



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 20, 2021**

Approved 5-18-21

11:30 AM - 12:50 PM

ZOOM Meeting

Present: Dabirian, Gradilla, Kanel, Matz, Stambough, Stohs, Walsh, Walker, Wood

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- Some faculty in my department have written another statement about racial violence and how the university responds. Somebody said it could be a resolution and the Senate could pass it, so now they have collected all these signatures. My concern is we have lots of statements on this, I want to be respectful of the resolutions that have already been issued, and I want some help from a seasoned person. Part of it is about healing, and I think I need to work with Senator Kanel on this. Suppose we can meet and discuss outside of this meeting how to proceed with this. I have already told them to hold off until next year, and the Academic Senate is booked.

- Yes, we can look at the calendar and set something up after this meeting.

- The statewide Senate passed the Emeritus Resolution at its last meeting, and I was the one working on that. In addition to working on that, I surveyed all 23 campuses on if they had a policy if they had a revoke clause in it, and if they had another clause that if it did have revocation, they could do a petition on that.

It was written in very general terms so that each campus could add its specific criteria and benefits to the policy. Both Jack Bedell and Nancy Fitch started working on this about a year ago, but it never got to the Senate. It was recommended that VP Forges, Paul Miller, and myself work on it. We looked at it over the week, and we got together yesterday and talked about it.

One of the charges was if we could make this more inclusive and include staff and administrators, but when we started to work on it, we realized that was not going to work. Trying to service all three constituencies was very difficult. For example, they are looking at if you have tenure if you have scholarly teaching and service on our faculty policy. None of this applies to the staff and administrators, so we decided we would work on Jack and Nancy's policy for the faculty. VP Forges and Paul Miller will get together during the summer and work on the policy HR already has for staff. They are going to work on that policy and see does it advance to a UPS document.

For this document, we added the Emeritus/Emerita because we had done that with State, and we thought it was appropriate.

Many faculty members do not even know they can be nominated, so that VP Forges will put this as part of their exit interview and in one of the hiring documents, so they know they have that option at the end.

Suggestions:

- Line 43: add the wording "faculty will keep their existing email during the application process."
- Change "emeritus" to "emeritus/emerita" throughout the document.
- Line 69: add the wording "in consultation with the Executive Committee."
- Lines 56 - 65: add wording to that section that says any emeriti denied or revoked can be resubmitted to get the emeritus status in the following academic year.
- Lines 67 - 71: delete the appeals process.
- Add the document to the May 20 Academic Senate Marathon agenda.

The proposed changes will be made to the document, and it will be sent to the President before going to the Academic Senate for approval.

III. ANNOUNCEMENTS

- (Dabirian) We are changing Culturally Responsive Teaching (CRT) to Equitable Pedagogy Module (EPM) because we discovered CRT also stands for Critical Race Theory. We don't want people to mix them up. We will modify the PowerPoint to reflect the change. Also, we are not going to resolve it.

The Provost will let everyone know this is the first step in the process. I will talk about the module, Lisa Kirtman is coming to talk about the content and how the College of Education did it, and Kristin Stang will also join in the event questions are asked.

- (Gradilla) Can we also give Aitana Guia access to the AS meeting to discuss the proposed new UPS and the Diversity & Inclusion Committee?

IV. APPROVAL OF MINUTES

M/S/P (Walsh/Matz) Motion to approve the 4-6-21EC minutes. Minutes were approved.

4.1 EC Minutes 4-6-21

4.2 EC Minutes 4-13-21 - *forthcoming*

V. CHAIR'S REPORT

➤ I sent around the proposed ASI resolution, and I would love feedback on it. I have a follow-up meeting scheduled for the following Monday with Janica Torres, ASI Chief Diversity Officer, and Rebecca Dolhinow, Women and Gender Studies.

- (Dabirian) The resolution is too long. It has too many whereas. If they want to talk about mental health, that should be in another resolution that promotes mental health, which is different from policing. If they're going to do something, they have to look at what outcome they want to have and link it to our UPD—a lot of the things that go between our UPD and generalize policing, back and forth. There are good, whereas in the resolution they can use, we just need to guide them in the right direction.
- (Matz) There are several concerns I had. If you just took housing, are they saying they don't want the police to respond to the housing issues that come up? Some of them could be very dangerous. One statement said to divest from the UPD. What are they trying to say? Are they saying they don't want the police department? They only want them partially responding? I thought it was unclear what they were asking for.
- (Walsh) I think they need to stay away from taking money from the Police Department. I don't have any problem advocating for advising and mental health, but they have no insight or financial expertise to be making comments about the budget and things like extra help. Those are just fundamental ways people budget when you're dealing with a 24/7 operation.

Q: (Stohs) Are we seeing this because we are going to make comments to them?

A: (Stambough) These are comments to me because I am on the board, and I have to vote and represent the body. It's going before their Governance Committee on Thursday and then before the ASI Board at their next meeting. In here, there is an ask for our Senate to take up something similar as well. I told them it's not going to happen this year, we have three meetings left, and one is for the Fiscal State of the University.

- (Stohs) It went through my mind that the student Senators might try to make a last-minute resolution for the whole Senate, and it would get messy.

Q: (Stohs) Have they even talked to the Police Department about this? I think the police would give them some excellent advice regarding what could or could not be done, what makes sense, what doesn't make sense.

- (Kanel) My thoughts are that I am so happy the students are taking a proactive stance. I think they are modeling after us. We have been so bold on resolutions. I think they want their voice heard, and they are probably very BLM-oriented, which a lot of defunding the police is part of that. They might be mixing up the antiracist stance of the university with the BLM stance. I hate to do something to their spirit of wanting to be proactive politically and take a stand. I think they feel these resolutions are a way to do that, and we have been doing so many. How can we allow the students to feel like their voices matter? If we say no, it's like the adults tell them we are not mature enough or smart enough to do what we have been allowed to do. I don't like the term defund the police, maybe repurpose or refund the police because you are taking money away when you say defund. Do they mean defund it entirely or divert some of the funds elsewhere? This will be tricky, and maybe someone will have to work with them on some of the words.

- (Matz) We don't want to discourage their voice, but we need to encourage conversation with the police. Even when we write resolutions, we go to the area that will be affected the most. So, I think encouraging dialogue with the police would be helpful for them.
 - (Dabirian) I don't want them to write a resolution that goes against their spirit. I think helping them to write a better resolution is essential. We can mentor them. There is a Chief Advisory Board that we just created. How can we put that in the resolution, so the students have a better voice with the chief and the campus police?
 - (Walker) I hear them, and I understand this. I want to counsel them very strongly about picking an item that they could do something about. Them going after UPD and going after all the local county, state, and federal agencies, too, because they don't want us to have contracts with any of them either. I think the issue raised by this particular resolution is what do they want to accomplish? I imagine the CSU mandates that campuses have their police department are that the local agency will not. They don't want to have to police the campus. I don't want to work on a campus where we have to wait for hours to have the Fullerton Police Department show up. The other piece is they are talking about we need to change what our officers have on campus, but they go to the mutual aid of the other police in the city, Placentia, Brea, and Fullerton. I don't know what to make because all it sounds like is take everything away and give it to someone else.
 - (Kanel) I would hate ASI to present this on the Senate floor without full support from faculty and not pass or have an angry debate. I don't want people fighting over this. I hate to do that to students. I want them to feel like they are lifted, they are part of things, they are strong, they can do stuff, but they need a lot more guidance on this by experience faculty.
 - (Stambough) I will relay this when I have the meeting with them next Monday. I doubt if anything will come up today at ASI because I don't think the Governance Committee has looked at it yet.
- We are all set for this Thursday's AS meeting, and that's pretty much because we had so much held over from the last meeting, which was pretty much a memorial service. I will talk about the plan for the office when we get to the consent calendar item about renaming the award after Jack.
 - Following up on the meeting with University Advancement, everything we talked about is going through, and the site is up. Hopefully, we will get up to the \$10,000, and have we can have the grand reopening and rededication in the fall.

VI. PROVOST REPORT

- Q: (Kanel) I'm getting many questions from students and other faculty wondering about when they will know about classroom sizes. They ask how many people will be in a class, what's the set-up, are vaccines going to be required, are masks going to be required? I am telling them they have to be flexible, and we don't know exactly. Do you have any updates at all about anything?

A: (Provost) Yes. VP Oseguera and I will do a student forum with ASI leaders in a week, or two that I think will be helpful. I also thought it would be good to share some key facts and talking points with you. My take away from the last faculty forum and staff forum is there is a lot of information circulating, and I think that is good. There is a lot of circulating information specific to the health and safety guidelines at this moment or maybe three weeks ago. What would be good, if we were doing in Academic Affairs, was putting it in our heads what are the things that people need to hear that are true that we can say and start repeatedly saying that concern those of us who are now thinking about July, if you are staff or a 12-month chair, or maybe August.

I had a conversation with the deans yesterday and the AVPs today. I have outlined a document that I co-wrote with the deans about the things we know, and it was circulated with the leaders.

- (Wood) First thing, I put a link to the statement and support of vaccines. I know there are challenges and reasons why we might not want to distribute that out to the broader community, partly because of the political connection to vaccines. Still, internally, maybe it may be helpful.

The second thing, I am getting all kinds of comments, and I'm sure everyone else is too about what's Environmental Health, and Safety did. They are not doing all these things. I think two pieces of this are helpful, 1) campus is doing so much about this and feeling so much and expecting the community to know that and trust that, but I think it would be helpful to communicate more about all the things being done.

To the issues you raised about all the demands people have that aren't science-based, I agree that we need to educate. We need to provide the rationale because the demands, the complaints, and the feeling of unsafety will persist until we can counter them. We probably need to put together a FAQ with links to the article and source.

- (Gradilla) I think this is doable. I feel conflicted in wanting to support colleagues because they are in a panic, while at the same time, I would be hypocritical because I am sending my daughter to school in person at the end of this month. How am I sending her to school and I can't go to campus? I'm sure other faculty and staff are doing the same. I like Michelle's approach, and I think we need national data. I believe it is essential that we have evidence and we provide evidence, FAQ where people can find that data.
- Q: (Stohs) In terms of the testing that is needed every week, will the university provide that? Does the Federal Government fund it?

A: (Provost) We are looking at a vendor. The vendor would be providing the testing. It would be a charge, but we believe we could fund it under the CARES Act funding coming from the Federal Government.

- (Dabirian) The vendor also collects your proof of being vaccinated. Because of HIPPA, we need to be careful who does that. They will be set up on campus. The vendor will keep track of everything and let us know who is not in compliance. Those who are not in compliance cannot come to the campus, and we will contact the right person to make sure they are not on campus.
- Q: (Matz) How will they verify who has been vaccinated? We get a little card that doesn't look very authoritative, so would we have to get something from our doctor, or would the vaccine card suffice?

A: (Provost) This is what's great about having a vendor that can come and handle this for us. They will have a data management system they are going to use. We don't imagine you would need to go and get anything beyond what you have to get certified. The vendor is attached to the National Data System.

- (Dabirian) The vendor can verify if they need to. They will ask for you to upload your immunization card.
- (Matz) Since we have to wear masks, I think it would be great to have masks available with our Cal State Fullerton logo or initials on them.
- (Kanel) Can the masks be paper? Are they much easier to breathe through?
- (Dabirian) We will also have stations that will give out PPE's to students that need them.
- Q: (Walsh) The concerns students raise, and I don't have any way to answer. If there is testing done on campus, wouldn't it be a violation to signal a positive test, and how do you enforce their quarantine?

A: (Provost) We have a system right now when there is a positive notification. We have student-athletes. So, when these things happen, the information moves and moves confidentially. It gets to the student, triggers the quarantine process, and all the health and safety functions. So, it will be that same thing. It's not about public shaming, it's not about making this information publicly available, but it is about ensuring that you will be tested weekly if you haven't been vaccinated. If one of those tests comes up positive, the University process will go into motion so that whatever the health and safety guideline is, that's imposed. But probably most people will never know it occurs.

- (Walsh) Instructors would know if a student missed two weeks of class.
- (Provost) And that would trigger the note to the instructor in the process, probably Vincent Vigil's office would oversee. As we move forward, it could be different rules, but definitely, whatever the instructor needs to know will be managed by the Dean of Students.
- (Walker) We have had to sort this out already, and the process on campus does an excellent job of maintaining the confidentiality of the student and informing the right people. We need to get that out about people because they do not understand what they are right to know versus what they want to know. So, I think we are going to have to do some education on that.
- (Provost) Steve and I have had a conversation about maybe bringing that to a Senate meeting. I have three leadership teams in effect. I have the Deans, and we work on communication with the colleges. I have the AVPs with their units. I have you all, and you don't report to me, so you are not my leadership unit, but you're the campus leadership unit for faculty. If we can together have a conversation with the Senate that is focused on these points, it will be one of the times that faculty can express their fear in good company.

- (Dabirian) I think it would be great to put it on the Marathon meeting agenda, or we have the Electoral meeting, and we could do it at that meeting too.

VII. STAFF REPORT

Can everyone look at the committee interest spreadsheet and send us your recommendations via email. We need to start contacting faculty so we can get names on the Electoral meeting agenda.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Stambough], 4-13-21 1:00 - 2:15 PM, Zoom
- 8.2 University Advancement Committee [Matz], 4-14-21, 9:00 - 10:00 AM, Zoom
- Class Gift Fundraising
 - Discussion about the class gift
 - The website where all could vote
 - Hart Roussel discussed planned giving
 - Last year \$19M made commitments; usually, it is between \$5-6 M
 - Alumni engagement updates
 - Showcase for the College of the Arts
 - Busy with grad fest
 - Toast to the Grads
 - No May meeting because of finals and end of the semester
 - Next meeting – September 2021
 - Chair Tara Suwinyattichaiorn
- 8.3 Writing Proficiency Committee [Walsh], 4-16-21, 9:00 - 11:00 AM, Zoom
- Meeting called to order at 9:00
 - No student petitions to consider
 - Chair Kim inquired what to expect at the Senate. We walked through the process and told her she is not expected to speak unless asked. Patricia Perez will move the UPS, and Leslie Bruce will offer the second. They both were very involved in the proposed changes.
 - Just in case, Jana Kim will have a PowerPoint outlining the main points if asked (same as those pointed out in the memo to Steve Stambough).
- 8.4 Information Technology Committee [Wood], 4-16-21, 10:00 - 11:00 AM, Zoom
- Approved Minutes
 - Syllabus Template recommendation by Dr. Sam Stone
 - A sub-committee will review and report back to the IT committee
 - Vice-President of Information Technology Report
 - Titanware was introduced as Technology Eco-system for CSUF, <http://Titanware.fullerton.edu>
 - Laptop program for all students including Laptop Loaner (Laptop for student success)
 - IT will provide the student with Laptop specification for all majors and colleges
 - Web Committee Report, suggestion that UPS 103.105 be reviewed
 - Continuing Business
 - ATI Resolution passed to ATI Steering Committee
 - Faculty Dashboard-Question for Joe Luzzi re incorporating Zoom attendance
 - Online Task Force Report
 - Subcommittee Report on UPS 411.104. Presented draft for the committee to review. Concerns: requirements for faculty to teach online and faculty workload issues
 - IP Policy

- New Business
 - Find key people in the college willing to be a sounding board for new canvas users
 - Senate Exec has requested the committee review UPS 103.004
- 8.5 Faculty Affairs Committee [Kanel], 4-16-21, 10:00 AM - 12:00 PM, Zoom
- FAC met today with a quorum.
 - Approved UPS 265.000 with minor revisions (technicalities) suggested by our own Senator Walker.
 - Elected a new co-chair Christy Sher for AY 21/22.
 - Reviewed UPS 210.001.
 - Reviewed UPS 210.002.
 - The chair described the outcome of the Senate vote on the evaluation of lecturers. Next year, FAC may work on this document incorporating senate suggestions re: range elevations and criteria for lecturers other than SOQ and grade distributions.
- 8.6 Academic Standards Committee [Kanel], W, 4-16-21, 1:00 - 2:00 PM, Zoom
- ASC met 4/16/21 with a quorum.
 - Su Swarat was a guest speaker going over the GPA of students during the pandemic.
 - Will deal with declaring cr/NC, withdrawal deadlines next meeting. Will elect new chair next meeting.
 - I will get the honorary degree UPS done next meeting to get it on the Senate agenda for the marathon meeting.
- 8.7 Planning, Resource, Budget Committee [Walker], 4-16-21, 1:00 - 2:30 PM, Zoom
- The chair called the meeting to order at 1:00.
 - Chair Zarate used her prerogative to change the order of today's presentations.
 - Greg Saks presented a PowerPoint on the comprehensive capital campaign.
 - The only question was: "what is the estimated percentage breakdown for donations between research (including endowed chairs), facilities, and student support." Those are not currently available.
 - Kathrine Powers presented the information on the formation of the School OF Accountancy. The committee gave their approval for the school unanimously.
 - Vince Vigil and Kevin Thomas gave their PowerPoint presentation on CAPS mental health services.
- 8.8 Graduate Education Committee [Wood], 4-16-21, 2:00 - 4:00 PM, Zoom
- Call to order
 - Announcements
 - Dr. Elaine Frey: Encouraged support of Titan Grad Slam, 4/23/21.
 - Next year, there will be themed on-campus housing for graduate students, with dedicated floors set aside for grads. Please encourage interested grad students to apply for campus housing.
 - Graduate applications are about 19% higher, admits are 24% higher, and the number of accepted offers is 27% higher compared to this time last year.
 - Discussion - Elaine Frey/Sam Stone
 - TDA updates and implementation (Frey): TDA updates and implementation (Frey): It's coming with 17 departments going online in fall 2021 and all other departments having their TDA online by spring 2022; need to match in Catalog and TDA. There will be a communication of how to change the TDA, as there will no longer be a paper trail.
 - Feedback on thesis awards and support (Frey): This year, no Giles Award; the pool of money for theses awards; discussion of including all culminating graduate work for award consideration and using funds to support research for theses/dissertations/DNP projects.
 - Graduate class size/FTES for grad students (Filowitz): Discussed ways to work with Extended Ed and HHS.
 - New Business
 - Election of 21-22 Committee Chair; the current chair will send an email eliciting interest for election next month.

- Old Business
 - Graduate Writing Form—Reviewed previous draft. Elaine, Sam, and Penny will meet for final review and send it to the committee to consider a vote at the next meeting.
 - Student Success Survey—Elaine to send out for final comments.
 - Information about graduate students receiving veteran benefits. Elaine met with Vet Benefits to review criteria; not forbidden for 400 units but need to have a rate of pursuit to degree; encourage students to contact VA office for guidance for benefits and required study progress.

IX. NEW BUSINESS

9.1 Committee Interest - AY 2021-22

9.2 Revisions to UPS 265.000 Grant-Related/Specially-Funded Instructional Faculty Appointment

X. ADJOURNMENT

M/S/P (Dabirian/Walsh) Meeting ended at 12:55 PM.