



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 11, 2022**

Approved 11-1-22

11:30 AM - 12:50 PM

PLN-120

Present: Barros, Casem, Dabirian, Jarvis Kanel, Milligan, Self, Shepard, Walsh, Wood

Absent: Stambough

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- I received an email to change my password, which I did, but apparently it was before October 1st, so I have to change my password again.
 - There was a lot of people who changed their password, so IT is working on giving a grace period for a week or two before October.

Q: Is there any information about the departure of the Registrar?

A: No

Q: There has been no official information shared with you as Senate Chair?

A: No.

- They should have let you know.
- They should have sent an email to campus. In the future, anything that impacts the academic side, it should go out campus wide.

Q: Are we going to talk about AB 928?

A: Yes. There was a discussion in the GE Committee

- Exec had an extensive discussion on the three options the CSU campuses were given to respond:
 - a. Support the ICAS Cal-GETC proposal (June 2022).
 - b. Recommend specific changes that satisfy the requirements of AB 928, with rationale, or
 - c. Unable to come to a consensus
 - There will also be a discussion Thursday at the Senate. That discussion will start with what the proposal is.

Q: Can someone put a PowerPoint together for the Senate discussion?

A: Yes

Suggestion:

Form a GE Task Force to look at reducing the territorial aspects and looking at what our campus native GE is.

- The D&I Committee have a resolution that's in the works that started last year with students' unhappiness with the UPD and their desire to defund the police. So, they are bringing it up again.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes 9-20-22 - *forthcoming*
- 4.2 EC Minutes 9-27-22 - *forthcoming*
- 4.3 EC Minutes 10-4-22 - *forthcoming*

V. CHAIR'S REPORT

- The new ASC, Cierra Chahyaddie will be starting on October 17th.
 - (Barros) We can do a box lunch to welcome Cierra.

VI. PROVOST REPORT – 12:30 PM

No report.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Walsh], T, 10-4-22, 1:15 PM - 3:45 PM, TSU Legislative Chambers
No report.
- 8.2 Diversity & Inclusion Committee [Casem], T, 10-4-22, 1:00 - 2:00 PM, PLS-360
 - Quorum was present.
 - The committee received an update on anti-black racism and concerns of the Black Student Union.
 - There was a question about the timeline for the Equitable Pedagogy Module 2.0 and a discussion of the search for the Chief of Police.
 - I provided the committee with the feedback from our meeting regarding changes to the draft of UPS 100.006.
 - The committee is waiting for data to continue work on revisions to UPS 260.102 on sabbaticals (are sabbaticals being awarded in an equitable fashion?).
 - Nick Henning and Mei Malone presented a draft Resolution on defunding the UPD – more accurately disinvesting in police and reinvesting in mental health. This will be something heading to us soon.
- 8.3 International Education Committee [Barros], W, 10-5-22, 11:00 AM - 12:00 PM, Zoom
 - There was quorum.
 - Following member announcements, John Beisner discussed the status of on-going international programs.
 - In the previous meeting Dean Leahy had informally discussed some of her activities and committed to a more formal presentation to the committee. In this meeting she delivered that presentation. She has mentioned that her office lost considerable amount of personnel (around 26 people) due the reduced international activity during the pandemic. Her office is in a “rebuilding stage”. She is currently searching for a Director of International Programs and Outreach. This position was recategorized at a lower level (Adm 2 vs. Add 3) since it has a narrower portfolio. She plans to hire an associate dean and then a director of student experiences. She also discussed her short-term strategy for reemergence.
 - The committee’s chair shared the results of a 2019 survey about students’ study abroad interest and perceived barriers to study abroad. Discussion about the need to share this presentation at colleges and departments and discuss with colleges and departments how the new summer course funding model might impact study abroad demand.
- 8.4 Information Technology Committee [Self], F, 10-7-22, 10:00 - 11:00 AM, LH-702
 - Quorum was met.
 - We decided to have the remaining of the meetings this semester via Zoom.

- Amir presented IT report
 - Every employee needs to change passwords in October
 - Tech Day was very successful; we may need to move to TSU next year
 - There will be webinars on cyber security on 10/14, 10/21, and 10/31
 - Zoom Telephony is coming
 - CSUF will have site license of Respondus Lockdown Browser
- As new business, we discussed a possibility of securing a web-based syllabus template generator Concourse for CSUF. Strengths of Concourse are:
 - Can convert everything into accessible format, including tables
 - You can generate reports (useful for dept chair, Institutional Effectiveness, etc.)
 - Any items such as course schedule and learning goals can be brought in from the system
 - You can export different parts as needed
 - Integrates automatically to Canvas
 - Every department can have unique template
- As a pilot program, one department will be chosen from each college and implement Concourse in the spring 2023 semester. IT committee member should reach out to the Dean and seek potential department that can participate in the pilot program. There will be a demo of Concourse at the 11/4 meeting.

8.5 Faculty Affairs Committee [Kanel], F, 10-7-22, 10:00 AM - 12:00 PM, PLS-240

- Quorum met oct. 7, 22
- UPS 211.100 Appointment of Chairs/Vice Chairs was discussed and revised. The newly revised UPS was approved by the end of the meeting after thorough discussion. Below are the primary areas of revision:
 1. Deans shall “administer” the process of electing a new chair with no bias. (this was deemed important so as not to bias faculty toward or against anyone).
 2. Deleted the paragraph about outside searches and created a very succinct, shortened version. Big discussion about outside search related to the college having opening for a new faculty person as chairs need to be a faculty member in some department.
 3. Removed the sentence about Department selection being ignored if President wishes to appoint a chair different than that selected by Department.
 4. Removed tenure track as potential chair...instead must be tenured (relieving assistant professors from this duty).
- Began discussing whether search committee for Library Dean should include 5 librarians, currently only says 3, unlike other colleges. Tabled until next meeting.
- FAC wishes to know procedure in terms of sending UPS to D & I or to EXEC.
- They also wish to know where UPS 210.000 is, FAC needs this as they want to add a sentence about Chairs being allowed to use their duties in teaching/scholarly areas when going up for review.

8.6 General Education Committee [Casem for Stambough], F, 10-7-22, 2:00 - 4:00 PM, Zoom

- Quorum was present
- The committee discussed their response to ICAS.
 - Campus responses are due by 10/24 to the ASCSU.
 - Options for responses are limited to: Agree, Agree with changes, or No consensus.
 - The GE Committee favors a response of “No Consensus” as the most reflective of the sentiment of the campus.
 - I extended an invitation to the GE committee members to speak at next week’s meeting of the Senate – but asked that they contact me or Greg in advance.
- The committee is reviewing and provided feedback on a draft of the GE PPR. Edits are still being made
- The committee will review a request to approve SOCI201 for GE in Area E in advance of the next meeting.

8.7 Library Committee [Shepard], M, 10-10-22, 11:00 AM - 12:00 PM, PLS-256

- The first order of business was clear up confusion over the election/appointment of committee chair. At its last meeting, the committee elected Lingxiao Li from CBE as committee chair for the Fall semester, and Megan Graewingholt from the Library as chair for the Spring semester. Subsequently, Lingxiao Li announced she was resigning from the committee because of a Spring sabbatical, and identified Desen Lin as her replacement, both as member and chair. It is believed Lin was appropriately appointed by the Senate to the committee, but a question was raised about Lin's "appointment" as chair for the Fall 2022 semester (i.e., appropriate procedure is for the chair to be elected by the committee). So, the committee held a new election for committee chair for Fall 2022, and Graewingholt was the only candidate nominated. She was elected unanimously and will serve as committee chair for the full academic year.
- One of the goals of the committee is to educate faculty about the library's services. The main business of the meeting was a tour of the library to educate the committee about various library services. Graewingholt gave the committee a tour of the facilities, including but limited to the following: the Center for Oral and Public History (6th floor); student work space, "Zoom phone booths," stacks, etc. (5th floor); University Archives and Special Collections (third floor?); Honors, Scholars, Diversity Initiatives and Resource Centers (DIRCs), Project Rebound, the Student Genius Center, the Research Center (i.e., Reference Desk), and Academic Support Services (including the Writing Center, the University Learning Center, and Supplemental Instruction) (first floor); the curriculum collection, children and family groups, and reservable study rooms (4th floor); the quiet study floor (3rd floor); and the Center for Equitable Digital Access, Maker's Space, and college-based computer lab and workspace areas (2nd floor).
- The committee then discussed areas in which they'd like to learn more information from key stakeholders. Those include: IT provided for the college-based workspaces on the 2nd floor (who provides input on computing needs of each college?), special collections, Titan Communications, library instruction, the writing center, and the university learning center.

8.8 Extension & International Programs Committee [Dabirian], M, 10-10-22, 3:00 - 4:00 PM, THall 1424

- Summer Session update (Karen McKinley):
 - 948 students were surveyed
 - 877 (93%) take summer sessions to accelerate path to degree
 - 603 prefer fully online
 - 336 informed by campus email or Portal message
 - 529 said 5-week sessions are right length, 214 requested 10-week sessions
- Summer session review planning
 - Strengthen Student-First Course Scheduling
 - Instructional compensation aligned with CBA Article 21
- CEU course proposals SEDU 7297 and SEDU 7298 from Dr. Cynthia Gautreau
 - Both approved by committee
- Arboretum question: No longer have free Arboretum parking - will invite Greg Dyment, Director, Fullerton Arboretum, to next meeting.

8.9 Faculty Research Policy Committee [Wood], T, 10-11-22, 9:00 - 10:00 AM, MH-141

- UPS 630 – Policy to Investigate Instances of Possible Research Misconduct. "Dead in the water" Committee is on hold, waiting to hear back. Feds have a policy; we just need to have a policy for how to handle complaints.
- UPS 620 – Protection of Human Participants. Feds have a policy; we just need to have a policy for how to handle complaints. Committee is waiting but need to draft a brief policy.
- Results of Survey – Briefly mentioned PDF of output.
- Export Control Policy – We don't have one. We are using DHS policy.
- Binod shared Strategic Plan Goals and Objectives as they relate to the FRP Committee.
 - a. Graduate students are overlooked in the current version; we need to be more intentional in the next strategic plan.
 - b. Interest in supporting RSCA support for faculty research.

- c. Challenge stated as the fact that the Chancellor's office wants research, but faculty have no resources to support this.

Additional liaison report:

- (Kanel) We just found out today there is a big discrepancy with people FERPing. PERS is not considering it like they are a full-time faculty and they are not following what is in the CBA. People who are FERP'd and teaching aren't getting what they are supposed to be getting. This is a big thing that FAC will be working on.
 - (Walsh) There is also a discrepancy across campus on what the workload should be for FERP faculty. Some colleges say it's a 2/2, some colleges say it's a 3/3 and no committee work.
 - (Dabirian) 3/3 is illegal.
 - (Kanel) This maybe a problem for Chris Brown.

IX. NEW BUSINESS

9.1 Discussion of Policy Chief Search

Executive Committee went into Executive Session.

X. ADJOURNMENT

M/S/P (Dabirian/Jarvis) Meeting adjourned at 12:43 pm.