



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 19, 2021**

Approved 11-2-21

11:30 AM - 12:50 PM

LH-702

Present: Barros, Casem, Dabirian, Gradilla, Matz, Milligan, Sheehan, Stambough, Walsh

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

The Executive Committee discussed the possibility of a resolution on workload or workbook assignments.

III. ANNOUNCEMENTS

- (Milligan) The School of Business has decided that the online classes have to come on campus to take their exams in person. That seems counterproductive to me when you have students who have signed up for an online class, but you bring them on campus two to three times a semester to take exams.

Q: (Casem) I thought there was a rule that you couldn't do that?

A: (Stambough) Yes, that was mentioned recently.

- (Dabirian) That has changed, this semester we are telling them they have to do exams remotely.
- (Milligan) I'm talking about next semester. The School of Business is saying in spring the students have to come onto campus to take exams.
- (Dabirian) I will talk to them again. The Chancellor's memo stated of they were in a fully online schedule, they are not required to come on campus. If someone doesn't get the vaccine and they are taking an online schedule, we were told by the Chancellor's office we cannot punish the student if they attest they are not coming to campus.
- (Milligan) They said this came from a meeting with the Provost and the department chairs for the School of Business. But if you sign up for an online class, it is counterproductive to say you are in an online class but you have to come to campus two or three times a semester to take exams. So, either we are online or not online.
- (Stambough) Apparently there was a lot of discussion on the online policy at Thursday's AS meeting and that's one of the distinctions in it. In Section E, Online Instruction with Required Course Meetings, it mentions tests and, orientation as a reason why. I don't know how those classes are actually classified or advertised. Are they advertised as fully online or online with required meetings?
- (Dabirian) There is a new code in the class schedule that says online class with examinations on campus.
- (Casem) Well as long as students know what they are signing up for.
- (Dabirian) Well students in College of Business do not have that choice and the policy doesn't restrict them, because it's still going to be under the twenty percent so they are considered to be fully online.
- (Stambough) At least during the transitional part of this, that has been waived, so they have to this semester. In the future semesters it depends on the way the course was approved and the way the course was advertised as. But with the college, they don't allow any of the fully online, correct?
- (Dabirian) They actually passed a college senate resolution saying all the fully online classes have to have exams on campus.
- (Stambough) That's a college thing, as long as we allow for it in the policy, the discretion is on the department or college.
- (Dabirian) For the benefit of the students, this is something for UCC to consider putting into our policy.
- (Stambough) Right now our policy does not override with the college is doing, but our policy is being revised.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes 9-28-21 - *forthcoming*
- 4.2 EC Minutes 10-5-21 - *forthcoming*
- 4.3 EC Minutes 10-12-21 - *forthcoming*

V. CHAIR'S REPORT

The Dean of Extension and Associate Vice President for International Programs and the Dean of Health and Human Development searches will be starting their process.

VI. STAFF REPORT

- We reviewed three applications for the John W. "Jack" Bedell Faculty Leadership in Collegial Governance Award.
- The notice went for the call for nominations for the L. Donald Shields Excellence in Scholarship & Creativity Award went out on Monday. Deadline to submit nominations is November 1, 2021.
- A revised special election notice went out Monday to remove the Faculty Research Committee from the election. The Dean of Communications informed us that Jiwoo Park was not tenure. Also, Reyes Fidalgo informed us she was stepping down from the Senate, so we added the Humanities constituency seat to the revised notice. As of this morning, no one has requested a petition for the vacant Senate seats.

VII. COMMITTEE LIAISON REPORTS

- 7.1 Internships & Service Learning Committee [Walsh], W, 10-13-21, 9:00 - 10:00 AM, Zoom
 - Chair Haan called the meeting to order at 9:04 with a quorum.
 - Minutes from September will be postponed until November meeting.
 - Liaison Walsh reported on the referral to the Constitution Committee regarding the recommendation to revise the mission of this committee to include all HIPs. Since the Constitution Committee has decided to review all committees for missions, it may be some time before this committee has a new HIPs mission.
 - The committee reviewed and discussed how to communicate again to FAC that service learning should be included and recognized in department personnel standards and in UPS 210.000.
 - Dawn provided an overview of CICE for new members.
 - Robert provided an overview on service learning.
- 7.2 University Advancement Committee [Matz], W, 10-13-21, 9:00 - 10:00 AM, CP-810/Zoom
 - The meeting was held virtual.
 - The Social media policy (UPS 103.005 World Wide Web Policy) was passed with a few edits. It is being sent to Senate Exec.
 - a. A question about a link that defines (officially recognized CSU Fullerton social media accounts) was raised. It will be discussed at Exec.
 - UPS 100.300 (Policy and Procedures for Naming of Facilities, Properties, Colleges, Schools, and Academic Entities) is waiting for the Chancellor's Office input on this.
 - Reports:
 - a. Review of Fundraising Numbers
 - b. CSFPF and Endowment Discussion
 - c. Titan Promenade Tribute Campaign
 - d. Alumni Engagement Update
- 7.3 Writing Proficiency Committee [Walsh], F, 10-15-21, 9:00 AM - 11:00 AM, Zoom
 - Teeana called meeting to order at 9:05 without a quorum. By 9:15 there was a quorum.
 - Committee unanimously approved minutes of September meeting with no corrections.
 - Elaine Fry mentioned that the CO is considering elimination of a Graduate Writing exam. This brought forward a series of concerns about whether the undergrad writing requirement will be in jeopardy.

- The committee considered two student petitions.
 - a. Approved one from the English Department that the Chair Mexal certified as equivalent to Engl 307.
 - b. Disapproved the Business student petition.
- Considered a course approval for COMM course which was rejected for not meeting the 60% rule for written assignments. Returned to department for minor revisions.
- Considered another course as “writing intensive.” Sent back to department for minor changes to meet requirements of UPS.

7.4 Faculty Affairs Committee [Barros], F, 10-15-21, 10:00 AM - 12:00 PM, PLS-299/Zoom

- The committee met on October 15. There was quorum. About half of the members attended in person and the others attended via ZOOM. FAC met in a new room (PLS-299 instead of PLS-256) which improved the hybrid experience.
- FAC made considerable progress on UPS 210.001 but has not yet finished. The issues that were object of significant discussion in the previous meeting (Oct 1) have apparently been resolved. It appears that language will regarding the role of the chair in checking if the PAF is complete will be softened. It also appears that language to increase the max word count on narratives will be included (from 1000 words to 1500 words). Another major point of discussion was the separation of the evaluation and recommendation, specially related to the role of department chairs. Currently, chairs first issue an evaluation, then review the evaluation and recommendation from the DPC, then issue a recommendation. According to Ed Collom this violates CBA because it allows the chair to evaluate twice (the first evaluation after reviewing the PAF and the second evaluation after seeing the DPC’s evaluation and recommendation). The proposal being discussed would maintain the role of the DPC as is, followed by a rebuttal period. After that rebuttal period, the chair would see the PAF, the DPC’s recommendation/evaluation and rebuttal, and issue a combined recommendation/evaluation, followed by another rebuttal period.

7.5 Academic Standards Committee [Casem], F, 10-15-21, 1:00 - 2:00 PM, Zoom

- The meeting started at 1pm with quorum.
- Primary business of the meeting was consideration of revisions to UPS 300.030 on Academic Appeals.
- As currently written, the UPS can be viewed as creating barriers to students’ ability to pursue appeals of charges of academic dishonesty or arbitrary and capricious behavior based on unequal power dynamics between students, instructors, department/division chairs, and associate deans. The goal of the committee is to address this imbalance.
- The committee began revising the language of the UPS as regards Academic Dishonesty
- The committee would like to propose the creation of a Student Ombudsperson as part of the Student Success Centers in each college. The ombudsperson job could be part of the duties assigned to the retention specialist(s).
 - The Student Success Ombudsperson would serve as a neutral third party to assist and guide students through the appeals process
 - Use of the existing retention specialists would address the concern about unequal power dynamics in the existing appeals process
 - Expansion of these duties will require some additional training for these individuals
- The committee will continue to address the language of the UPS at their next meeting.

7.6 Planning, Resource & Budget Committee [Barros for Stambough], F, 10-15-21, 1:00 - 2:30 PM PLN-130

No report submitted.

VIII. UNFINISHED BUSINESS

8.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2021-2022

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member’s name will be added to the consent calendar at the next Academic Senate meeting.

IX. NEW BUSINESS

9.1 AA/AS Spring Retreat - GE (Discussion item)

(Stambough) Two things, who is interested in helping me with the planning of the retreat and what points and what do we want to get out of the retreat?

- (Walsh) It may be premature, but we do need a conversation about the number of units we think is appropriate for GE. We are way over anything UC would have, upper division and lower.
- (Dabirian) If someone can do homework on what the top liberal arts schools GE packages look like.
- (Gradilla) The impact that AB 928 will have. Last week I was on a new statewide transfer degree committee meeting between the CC and the Cal States and the CC person said they were told that Oral Communications is going away to accommodate the new law because the UC's don't have it.
- (Stambough) I heard that Oral Comm and Life Long Learning is going away.
- (Dabirian) Isn't that one of the Golden Four?
- (Gradilla) Alison Wrynn is telling folks on the Cal State side they are looking into counting the new High School Ethnic Studies requirement as a way of counting them.
- (Walsh) One thing that is a missing link is we really don't have a strong connection between faculty and the Senate and the Government Relations person.
 - (Stambough) I am arranging for Alba and Annie to come into a Senate meeting to do a presentation on what they do here.
- (Stambough) I was told that the CSU and possible individual campuses would have more flexibility on the upper division GE.

Volunteers:

Merri Lynn Casem and Eileen Walsh

9.2 Committee Task Force

(Stambough) Once we get this from the Constitution Committee we will discuss this.

9.3 Revisions to UPS 230.100 - University Employees and Student Elections

This document will be added to the October 28th AS agenda as a new business item.

9.4 Revisions to UPS 103.005 - World Wide Web Policy

- (Dabirian) World wide web is different than social media, the accounts are different. One is about content the other about policy and compliance. I brought up to University Advancement, VP Saks, and The Cabinet was most of the institutions have a social media policy that is a university policy, not a senate policy, because it goes beyond the Senate.

The President asked if we could create a directive that guides the social media. We could also include it in our policy, but I would say let's wait for that to come out. A lot of institutions have social media policies, do we want to have one or do we want to put it someplace else? From an academic perspective we may still need our policy because what happens if a department wants to have a policy, the students want to use it instead of conveying. I would encourage waiting until a university policy comes out, then we will link ours to it.

Q: (Stambough) Are they creating one?

A: (Dabirian) The President said he was going to ask VP Saks and the University Council to look into this. So, I would say let's wait to see where this goes. If it doesn't go any where add social media to the title and add a section for social media to the bottom of the document.

- (Stambough) I think it's misunderstood a little bit in that it's not just a Strategic Communications thing and it's kind of gets misplaced under Advancement. This is how departments are increasingly communicating with their students. So, in terms of there being a purpose for the Academic Senate to have a policy on this, is to help guide departments on that. Its how we are going to recruit students, how we are going to maintain that.
- (Dabirian) What I recommend is once theirs comes out, then we will write ours that will refer to theirs for the does and don'ts and then talk about guidelines internal to the academic side of things. I don't know what committee we would want to look at it.

- (Matz) I think it should be an IT policy, so maybe we should send it to the IT Committee.
- (Stambough) I will send a note to the IT Committee and talk with President Virjee at our next meeting.

X. ADJOURNMENT

M/S/P (Dabirian/Gradilla) Meeting ended at 12:50 pm.