



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MAY 18, 2021**

Approved 7-27-21

11:30 AM - 12:50 PM

ZOOM Meeting

Present: Dabirian, Gradilla, Kanel, Matz, Milligan, Stambough, Walsh, Walker, Wood

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

(Dabirian) We raised about \$8,900 for Jack Bedell's memorial fund. We need about \$10,000 for the renaming and about \$2,000 for a bench in the Arboretum. Collectively, Greg said as long as we get close to those amounts, we will be doing both. I reached out to Emeriti because they said they were going to match as much as they could. Paul Miller will hopefully get back to me this week with an update on that. I talked to the President, and the goal is to have an event sometime in October honoring Jack.

IV. APPROVAL OF MINUTES

M/S/P (Walsh/Wood) Motion to approve minutes. Minutes were approved.

- 4.1 EC Minutes 4-13-21
- 4.2 EC Minutes 4-20-21
- 4.3 EC Minutes 4-27-21
- 4.4 EC Minutes 5-4-21
- 4.5 EC Minutes 5-11-21

V. CHAIR'S REPORT

No report.

VI. PROVOST REPORT

Q: (Provost) RTP was interesting this year, and I learned a lot. I knew that we have departments that have criteria that you can't get the highest evaluation in teaching if you don't stay within a grade disbursement band that is artificially low that I find troubling. Would anyone like to help me understand that?

- (Kanel) We made a change to that and took that out of the document for RTP.
- (Walker) This is a remnant of people thinking that the grade distribution somehow indicates how rigorous the faculty member is when it means many things.
- (Wood) It comes from a desire to have comparable rigor across a department so that you don't have tenure-track more rigorous and maybe lecturers less rigorous or vice versa. It's not a good approach for many reasons, but it's harder to assess rigor by just looking at teaching materials.
- (Stambough) There will be departments and colleges that put it in there because there's no prohibition on doing that.

Q: (Provost) Can any of us make a prohibition not to do this?

Q: (Kanel) If that is not in UPS 210.000, then how does someone's DPS put something in that is prohibited in UPS 210.000?

A: (Stambough) If it's not strictly prohibited, then it can be added in.

- (Kanel) I believe we prohibited it this year.

- (Walker) There are two issues here. There's a procedural issue of making the DPS null and void, and that should only happen when those standards are not in compliance with UPS 210.002. It is technically not prohibited; it only says that you have to use multiple lines of evidence. So, those could stay based on the current revision of UPS 210.002 as long as they said we'll look at assignments.
- (Provost) My takeaway is that it is in the UPS; however, this is not a best practice, but because it also says as long as you use something else, there's no actual enforcement for how great of an impact the grade distribution is having.

Q: (Kanel) Can we change that then in the UPSs and say they will not be used as a determination of rigor and Then take it out of Interfolio?

A: (Walker) I agree with them being included in the file as something that can be looked at. I disagree with them being used as a measure of academic rigor.

It was agreed that Senator Walker would edit UPS 210.002 and UPS 210.070 and email the Executive Committee and the Provost with the final documents for Senate approval at the May 20th AS Marathon meeting.

VII. STAFF REPORT

No staff report.

VIII. COMMITTEE LIAISON REPORTS

8.1 Diversity & Inclusion Committee [Gradilla], T, 5-11-21, 1:00 - 2:00 PM, Zoom

- The committee took a moment to give themselves high fives.
- Updates were given on UPS 210.001. There were also working updates on support for BIPOC faculty, a name change of the committee,
- Progress on UPS 210.002 was made. For next year, the committee will review UPS 210.000, UPS 211.000, and UPS 260.102.
- No chair was selected. The committee also endorsed the idea that this committee in the future will need to meet for two hours per meeting and that the new chair needs assigned time to do the work of the committee efficiently.
- Other goals are to have more campus-wide diversity work or efforts check-in and update the committee. The committee was surprised that there is a Native American initiative on campus and no one on the committee was aware of it.

8.2 Internships & Service Learning Committee [Walsh], W, 5-12-21, 9:00 - 10:00 AM, Zoom

- Minutes of March and April were approved
- On the motion (Patton) and second (Charles), John Haan elected Chair for AY 21/22
- With Haan abstaining
- Committee reviewed the definition of "service-learning, community engagement" in the most cited scholarly literature. We agreed that the definition conflated the two in contrast to the direction from our Chancellor's office. Dawn will locate the most recent directives on distinguishing the two for schedule purposes, and we will adopt them.
- Committee reviewed the draft annual report

8.3 Assessment & Educational Effectiveness Committee [Walsh], W, 5-12-21, 1:00 - 2:15 PM, Zoom

- Committee unanimously approved minutes for April with no changes.
- Ioakim Boutakidis elected chair for AY 21/22. He made two priorities for next year: a better marshaling of existing data for decision-making; a severe look at how we know what students learn? He wants a heavy focus on those two issues or does not want to Chair the committee.
- The chair reported on her conversations with the Library Dean Bonney and FDC Director Bowers.
 - The Dean is interested in having a lunch talk focused on assessment. The committee will work on a topic and a panel to discuss best practices and answer questions about assessing challenging learning objectives such as DEI.

- FDC is willing to discuss offering a workshop or seminar on how to incorporate assessment into individual classes. (disclosure: I had to step away as the city inspector had found a problem this morning with the new gas line; he summoned the contractor back, and I went out to see what steps were needed for final sign off)
 - The committee was continuing a discussion of verifying validity in assessment as well as reliability.
- 8.4 Writing Proficiency Committee [Walsh], F, 5-14-21, 9:00 AM - 11:00 AM, Zoom
- The committee discussed how to promote the assessment of writing for anti-racism
 - Good idea to collect resources in one place and make them available to faculty
 - This is a good resource from CoJet: <http://hss.fullerton.edu/cojet/resources/>
 - This is a good resource from Colorado: <https://wac.colostate.edu/books/perspectives/inoue/>
 - Committee reviewed an appeal from an electrical engineering student wanting credit for a one-unit lab course at Cal Poly Pomona. Denied.
 - Committee elected Teeanna Rizkallah as incoming Chair
- 8.5 Faculty Development Center Board [Matz], F, 5-14-21, 9:30 AM - 11:00 AM, Zoom
- Went over 2021-2022 priorities:
 - Discussed the newest training for peer observations to make this a much more formal process for use in RTP since SOQS will now have limits
 - Mid-career faculty support
 - Lecturer programs
 - RTP reviewer support
 - DEI work support
 - Ethnic studies faculty support
 - Grief/loss support
 - Trauma-informed pedagogy
 - How to look for symptoms in students
 - Research support continue networks
 - COTA support
 - Kristy Forsgren will be the Chair next AY
- 8.6 Campus Facilities & Beautification Committee [Dabirian], F, 5-14-21, 11:00 AM - 12:00 PM, Zoom
- Dean Dale Merrill came to the meeting and said:
 - The CoTA is open to exploring to showcase arts
 - Paintings and creation of murals is a possibility
 - Many of the art on campus was purchased by the Art Alliance
 - Maintenance needs and integration of the artwork
 - The committee recommended a COVID 19 memorial art installation in the memorial grove.
 - Campus Updates
 - Outdoor furniture considerations
 - Different furniture and shades are considered for other locations
 - Working with IT on WiFi installations
 - Planned to complete by fall 2021
 - Chair election is postponed to fall

Additional comments:

(Amir): We don't have anyone to chair the committee next year. Deepak was doing a great job, and he will be on sabbatical in the Spring. I suggested that he could chair in the Fall, and then hopefully, someone will volunteer for the next semester. I'll also share the plans with you for all of the outdoor spaces that are being planned.

8.7 Academic Standards Committee [Kanel], F, 5-14-21, 1:00 - 2:00 PM, Zoom

- Will choose chair at the start of next year since no one has volunteered to serve.
- Conferring the Honorary Degree UPS 106.000 was discussed: Who should serve on this committee?
 - Committee would like to add: a student representative selected by ASI, VP of Advancement or designee, only one former Chair of the senate, two faculty appointed by the executive committee
 - Unclear why need two former Chairs of the senate, and it was felt having faculty would be good.
 - I looked at the criteria for an honorary degree, and it's about contributions and moral character, as well as achievements.
 - Having the former senate chair and the two faculty be from different colleges might help guide contributions to various fields.
 - ASC approved the revised document without dissent.
- Reviewed registration options, when can students declare CR/NC, and timing of Withdrawals Pandemic timelines was changed, but how do we want to proceed moving forward?
- Rob Bodeen is adamant against extending the timeline for CR NC moving forward. Students use the extension to maintain Suma awards.
- Most on the committee do not want to extend deadlines moving forward.
- Revisited Withdrawals: encourage students to get medical notes for emotional issues, then it goes to medical withdrawal, and faculty won't have to decide
- Faculty might need more training on when to approve withdrawals. Consistency among faculty would be good to look at.
- I recommend that we be cautious not to be too rigid as it might have an unfair disadvantage toward nontraditional students. Keep in mind DEI issues.
- Some of us just feel that if a student wants out, let them out. But best to go medical withdrawal since it doesn't count against them.
- But overall, the current policies are acceptable, with most agreeing with current deadlines. I will keep an eye on the effects on various student populations.

8.8 Planning, Resource & Budget Committee [Walker], F, 5-14-21, 1:00 - 2:30 PM, Zoom

- We reviewed the draft PRBC memo, which was approved after Senator Dabirian tried to adjourn the meeting early. Senator Dabirian did adjourn our meeting once we finally ended (early!).

IX. UNFINISHED BUSINESS

9.1 Committee Interest - AY 2021-22

The Executive Committee discussed some of the vacant seats on various committees and made suggestions. Emails will be sent out to faculty asking them to serve with the hope of having their terms approved on the consent calendar for the May 20th Electoral AS meeting. The Executive Committee also discussed having Leslie Bruce fill both an Ex Officio seat and the Humanities seat as a Senator on the University Writing Proficiency Committee. They agreed that was not possible. This is the only standing committee that doesn't have a Senator serving on it. Mara will send an email out to Senators asking one of them to serve on this committee.

X. NEW BUSINESS

10.1 PRBC New Program Proposals – Spring 2021

- (Stambough) This item will be added to the AS agenda as a consent calendar item.

10.2 Resolution in Commendation of Dean Laurie Rodes

- (Stambough) This document will be read at the May 20th AS Marathon meeting as a time certain.

10.3 Resolution in Commendation of Dean Morteza Rahmatian

- (Stambough) This document will be read at the May 20th AS Marathon meeting as a time certain.

- 10.4 Resolution in Commendation of Vice President Danny Kim – *forthcoming*
- (Dabirian) I am still working on the final document and will email it to you all for approval soon.
- 10.5 Resolution in Commendation of Senator Mark Hoven Stohs
- (Stambough) This document will be read at the May 20th AS Marathon meeting as a time certain.
- 10.6 Revisions to UPS 210.002 - Tenure and Promotion
- (Stambough) This document is on the May 20th AS Marathon agenda as a new business item.
 - (Walker) Line 214: change “is” to “shall be.”
- 10.7 Revision to UPS 100.001 - Academic Senate Bylaws
- (Stambough) This item will be moved on the May 20th AS Marathon agenda from a new business item to a consent calendar item. It will be noted on the revised agenda that by having this approved on the consent calendar, the first reading will be waived.
- 10.8 Revisions to UPS 100.700 - Formation and Review of Campus Centers and Institutes
- (Stambough) This document is on the May 20th AS Marathon agenda as a new business item.
- 10.9 Revisions to UPS 106.000 - Campus Selection Committee for Conferring the Honorary Degree
- (Stambough) This document is on the May 20th AS Marathon agenda as a new business item.
 - (Stambough) Line 28: change “Emeritus” to “Emeriti” in both places.
- 10.10 Resolution in Support of Addressing Community Mental Health in Post-Pandemic Campus Re-Entry
- This item was added to the agenda at the beginning of the meeting. The Executive Committee gave suggestions for revisions to the document. Senator Wood will share the recommendations with the faculty who wrote the resolution and also share the document with the Provost before providing a final version for Senate approval. The document will be read at the May 20th AS Marathon meeting as an urgent business item.

XI. ADJOURNMENT

M/S/P (Dabirian/Walker) Meeting ended at 1:05 PM.