



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
SEPTEMBER 7, 2021**

Approved 9-14-21

11:30 AM - 12:50 PM

LH-702

Present: Barros, Casem, Dabirian, Gradilla, Matz, Milligan, Sheehan, Stambough, Walsh

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

It's not urgent, but I think we need to put residency on our list to discuss. With a lot of students leaving the state during Covid, it's going to get really messy. We have a grad student who is a California resident, but because her parents live in Arizona, they are trying to deny her residency. She has her own apartment, her vehicle is registered in California, but because she is listed on her parent's taxes, she has to pay out of state tuition.

III. ANNOUNCEMENTS

- (Stambough) We have convocation on Thursday, September 9th at Meng Hall.
- (Stambough) We have the President's event with ASI at El Dorado Ranch Wednesday evening.
- (Dabirian) From the IT perspective, everything is going well. We are giving out as docking stations to everyone and I don't see any issues. We had issues with Wi-Fi the first week, second week things was better. It was a nationwide problem with the vendor we are using.

IV. APPROVAL OF MINUTES

M/S/P (Matz/Dabirian) Motion to approve the minutes. Motion approved.

4.1 EC Minutes 8-24-21 (Draft)

V. CHAIR'S REPORT

- As part of the charges I sent an inquiry to the committee chairs to report back on how the logistics of the meeting are going. There is one committee that is meeting totally virtually and other committees have been doing hybrid meetings. As liaisons, when you go to the committee meetings, make a mental note and be ready to discuss what's worked and what hasn't worked. What's been optimal, what's been sub-optimal? Anything that has been gained by the mixed modalities or anything that might have been lost by that as well. We will do a discussion assessment of what things will be like going forward after this semester.
- In regards to the Master Plan, there is a lot of stuff coming down the pike, AB 927 and AB 928 are part of that and these two things are going to have pretty big implications in terms of the CSU's. AB 928 will have a lot of implications in terms of our curriculum.

Take a look at the overall ASCSU report and other things we see coming out to try and get a handle on what might be coming down the pike, so if there is a way to kind of nudge it in a different direction, maybe we could do that as a campus or a system or at least be prepared to handle the things that are coming down. AB 927 has the potential to increase the number of bachelor degrees offered at community colleges.

- (Casem) We are uniquely positioned, relative to community colleges and the UC's, to provide research and scholarly engagement, creative activities, the Arts, every aspect of our college to the undergraduate population. The UC's are great for advanced degrees. The community colleges are great, but they don't have the resources that we do.

- (Stambough) Maybe we need to make the affirmative case for that.
- (Walsh) I thought their emphasis on the financial aid shortage was huge. The fact that students pay a lot more than just tuition and the fact that we really ought to think about one set of GE. From a student, a parent, and a tax payer perspective, it make sense that the GE be the same for the community college, CSU's, and UC's.

VI. PROVOST REPORT - 12:30 PM

The Provost joined the meeting and continued with the discussion regarding the fall retreat.

VII. STAFF REPORT

- We have a special election on the way. Petitions are due Monday, September 13th. We have had petitions picked up for the following seats:
 - Admin: 2 petitions picked up
 - SOC SCI: 1 petition picked up
 - Part-Time: no petitions picked up

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Stambough], T, 8-24-21, 1:15 - 3:45 PM, Zoom

The ASI Board met with a short agenda on August 24th, 2021. After a short presentation of some free TSU safe activities to welcome people back like the Bowling Alley and an upcoming concert, the ASI Board approved the calendar for the upcoming year, confirmed Commission leaders for the year, and heard reports from the Executive officers. Much of the discussion was about re-entry issues.

8.2 Diversity & Inclusion Committee [Gradilla], T, 8-24-21, 1:00 - 2:00 PM, PLS-260C/Zoom

- The D&I committee selected Becky Dolhinow as the new chair.
- D&I will be on zoom for the semester with those of us on campus meeting in a conference room.
- I read the email Steve sent to Senator Valencia and me in terms of senate goals for the committee.
- Becky led a discussion regarding which UPS policies will take priority.
- The committee is considering a bylaws change to have two meetings a month for one hour or one meeting a month for two hours.

8.3 Campus Facilities & Beautification Committee [Dabirian], F, 8-27-21, 11:00 AM - 12:00 PM, LH-702/Zoom

We had Quorum

Chair Election

Chair: Deepak Sharma (by acclamation)

Facilities Reports

- Housing - Phase 4 - Moving forward
- Baseball / Softball renovations - Moving forward - December
- Olympic pool - work is progressing - March
- McCarthy Hall 2nd Floor
- VA - Design Phase

Return to Campus

- There is a lot of stress and anxiety campus-wide
- Inquiry about outdoor space for teaching

8.4 International Education Committee [Barros], W, 9-1-21, 11:00 AM - 12:00 PM, THall/Zoom

- There was a quorum. Six members attended in person and 6 members attended via Zoom.
- The committee agreed that a hybrid format would be used for fall 2021 and if issues came up the committee would discuss the possibility of change.
- Minutes from the May 5, 2021, meeting were approved.
- The chair, April Bullock, shared the results/progress of the Virtual International Education grants and Jack Hobson, Senior Director of the Global Titans Centers, shared updates on the numbers in-coming and out-going students, faculty international travel and plans for study abroad.

8.5 Information Technology Committee [Dabirian], F, 9-3-21, 10:00 - 11:00 AM, LH-702/Zoom

Approval of the Minutes from the previous Meeting

Meeting minutes approved unanimously

Vice-President of Information Technology Report:

IT update presentation was shared, including the welcome back video

Online Task Force Reports – Subcommittee Report on UPS 411.104

Chuck – Recommends there should be some steps made towards a certification before someone is asked to teach online courses. He asked the committee members to get familiar with the UPS 411.104 document and come prepared to discuss putting together a proposal to the Senate. This will be a priority for the next meeting.

8.6 Faculty Affairs Committee [Barros], F, 9-3-21, 10:00 AM - 12:00 PM, MH-141/Zoom

No report submitted.

8.7 Planning, Resource, & Budget Committee [Stambough], F, 9-3-21, 1:00 - 2:30 PM, CP-1060/Zoom

- There was a quorum. About half of the participants were via zoom and the other half in-person. There were some technical glitches to begin the meeting.
- The calendar for future meetings was approved.
- The committee discussed changes to the annual schedule to move the PRBC report to earlier in the cycle to be aligned with the actual budget timeline from the state and the Chancellor's Office. Changes to UPS 100.201 were considered including a requirement for Divisions to specifically report short and long term priorities. It was also reinforced that PRBC would have a summer role with a potential sub-committee to work over the summer concerning the May revise.
- President Virjee gave an update and annual preview to the committee about getting information from Divisions about priorities with a goal towards building towards a Master plan and identifying what we learned from the past couple of years and reviewing all of it through a diversity and equity lens.

8.8 Graduate Education Committee [Sheehan], F, 9-3-21, 2:00 - 4:00 PM, MH-141/Zoom

- Discussion of Committee Purpose: The Graduate Education Committee investigates problems related to Graduate Education and reviews/proposes/recommends policy to the Senate.
- Committee members represent Colleges on campus.
- Assistant Vice President of Graduate Studies, Elaine Frey, provided information about the change of language from academic probation to academic notice; an update on Titan Degree Audit (TDA), and the current status of Graduate Writing Assessment Requirement (GWAR).
- Committee established a protocol to review the UPS.
 - 1st Read: Overview and information about the UPS
 - 2nd Read: Suggestions/Revisions on documents to be discussed by the Committee.
 - 3rd Read: Approve revision/rescission/reaffirmation
- [UPS 270.103](#) and [UPS 410.106](#) (1st Read)
- Committee members were asked to bring GEC UPS questions back to their colleges/departments for feedback. Questions are linked on the UPS Google Docs [UPS 270.103](#) and [UPS 410.106](#). 2nd read of these two UPS will be on the agenda for 10/1
- This is Grad Ed series (we will start to collect short video snapshots of our Grad Ed students)
Sample: [Larika Clark \(COE/EDD\)](#)
- The committee approved future meetings dates to be held via Zoom for remainder of AY.

8.9 Student Academic Life Committee [Milligan], R, 9-7-21, 9:00 - 10:00 AM, MH-141/Zoom

There were 5 members in person and 7 members on Zoom.

Approval of the Minutes from the Previous Meeting

There was a quorum. Meeting minutes approved unanimously.

New Business

- Committee agreed to read about SALC in the UPS 100.001, page 23. This will be reviewed next meeting.
- SALC approved holding the fall semester meeting in-person and on Zoom.

- The Academic Senate has asked SALC to review UPS 230.100 (University Employees & Student Elections). The committee has asked Senator Milligan to find out from the Academic Senate, exactly what does the Senate want the committee to look at? This has been put on the agenda for next month.
- Committee discussed the report requested by the Academic Senate on the state of student academic life on campus during virtual environment pivoting back to campus life. This will be discussed further next meeting. One of the SALC committee members, talked about the CSUF Student Success Teas Fall Mini-Retreat, as a way to communicate with students about being back on campus.

IX. UNFINISHED BUSINESS

9.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2021-2022

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the September 23, 2021 Academic Senate meeting.

X. NEW BUSINESS

10.1 Reimagining PRBC: UPS 100.201 - Planning and Budget Process

- (Stambough) PRBC met and there is going to be a change in the timeline because often times we would have our priorities in so late, they would not be priorities. Initially we tried to time the PRBC recommendation to be able to include information about the May Revise, but it has been several years since the May Revise has come in on time for PRBC to be able to do anything. The idea was to do it earlier because our priorities and what should be funded, shouldn't necessarily be based upon the May Revise. So, if the budget that comes in May, or the proposed budget is radically different, they would have something to work off of and they could go back and either revise it or provide other types of feedback or input to the President as a committee.

There were also thought of potentially having a couple of members of PRBC work through different parts of the summer or at least be on call during the summer, so when issues come up there can be some work or feedback from PRBC.

- (Dabirian) Is it possible that we get a stipend for the chair of PRBC for two meetings in the summer? Then the chair of PRBC would interface with the Executive Committee in the summer to provide input. We could set that in the Bylaws to make this a routine thing.

10.2 SOQ Task Force

- (Stambough) We need to put the task force report on the website and reconstitute the committee. We will ask the members to continue to serve another term if they are available.
- (Dabirian) I think we should add Sue Swarat as an ex-officio to provide data analytics with the committee.

10.3 Search Planning

(Stambough) Thank you for your suggestions for the search committee for the AVP of Extension and International Programs. We will be sending out invitations to faculty to serve.

We have a few searches coming up, so think about suggestions for the following:

- College of Health and Human Development
- AVP Student Success
- VP Admin and Finance
- Some avp positions in Student Affairs

10.4 AA/AS Spring Retreat Planning

Executive Committee discussed various outline/topics to cover in the fall 2021 retreat.

There was also discussion that one of the outcomes from the fall retreat would be a list of suggestions that would go to AS committees for UPS updates. And maybe having a non-exhausted list of UPS documents that we know need a second look.

XI. ADJOURNMENT

M/S/P (Dabirian/Walsh) Meeting ended at 12:55 pm.