



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 18, 2022**

Approved 11-8-22

11:30 AM - 12:50 PM

PLN-120

Present: Barros, Casem, Dabirian, Jarvis Kanel, Milligan, Self, Shepard, Stambough, Walsh, Wood

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- There is concern that has been expressed from multiple faculty members about the change in the bells. They now strike on every quarter of the hour, and it is causing anxiety.
 - Not sure who to talk to about that, but we will look into it.
- One of the faculty members in Kinesiology had to approve Intercollegiate Water Pollo course, and the question came up who decides what sports we get? We started talking about how can we align the decision about the sports team to our campus and our mission, and does water pollo fit that mission? So, who makes that decision?
 - Ultimately the President and the Athletic Director make the decision. Going through the Athletic Director's budget he had to go through a lot to add a sport. The thought was where are some of the competitive advantages where we could add a sport that we would be able to be competitive relatively quickly and water pollo was one of those.
 - I think it would be valuable for the campus to know this. Even the financial piece is a valuable argument for an athletic program, and it gets donors excited.
 - Maybe we can reach out to the President and say the Senate should probably be involved with these decisions because they affect the whole campus.
- I met with the chair of CAPS, the associate chair, the chair of PRBC, the police chief candidates, and I think that we need to fund a staff person (even if it's a half time staff person) in the UPD. We need a non-uniformed person to be the clinical person who goes out on the mental health calls. We need that in every police department across the country. I think we need to find funding for a licensed clinician to do these calls with the police to do the evaluation.
 - I agree with the concept, just keep in mind it's a 24/7 operation, so you are not talking one person, you are talking five people for one position.

Q: Would the first step be to ask for some type of data from the campus police? They must have some type of recorded information.

A: That's the big question. How would they record it if they are not identifying it as mental health issue?

 - CAPS might have some data.
 - We should put a pin in this until the new Chief of Police has been hired. When we get the new Chief of Police, have them come to the Senate and we can ask this question then.
- For those involved with the assigned time reporting, there is a new process in Adobe Experience Manager (AEM). There is a difference between the experience's chairs are having across the colleges. I have created boiler point language for assigned time based on the descriptions that exist online, distributed that to my faculty, they cut and paste, submit and it is done.
 - For my college, there is a lot of back and forth, and staff are doing their best to help. My description was much more detailed, but it was kicked back by the associate dean because I needed to add timeline and measurable objectives for each activity. I don't want chairs or anyone else on this campus doing busy work, I don't have time for that, I have important work to do. And faculty shouldn't be having to do it either.

- Some of the additional questions that have come up is that the use of AEM seems to indicate that the faculty have to do it twice. Once at the beginning of the semester as the proposal and at the end for the reporting. Another concern is to try to explain what types of assigned time people get that are required to submit this. There was discussion of whether staff should be entering all of these things on behalf of faculty, which is a nightmare for departments that have lost staff and have not replaced staff. These questions seem to not have been thought through by the deans or associate deans.

Suggestion:

Chair Walsh discuss these assigned time reporting issues with Provost Thomas.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

M/S/P (Jarvis/Casem) Motion to approve the September 20th and September 27th minutes. Minutes approved.

4.1 EC Minutes 9-20-22

4.2 EC Minutes 9-27-22

4.3 EC Minutes 10-4-22 - *forthcoming*

4.4 EC Minutes 10-11-22 - *forthcoming*

V. CHAIR'S REPORT

- We need to do something collectively with the D&I Committee. I have asked Merri Lynn, their liaison, to remind them at their meeting today they need to focus on UPS 210.000 (Tenure and Promotion Personnel Procedures) to make it into conformity with UPS 210.002 (Tenure and Promotion Personnel Standards), instead of other things they have decided they want to do.
 - (Kanel) If they cannot get this done, they can send it back to FAC to do the work on the document.
 - (Casem) It is on their agenda, ready to review today. What is your drop deadline for it to get to FAC?
 - (Kanel) We meet Friday, so we would like to have it in hand for the meeting. They can send it to us today after their discussion.

VI. STAFF REPORT

- If you plan on coming to the retreat and have not rsvp'd, let me know and I will add you to the list of attendees.
- We have 106 that have registered for the retreat.
- Penny Weismuller had to step down from the D&I Committee. Mikyong Kim-Goh, who was recently elected to the Senate has expressed interest in serving on the committee. So, we have reached out to Mikyong to be the Senate representative.
 - (Walsh) It appears that our agenda for the October 27 AS meeting is light, so we may cancel that meeting. If so, we will get the consent calendar for the COTA Dean Search Committee, a vacancy on AEEC, and the vacancy on D&I approved via email.

Q: (Stambough) Would it be too early for the October 27th meeting to have a presentation from Kristin Stang or somebody on assigned time issues or from Mike Steele on commencement? We could have those presentations along with a couple of small UPS documents on the agenda.

A: (Walsh) I will reach out to them to see if it would be possible for those presentations.

 - (Shepard) One thing that might be relevant, at the first ASCSU meeting the former Senate Chair was referencing a policy on consultation. The State Senate and the Chancellor's office has a very well constructive, thoughtful policy about what consultation means. It might be worth revising that policy when we have these types of struggles.

VII. COMMITTEE LIAISON REPORTS

7.1 Internships & Service Learning Committee [Jarvis], W, 10-12-22, 9:00 - 10:00 AM, Zoom

- Supposed to be presentation from CICE—Andrew was sick. So, a bit of a scramble.
- Workload for internships?
 - Discussion of EP&R 76-36
 - Credit hour definition
 - Carrying over credit from semester to semester, year to year
 - S-ratios, K-ratios

7.2 University Advancement Committee [Shepard], W, 10-12-22, 9:00 - 10:00 AM, Zoom

- Chair Ella Ben Hagai convened the meeting. The minutes of the last meeting were approved.
- Chair Ben Hagai asked about the role of the Committee. Todd Frandsen answered that from the perspective of University Advancement division, we want to show you what we're doing, explain some of the insights, fundraising and engagement opportunities throughout the year, hope for committee members to serve as ambassadors with Advancement, to provide ideas and suggestions from other affiliated institutions, serve as part focus group/consultation, and get ideas that would make your development and engagement and events opportunities, better and richer. Jason Shepard as Senate Exec liaison shared different things that different AS committees do, including development and review of policies as well as strategize about increased faculty engagement in various areas. Shepard shared examples where this committee might weigh on policy issues based on the units within the Division of Advancement. He suggested Committee Chair Hagai perhaps reach out to Senate Chair Walsh to brainstorm and get her perspective on specific goals and priorities for the Advancement committee this year.
- The committee heard three presentations from Advancement staff:
 - Presentation #1: Jason Ono, the Chief Financial Officer (CFO) of University Advancement, gave a presentation titled "CSFPF Endowment Overview." Advancement has board of governors, it hires an investment advisor (Goldman Sachs), and has a Finance & Investment Committee that meets quarterly to do a deep dive of asset advisors and monitors the performance of the securities and investments. The university's endowment pool is \$130 million and is invested as a "unitized pooled fund" similar to a mutual fund. Semiannual distributions are processed in September and February. The spending rate is applied to a 60-month average. We are the only the CSU that has a distribution reserve, with the goal of it being at least two years of estimated distribution. As an example, the reserve goal for FY 22-23 is \$5 million. An administration fee is assessed on all endowments. The current fee is \$1.25% of the two-year average. During FY 2021-22, a total of \$2.59 million was distributed by various University scholarships and programs. This September, the disbursement rate was 2.5%, lower than the usual 3%, as a result of the stock market drop.
 - Presentation #2: Dani Bomgaars presented about "Ducks Night." CSUF has been doing this for several years. We commit to selling \$40,000 in tickets, tickets range from \$25-\$200. Students, staff, faculty, community. We advertise in OC Register, promote on social media. This is on Wednesday, March 1, at 7 pm. We have Zamboni rides; we raffle them off. Ducks donate \$10,000 to Hispanic Heritage Month, a few different Latinx programs and scholarships.
 - Presentation #3: Bill Cole presented on "Alumni Engagement Update/Tile Campaign." The Golleher Alumni House is almost 90 years, one of the oldest structures on campus. We created a fund and a "Custom Title Campaign" to help improve, renovate and maintain the Alumni House. Tiles are \$500 each. Can have up to 10 lines, 20 characters per line. Link here: <https://alumni.fullerton.edu/AlumniTiles/>.

7.3 Faculty Development Center Board [Milligan], F, 10-14-22, 9:30 - 11:00 AM, PLS-256

- 4 members in person and 2 on zoom, not enough for a quorum.
- Minutes were not approved, but minutes were sent to all the members.
- Faculty Recognition: Teaching announcement went out and will go out again in newsletter today. Faculty can self-nominate for outstanding professor.
- Faculty Fellow: This will go out next week. Deadline: November 14, 2022. Period of appointment Spring 2023 (summer 2023 as needed). Compensation: three semester units.
- FEID Call and Rubric. Edits from board. \$5k summer or 3unit release. FDC word smithed these documents. Announcement of this award will be coming out in the next FDC newsletter.

7.4 Planning, Resource, and Budget Committee [Barros], F, 10-14-22, 1:00 - 2:30 PM, PLN-130

- There was quorum. A few individuals attended in the gallery.
- The committee chair reminded the committee that college presentations will begin next meeting. He also noted that the work on the memo must start soon and that the working groups should present their findings as soon as possible. Minutes were approved unanimously.
- Dr. Jessica Stern and Dr. Danielle Majam-Finch presented the Online BA in Humanities and Social Sciences. The program was approved unanimously. Then, Dr. Calli Lewis Chiu and Dr. Kim Case presented the Urban Learning BA program that was also approved unanimously.
- Dr. Carolyn Thomas presented some accomplishments/challenges and plans for Academic Affairs.

VIII. UNFINISHED BUSINESS

8.1 Update on AA/AS Retreat

- (Barros) I received confirmation from Vincent Vigil to be a presenter at the retreat.
- Exec reviewed the agenda and adjusted the timeline.
- Exec discussed the desired outcome from the retreat.
- Staff Identified the IT support needed for the retreat.

IX. NEW BUSINESS

9.1 Revisions to UPS 211.100 - Appointment of Department Chair and Vice-Chairs

- (Kanel) FAC revised this document so when the Dean presents it to faculty, there is not a bias for or against the outgoing or the competing chair at the time.
- (Jarvis) Line 41-42: reword the sentence to read "The department may also initiate consultation with the Dean to potentially search for a candidate external to the department." *Considered friendly.*
- (Jarvis) Lines 95-96, restore the deleted wording "Department preferences can be ignored only for the most compelling reasons" and rewrite it to read "Department preferences shall be respected in the absence of the most compelling reasons".

This document will be added to the next AS agenda for Senate approval.

9.2 Revisions to UPS 210.007 - Appointment of Admin Personnel

X. ADJOURNMENT

M/S/P (Dabirian/Casem) Meeting adjourned at 12:50 pm.