



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 24, 2021**

Approved 9-7-21

11:30 AM - 12:50 PM

LH-702

Present: Barros, Casem, Dabirian, Gradilla, Matz, Milligan, Sheehan, Stambough, Walsh

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

Q: Since the vaccine was just approved for regular use yesterday, is there going to be any adjustment in the timeline the campus sent out in terms of the students.

A: No. The Chancellor's office superseded and made it mandatory without having Pfizer approved, so September 30th is still our deadline.

One item of urgent business that was floating around was the temporary adjustment to the 80/20 rule. We need to get a resolution drafted for Thursday's AS meeting.

Q: Is everyone ok with doing a temporary waiver to increase it to 30 percent, which is roughly five weeks?

A: Yes

III. ANNOUNCEMENTS

No announcements

IV. TIME APPROXIMATE

11:35 AM - 11:40 AM

Subject: Senate Office

Presenter: Dean Bonney

I talked with Chair Stambough over the summer and one of the things I wanted to make stronger was the connection between the Academic Senate and the Library creating centers for conversation and intellectual discourse on the campus. I want to do whatever we can to make this a stronger, tighter relationship. I will probably pop into Executive Committee meetings occasionally to see how you are doing and how the space gets changed.

Also, if you have not been to the 4th and 5th floors on the south tower, the space is gorgeous. The windows that were cut out really transformed the space. I am happy that we are beginning to get the furniture in that we got from the CARES dollars. If you go to the 3rd floor on the north tower, you will see Brodies, which are seating pods for the students. In the next couple weeks we have something coming in that sort of look like phone booths, they have power and data possibilities so that students can use those for zoom meetings. They will be mostly in the south tower on the 4th and 5th floors. Eventually we will have four mini conference rooms that will accommodate four people.

Q: (Sheehan) Do students sign up for the Brodies?

A: (Dean Bonney) No, right now it's first come, first served.

Q: (Casem) My question is about the testing center set-up. As I understood the email, it's staff with people who are overseeing people taking exams on computers?

A: (Dean Bonney) The way it's supposed to work is the students will leave all their belongings in a locker outside the testing room. Then they are going to get a laptop, and the only thing they can do on the laptop is access Canvas.

- (Dabirian) The goal is the person issuing out the laptop is not going to get into confrontation with the student, they are there just to give them the laptop and assist them if the laptop doesn't work. The room is being taped, so if a faculty member thinks there was irregularity from the test, we can send them the tape to review.

V. APPROVAL OF MINUTES

M/S/P (Matz/Casem) Motion to approve both sets of minutes. Motion approved.

4.1 EC Minutes 7-27-21 (Draft)

4.2 EC Minutes 8-10-21 (Draft)

VI. CHAIR'S REPORT

- Update: AA/AS fall retreat planning meeting

Vice President Gradilla gave an update of the outline for the retreat from the planning committee.

VII. PROVOST REPORT - 12:30 PM

The Provost gave Exec an overview of her principles and things that are appearing as priorities. As an example, now that we have the first cohort who will graduate in 2025 we want to focus on accomplishments beyond the metrics. To that end, what is transformational? Vice Provost Zarate has met with Deans to discuss and will meet with Exec, if you like. The Provost also gave an outline of how Academic Affairs will set priorities for both carry-over funds and the Mackenzie Scott donation will be allocated within the division.

VIII. STAFF REPORT

- Reminder to submit your liaison reports after your committee meetings. You can send either a brief paragraph or bullet points from the meeting.
- Executive Committee will be taking photos immediately after the August 26th Academic Senate meeting.

IX. UNFINISHED BUSINESS

9.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2021-2022

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 26, 2021 Academic Senate meeting.

X. NEW BUSINESS

10.1 Resolution of Support for Departments Updating Department Personnel Standards (DPS)

(Stambough) Line 19: change UPS 210.020 to UPS 210.002

This document will be on the September 26th AS agenda for Senate approval.

10.2 Revisions to UPS 103.005 - World Wide Web Policy

(Stambough) This UPS is for social media, to remind departments what Strat Comm wants them to do with their social media, which is not have accounts that go unwatched. If you have an additional comments on this document send them to myself or Irene, the liaison for the University Advancement Committee.

10.3 Reimagining PRBC: UPS 100.201 - Planning and Budget Process

XI. ADJOURNMENT

M/S/P (Matz/Casem) Meeting ended at 12:55 pm.