there aren't part-time faculty that want to run for the Senate? Some so many part-timers have been here 20, 30 years.

A: (Matz) We just had this conversation in our department meeting. Because it means zero when they go to evaluation, and they get nothing from it. They are working hard, they're running, freeway flying, and it's just not worth it.

- (Dabirian) There is no compensation, and they are just volunteering their work.
- (Stambough) We do give them a tiny monetary stipend, but it's not that much.
- (Kanel) When you are a full professor and are in the Senate, you don't get compensated.
 - (Dabirian) It counts for service.

VII. COMMITTEE LIAISON REPORTS

7.1 International Education Committee [Dabirian], W, 4-7-21, 11:00 AM - 12:00 PM, Zoom

A. Recent updates from the CO (Chris Swarat/Jack Hobson)

- CO has updated executive orders (now are referred to as policy)
- Executive orders are now policies.
- Changes in 1080 don't affect CSUF IP too much.
- Many countries are restricting international travel for students until 2022.
- Consular appointments are limited in many countries, particularly in China.
- The State Department may not issue visas for international students for limited in-person interactions.
- Some of our students in Myanmar are affected
- International student enrollment has been declining. Currently, 1244 enrolled students. This is less by 1000 from pre-pandemic numbers.
- The number of applicants is good but how many will successfully enroll is unknown.
- The Kuwaiti government-sponsored international program pipeline doesn't exist at the moment.

B. Virtual International Experiences Grant

- Two proposals have been submitted. Virtual London enrollment doesn't look good for April's course.
- Amir suggested doubling the grant and market the six proposals. Promote the winners to encourage more participation in the future. Virtual international experience will be a no-cost introduction to study abroad.
- Committee members reviewed the two submitted proposals. The committee approved the two proposals.
- The draft rubric was shared and reviewed by committee members: added sustainability and HIP impact to the rubric.

7.2 Faculty Development Center Board [Matz], F, 4-9-21, 9:30 - 11:00 AM, Zoom

1. Marketing campaign

- a. <http://www.it/titanware.com>
- b. Software
- c. Students have access to software programs

2. Research Week event

- a. Breakout rooms
- b. Review of grants
- c. Reimbursement will change from \$4747 release time to a \$6052 increase

3. Review of the grants and those funded

4. Mid-career faculty ideas discussion

5. Next meeting: May 14, 2021

- 7.3 Curriculum Committee [Gradilla], F, 4-9-21, 12:00 - 2:00 PM, Zoom
- UCC's main focus was to discuss what to do regarding teaching courses in languages other than English. Our presenters included James Hussar (MLL), Pablo Jasis (EDEL), and Julian Jefferies (READ).
 - James Hussar presented the concerns from MLL about having no formal process to guarantee quality control of the course and the instructor. Hussar laid out many scenarios of why we needed new procedures to evaluate non-English language courses. Pablo Jasis and Julian Jefferies discussed their experience teaching CSUF courses in other languages.
 - What became apparent in the presentations was that the fears and scenarios laid out by James Hussar have not played out thus far in the existing courses. Jasis and Jefferies demonstrated that the current process works. Jefferies showed that AP and Brent Foster helped him develop the 400-level two-part course, where the second course was in Spanish. The entire was transparent, open, and followed the current UPSs and were visible in Curriculumlog. Jefferies's chair, dean, and college curriculum committee approved the course knowing it was in Spanish.
 - The UCC decided no changes to UPSs were needed; instead, this initiative needs institutional support. Fred Kinney spoke to UTEP and UTRGV, who operate innovative curriculum policies, programs, and practices that bring bilingual and Spanish language courses across the curriculum.
 - The decision was to write a memo to Senate and the Provost to develop a similar support plan to help faculty serve diverse communities and their language needs.
- 7.4 Library Committee [Matz], M, 4-12-21, 11:00 AM - 12:00 PM, Zoom
1. Update on the OA Policy
 2. Update on the passing of UPS 508.000
 3. Dean's report
 - Faculty and staff return in June to prepare for the July opening
 - Application for two staff hires (would still be down one)
 4. PLN 130
 - Testing site for virtual testing
 - Lap tops provided for testing
 - Will be used when Senate is not in session
 5. IBI
 - Intellectual Black Innovation
 6. Purchase library furniture
 - Space for privacy
 7. Zoom room
 - Students & lecturers
 - Appropriate workplaces
 8. Will keep the Library speaker sessions virtual
 - Enrollment expanded; will keep the video films for one week
 9. New Business
 - Discussion on Curzon Library Survey Group
 10. Next meeting: May 3, 2021
- 7.5 Extension & International Programs Committee [Stohs], M, 4-12-21, 3:00 PM - 4:00 PM, Zoom
- No report submitted.
- 7.6 Faculty Research Policy Committee [Walker], F, 4-13-21, 9:00 - 10:00 AM, Zoom
- The committee will be voting via email on revisions to UPS 100.700 that put the centers/institutes under the purview of the Research Office.
 - The committee continued to work on the research survey.

Additional Liaison report:

- (Matz) I attended Commission for Senate University last weekend, and the Chancellor came and spoke to us. There is a cap on the salary where faculty cannot work more than 125 percent, and he is changing that. It has to go through some of the laws on it, but he is changing it to at least 130 percent. The rationale is we are losing people, good faculty are going to other areas to teach to make more money, and we should keep them here.

- The Commission on the Extended University Meeting changed the Prior Learning Credit to “CPL” Credit for Prior Learning. The Chancellor was there and spoke, but he wasn’t responsible for the name change; the Commission on Extended University was.
 - They talked about the optics of the returning student coming to campus and not seeing themselves in some of the posters and videos. We could probably make a better effort in the optics of having them part of some of the visuals we have around campus. They need to see themselves here. They need to feel a part of it, welcoming. They did a survey and found out of the students returning one out of three had a positive experience, so we need to do better with that.
 - They also talked about partnering with different employees, asking what their needs are, so they can start offering some classes to address some of the requests.
- (Wood) We have a faculty member who is giving a free Ted Talk. She specializes in self-care and well-being that is culturally appropriate. She has already done a Ted Talk, and they have invited her back. I wonder if this would be a good thing to reach out to Strat Comm and promote it with our faculty and students because it’s nice to see something like that coming from your community.

VIII. UNFINISHED BUSINESS

8.1 Revisions to UPS 330.164 Posthumous Degree and Recognition

1. Posthumous Degree Overview

The Executive Committee extensively discussed the proposed changes to this document.

- (Walker) Lines 5 - 8: replace with the wording “Students who, at the time of their death or before an illness or accident that leads to their death, were in good academic standing in a degree program should be awarded a posthumous degree by the President.”
 - (Kanel) Change the word “should” to “may.”
- (Stambough) This document will be added to the April 22 AS agenda as a new business item.

IX. NEW BUSINESS

9.1 Naming Opportunities - Discussion item

Hart Roussel and VP Saks joined the meeting to discuss the process of naming the Academic Senate Office Conference Room in PLN-120 in recognition and honor of Jack Bedell.

- (Hart Roussel) The amount that has been recommended for naming the conference room is \$10,000. This is consistent with the naming gift expectations for similar spaces within the Library. I have talked with Dean Bonney because it’s inside the Library, and she completely supports naming that space.

The funds raised for this could be allocated to an existing purpose within the Academic Senate, such as faculty awards, faculty development, or even a new initiative that the Academic Senate would like to develop. We could create a dedicated URL to direct people to give for this specific purpose, and we can track it that way.

Yesterday I proposed to the Emeriti Association Executive Committee that they consider putting forward an amount up to \$5,000 toward matching any gifts made by emeriti and faculty in honor and memory of Jack, which would go towards the naming opportunity well. They are going to consider that proposal at their executive committee meeting on Friday, April 16.

Q: (Stambough) Do we know of any other arrangements or giving instead of types of things the family wants?

A: (Dabirian) I heard from a family member that Jack wanted to donate to the Arboretum, which was very important to him.

- (VP Saks) I have not officially spoken to the family yet about what they want. I think it is essential we stay in touch with the family, so they know there is this energy to create something in his memory.
 - (Staff) I received some information the family is looking into getting a bench in the Arboretum.
 - (VP Saks) I would be happy to reach out to his family in the next day or so.
 - (Stambough) That would be good, and I don’t want to take away from anything they are doing.

Suggestions:

- (Gradilla) It would be neat if we had a mosaic image of Jack in the Senate Office, and we could all buy a square to make up the mosaic of Jack. That would be something creative and easier to conventionalize.

- (Dabirian) If we get the image, we could print it in Digital Print Services.
- (Matz) We thought it would be a lovely tribute to Jack and the Senate to have a gallery of pictures inside the Senate Office and maybe outside the Senate Office as well. The Senate Office is a vast area where we could do it with the wall space. We could have pictures of the different Executive Committee Teams and other momentous occasions where we honor the people, and we don't forget.
 - (Stambough) Something to tell the story of campus governance. One of the other benefits of that is Jack was a mentor to many people and was chair of the Senate seven times. If we have a grand re-opening and have in those black and whites some action shots that include Nancy, that would be a nice touch this year.
- (Dabirian) We could have donations go towards the Collegial Governance Award because we will name that after Jack. If we collect some money, it could go towards the whole package

Q: (Hart Roussel) Is that an existing award, or would it be something new?

A: (Matz) It is an existing award, but we will rename it the John W. "Jack" Bedell Collegial Governance Award.

Q: (Walker) Does that bend anybody's nose is a way that we want to rename the award after Jack?

A: (VP Saks) No, that is an Academic Senate award, so that is your call.

- (Walker) Let's put it on consent at the next Senate Meeting and change the UPS.
- (Stambough) I will write that up. When it gets to the consent item, I can mention the plan and the fundraising if we have the dedicated URL.

Q: (Stambough) Would it be set up with different options to give to? For example, they would provide the Arboretum, the Faculty Awards, or the Department of Sociology. There would be options for people to offer, and it would all add up, and once we hit \$10,000, the Senate Office room is renamed, and we could have a grand re-opening of the space in the fall.

A: (VP Saks) Yes, it could be set up with options to give. We would drop down where they could provide towards 1) Arboretum, 2) Faculty Awards, and 3) the Sociology Department.

Q: (Stambough) Eileen, is there a general fund in the Sociology Department?

A: (Walsh) We have scholarship funds after a couple of deceased faculty members, and those replenish.

- (Dabirian) Maybe we could have a scholarship under Jack's name if they want to do it.
- (Walsh) That is precisely what I am thinking, the Jack Bedell Scholarship. We could have whatever criteria the faculty want.
- (VP Saks) The challenge we have with those types of funded scholarships is either so low that you can't support it and award it, or it goes away. Maybe what we can do is look and see if there is a general account for the Sociology Department, and once we have the amount, we could move it to a scholarship if it's high enough, if folks are ok with that.
- (Walsh) What we've done with the other scholarships is usually they are set up as an endowment. Typically, it's been \$10,000, so the interest is awarded every year or every other year and not the principal.
- (VP Saks) At the beginning of this calendar year, the endowment minimum for scholarships moved from \$25,000 to \$35,000 after a task force was put together to look at it. We found that the interest earned off \$25,000 wasn't having as big of an impact as it relates to scholarships as what could happen for \$35,000.
- (Gradilla) Another thing we could do in fundraising in Jack's name, like a golf tournament or a miniature golf tournament, or a dog show, or something that could fund a lot of these initiatives.

9.2 AB 928 - Discussion item

- (Stambough) This is a follow-up on the proposed GE restart talk. I had a meeting with the President, Provost, and Amir, and we went through pitching the strategy of restarting, getting people thinking about it again before spring is up. We discussed having a fall retreat on this, with the idea the Legislative intrusions will be happening again, and this will come up again. When we did the fix for Area D, we said that take a comprehensive picture look at GE, so we follow up on our recommendation.

The goal would be to potentially invite Assemblyman Berman to come to talk with us after we narrow down the recommendations that come out of the retreat of what we want this to be.

If so, the first step is this semester to restart this in some people's minds as they leave off for summer. I talked with Merry Lynn Casem this morning. She is willing to do this as the chair of our GE Task Force beforehand. Some people have recommended Janna Kim do it along with Merri Lynn Casem. We have three meetings left this semester. This would be a five to ten-minute presentation, a little bit of feedback, and a directive for people to think about this and be ready to discuss it in the fall. Any recommendations of when that should be?

- (Dabirian) Maybe we can do this at the April 22 AS meeting and do a 20-minute follow-up discussion at the marathon meeting if we have time.

9.3 Revision to UPS 100.001 AS Bylaws

- (Stambough) This is a straightforward Bylaw revision, and it's the changing of an ex-officio.

Q: (Stambough) Do we send it with a first reading waiver? If so, it will be added to the agenda as a new business, with a first reading waiver.

A: (Dabirian) Yes, we should do it as a first reading waiver.

9.4 Diversity & Inclusion Committee Report on ASD 19-99

(Gradilla) This report was based on the request from the resolution where we asked different committees to do other things. The Diversity & Inclusion Committee worked on various fact-finding analyses to get information to:

- figure out what needed to be worked on,
- what has made progress,
- a follow-up to all the key initiatives that came out of some of those resolutions from the spring.

9.5 New UPS 100.XXX Diversity, Inclusion, Equity, and Social Justice at CSUF

- (Gradilla) The Diversity & Inclusion Committee Report inspired the shaping of the new UPS to figure out how we could create a document that would guide us in diversity and inclusion policies.

Q: (Stambough) Any questions about the UPS and how to present this? Do we have a short presentation on the report? Do we have the report submitted by the committee chair and liaison to be received by the Senate, then segue into how that lead to the UPS?

A: (Gradilla) I say a presentation. This would allow the entire Senate to see the work D&I has done and help frame from where the UPS document came.

- (Walker) It might also be fair to say it came out of the circumstances as well. We as a community must think about the way we are going to put our documents and our rules together and make a statement that we are going to be an inclusive and welcoming community. That statement is officially written as a policy that's passed by faculty and signed by the President. That is kind of the highest level of endorsement of a particular thing you can get in terms of shared governance.
- (Stambough) I don't want this to get lost at the marathon meeting, which means having it on April 22 AS agenda

9.6 Social Media Policy - *forthcoming*

X. ADJOURNMENT

M/S/P (Dabirian/Stohs) Meeting ended at 12:50 PM.