



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 12, 2021**

Approved 10-26-21

11:30 AM - 12:50 PM

LH-702

Present: Barros, Casem, Dabirian, Gradilla, Matz, Milligan, Sheehan, Stambough, Walsh

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- We need to finalize names for the HHD Dean search. There are eight departments and we need to get as much representation on the committee as possible.

Exec reviewed the list of names from the department of faculty who either completed the form and volunteered to serve or was nominated by a colleague. An email will be sent out to faculty asking them to serve and once we receive an acceptance, the faculty member's name will be added to the consent calendar at the next Academic Senate meeting.

- We had two faculty decline to serve on the ad hoc committee for the Electrical Engineering and Computer Engineering restructure.

Exec reviewed the list of names again. An email will be sent out to faculty asking them to serve and once we receive an acceptance, the faculty member's name will be added to the consent calendar at the next Academic Senate meeting.

III. ANNOUNCEMENTS

- (Gradilla) Thank you to everyone who participated in the AA/AS Retreat. We received a lot of good information from the breakout rooms and we will be getting help from Estella's office to synthesize the material.

IV. APPROVAL OF MINUTES

- 5.1 EC Minutes 9-28-21 - *forthcoming*
- 5.2 EC Minutes 10-5-21 - *forthcoming*

V. CHAIR'S REPORT

Thanks to everybody who was involved with the AA/AS Retreat. Once we get the synthesized information from the Vice Provost I will bring it here so we can go through it and make it an agenda items so we can figure out what things we could send off to committee, what kind of recommendation we can get into action items and the UPS documents.

Thanks to Alexandro for running the AS meeting on Thursday.

VI. PROVOST REPORT

- Great job on the AA/AS Retreat.
- Sometime in the next couple of days, Dean Oseguera and I will be notifying our undergraduate students that although they had about sixty percent of their classes in person, this fall that is shifting to 80 percent and that means they are not going to have an online schedule. We realized that nobody has told to students, so some of them who are totally online are just thinking they are going to be totally online or if they had one or two classes, they think that will happen, but we are cutting that by half, so that is not going to be able to happen. So, eighty percent will be in person and twenty percent will be either hybrid or online in the spring.

That's our actual loaded schedule as a result of what the Senate did allowing those courses in the pipeline that the deans wanted to shift. We went from eight percent, which we were approved for, to twenty percent.

Q: (Gradilla) We were dealing with the vaccine issue, of the unvaccinated or those who didn't want too, choosing 100 percent virtual. Is this going to impact them?

A: (Provost) Yes. Students who are currently 100 percent virtual, many of them have been able to self-attest and say they won't come to campus. But this is also a separate messaging to that group so they know that was fall, and now that you are going to be here in spring we will follow the same mandate that is in place for everyone.

VII. STAFF REPORT

The announcement will be going out Friday for the next special election. If you have any part-time faculty you think would like to run, encourage them to get a petition so we can fill the two vacant part-time seats.

- (Dabirian) I will reach out to Peggy Shoar.
- (Stambough) I reached out to Monisha "Moe" Miller to see if she could find somebody.

Q: (Casem) You indicated that there is a stipend for the part-time Senators, what's the amount they receive?

A: (Stambough) Yes, they receive \$750 a semester.

Q: (Dabirian) Do we say that? Do they know that?

A: (Stambough) I mentioned it when I wrote to Moe to see if she could find somebody.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stambough], T, 10-5-21, 1:15 - 3:45 PM, TSU Legislative Chambers

ASI met on October 5, 2021. The Board heard reports from President Virjee and from VP Coley and his team. Some questions were raised about future parking and also about vaccines. The board then heard, received, and approved the annual audit. The Board heard reports from the Executive committee about upcoming events.

8.2 International Education Committee [Barros], W, 10-6-21, 11:00 AM - 12:00 PM, THall 1424/Zoom

No report submitted.

8.3 General Education Committee [Walsh], F, 10-8-21, 2:00 - 4:00 PM, Zoom

No report submitted.

8.4 Library Committee [Matz], M, 10-11-21, 11:00 AM - 12:00 PM, PLS-260C/Zoom

- Eight in attendance; five on Zoom
- Discussion, survey and vote on meetings
 - Result: all meeting forward will be in-person
- A library tour was schedule for this meeting, but with only three in attendance (the Dean as one of the attendees), it was cancelled until next meeting
- Dean's Report:
 - Library services were through the summer; Fresno is always open, never closes, and Fullerton was the first out of the campuses to open as the staff had a soft opening in July
 - 10,000 students average each day seeking Library services
 - Noon-time talks, filled schedule in record time. It has become a weekly event rather than the few times a year that they were offered
 - A second Special Collection person has been added
 - Crowd Funding campaign is beginning
 - Exam Central provides students with the opportunity to take their exams in the Library that makes it easier to facilitate for faculty
- Open Access – discussed at our next meeting after Chair Akciz meets with key people
- Future Items:
 - Library liaisons work with departments as to available resources, what needs have not been met; changes that have occurred since the last review that need more attention
 - Wish list

- Lastly, the Patrons of the Library has a fund to support efforts on campus. Their funds have gone lately to the archives and special collections; it is hopeful that we will be able to bring back faculty funding for research.
- 8.5 Extension & International Programs Committee [Dabirian], M, 10-11-21, 3:00 - 4:00 PM, THall 1424/Zoom
No report submitted.
- 8.6 Faculty Research Policy Committee [Sheehan], T, 10-12-21, 9:00 - 10:00 AM, Zoom
- Continued Business:
"Resources and issues with the research culture and productivity in our campus".
 - Discussion item:
 1. Update on the status of the survey administered during summer and fall 2021
100 more faculty responded since survey was sent out again. Allowed people to not respond to certain questions (in order to allow them to not put in identifying information). 112 people did not report. Highest number of responses from humanities and social sciences.
 2. Arrange for data analyses and presentation
Committee will have someone from IRB help with data analysis.
Discussed the difficult question of how do we find "intangibles"?
 - New Business:
Revision of the UPS 630.000 (Policy to Investigate Instances of Possible Research Misconduct)

Richard Parry taking the lead on this. Two documents available online from Office of Research and Sponsored Projects – made modifications to the PDF, submitted that. Worked on wording in introduction. Probably going to be able to finish by next meeting.

Additional report:

(Dabirian) I will be going to the UCC meeting on October 22nd to get input from the committee on UPS 411.104. I would like the committee to receive the current policy, I do not want to show them the new policy that IT did because it's not ready. I will tell them at the meeting the three things the IT Committee worked on.

Q: (Walsh) On the new policy, is it going to differentiate between the hybrid and completely online in terms of the Curriculog process?

A: (Dabirian) I will talk with James Hussar about that.

IX. UNFINISHED BUSINESS

- 9.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2021-2022

X. NEW BUSINESS

- 10.1 Faculty Workload (Discussion item)

1. ASD 20-14 Resolution on Faculty Workload: Policy and Procedures EPR 76-36

- (Stambough) This is probably a discussion to have with the Provost when she joins the meeting.
- (Matz) We need to work on this to become more reasonable. We need to be more realistic on what we are asking our faculty to do.
- (Sheehan) The problem is funding. How do we bring equity across colleges? There is a disparity across colleges when so much is relied upon funds. It's not that people don't want to do this, they don't have the resources or haven't figured out a way to properly allocate the resources.
- (Provost) I just came from looking at the pool of candidates for the AVP Budget and Planning. We did a first round and now we are doing the second round. There are such good candidates and I'm so excited. This is a way of saying in my view, what we need as a first step, a person who is a skilled manager and forecaster, who knows how to look at a system like we have and then show us where we are, what some of the impact of where we are, and what happens if we do something different. What are the unintended consequences of change A, B, or C. I am excited that we are going to have someone onboard to help us with academic planning.

10.2 AA/AS Spring Retreat - GE (Discussion item)

(Stambough) We need to see who is interested in working on the retreat and the AB 928 rule. AB 928 is going to change GE quite a bit, it will probably shrink the lower division GE.

10.3 CSUF Resolution on Course Retirements for AY 21-22

- (Stambough) delete lines 21-22.

This document is ready to be sent out for Thursday's AS meeting.

10.4 Revisions to UPS 100.000 - Academic Senate Constitution

This document will be added to the October 28th AS agenda as a first reading item.

10.5 Committee Task Force

- (Stambough) The Constitution Committee is recommending a resolution for a task force to look at the Senate Committees structure/membership and to also look at what is the purpose of the Senate and our committees.
- (Matz) It would be interesting to know how many students sit on the committees. At the State meeting, the Extended Exec Committee was encouraging more interaction with our students because they feel the three Assembly Bills that were signed by the Governor that faculty has had little input and we need to be more aggressively active and promoting relationships with the people who are making the decisions. They also said we need to be more in line with the students because the students have a big advantage and a big effect on the bills that are being passed too.
- (Dabirian) I agree that having the students at the meetings would be great, but they are really busy and they don't show up. It would be great if we could get at the committee chairs meet with the ASI Board or ASI Executive Leadership to make a connection and let them know all the things the committees are working on.
- (Matz) If we are offering a stipend for our part-time faculty, why don't we offer something to students? Maybe something monetary or maybe not, but something to encourage their participation because their voices are critical.
- (Gradilla) What has helped Diversity & Inclusion is that their ASI Chief Diversity Officer is the person, so she is always there. If we thought about PRBC, having their ASI VP of Finance on the committee. I think we need to leverage their board to do it as opposed to their blind trust in random students who they may or may not know. Some of the students may not have any connection to ASI, they are just doing it because they want to volunteer, but they don't realize the commitment needed. And the ASI Board folks are already being paid a stipend and if we divvied up their board, we would have more student voice and buy in.
- (Dabirian) I attend the ASI Board meeting via zoom, we can send our committee chairs the ASI agenda and the zoom link. If there is a topic that matters to our committee chair or the UPS, the chair could listen to the ASI meeting to hear what the students are talking about.
- (Sheehan) I agree it would be great to incentivize the students to sit on the committees with some sort of stipend or compensation, maybe even a certificate.
 - (Martz) Maybe we could take care of one of their fees they pay.
 - (Dabirian) Even if you give them a \$10 voucher to the TSU, they will show up.
 - (Dabirian) The most valuable for students is if you buy their parking. We could buy their parking for the semester following their service on the committee.
- (Stambough) I will take these suggestions back to the Constitution Committee.

10.6 Revisions to UPS 100.001 - Academic Senate Bylaws

This document will be added to the October 28th AS agenda as a first reading item.

XI. ADJOURNMENT

M/S/P (Dabirian/Gradilla) Meeting ended at 12:55 pm.