



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
OCTOBER 4, 2022**

*Approved 11-1-22*

**11:30 AM - 12:50 PM**

**LH-702**

Present: Barros, Casem, Dabirian, Jarvis Kanel, Milligan, Self, Shepard, Walsh, Wood

Absent: Stambough

## **I. CALL TO ORDER**

Chair Walsh called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- We should ask the Police Department to come in and talk to us about the procedures for faculty and staff during an active shooter and what type of training we need to have.
- The IT online outage scheduled for October 7 - 10 is in the middle of the RTP process.
  - We will discuss with Amir once he joins the meeting.

## **III. ANNOUNCEMENTS**

## **IV. APPROVAL OF MINUTES**

4.1 EC Minutes 9-20-22 - *forthcoming*

4.2 EC Minutes 9-27-22 - *forthcoming*

## **V. CHAIR'S REPORT**

- The new ASC in the Senate Office will start on October 17, 2022.

## **VI. STAFF REPORT**

- We have 86 registered to attend the AA/AS Retreat.

## **VII. COMMITTEE LIAISON REPORTS**

7.1 Honors Programs Advisory Board [Self], W, 9-28-22, 10:00 AM - 12:00 PM, Zoom

- Meeting was called to order. There was a quorum.
- Participants introduced themselves (Mallicoat, Bonuso, Self, Cendejas, Hollis, Luo, Rutkowski, Sood, Memeti, Hargraves, Cruz, Cornforth, Ordonez-Jasis).
- New Business
  - Election of the chair - Dr. Elaine Rutkowski was elected as the chair.
- Time/modality of the meetings this academic year
  - We decided to meet via Zoom this academic year to maximize attendance.
  - Meeting times TBD
- Priorities of this academic year (Mallicoat)
  - Possibly revise UPS on honors program
  - Possibly change by-laws
  - Curriculum changes

- Mallicoat will meet with Advisory Board (different from this committee) regarding the honors program for transfer students at the end of October. Once it is approved, the curriculum issue will be brought to this committee in November.
  - In spring 2023, we will review by-laws.
  - Meeting was adjourned.
- 7.2 Campus Facilities & Beautification Committee [Dabirian], F, 9-30-22, 11:00 AM - 12:00 PM, LH-702
- Election of Chair - Chair selected by acclamation - Cotton Cosset
  - Urgent Business
    - Vote is to do committee meetings for Fall 2022 as fully Zoom
  - Mo Sami
    - Campus looks amazing
    - HVAC updates - Very visible and appreciated
    - Safety and Health
      - Policy? Food workers should be masked 100% of the time. Would like campus to re-implement masking (from Public Health viewpoint).
  - New Business
    - Ramp between library and EC
      - Bolt tables to the ground? No
    - What is campus's strategy for becoming more sustainable?
      - Master Plan?
        - Sarab will bring Mike Lotito to talk about sustainability to this committee
    - Air Quality - What are we doing to improve air quality on campus?
      - Indoors - HVAC systems and regular cleaning of HVAC systems
- 7.3 Curriculum Committee [Stambough], F, 9-30-22, 12:00 - 2:00 PM, Zoom  
No report.
- 7.4 Planning, Resource, Budget Committee [Barros], F, 9-30-22, 1:00 - 2:30 PM, PLN-130
- There was quorum. A few individuals attended in the gallery.
  - The committee chair updated the committee on the work of the working groups and reminded committee members they could request access to Curriculog to review program approval documents. Reminders for campus events were made (i.e. Movie Night, Tech Day) and for the required password change in October. Minutes were then approved with minor correction by Mikyong Kim-Goh.
  - Dr. Leah Brew (Chair for Department of Counseling) presented rationale for department name change proposal from Counseling to Clinical Mental Health (HHD). The change aligns the name of the department with the focus of the program and meets accreditation requirements. It was approved unanimously. Dr. James Hussar, AVP for Undergraduate Studies & GE, presented rationale for the creation of a BA in Art History (COTA). There were questions about potential enrollment changes. It was approved unanimously.
  - Presentations from IT and Students Affairs highlighted some of the accomplishments/challenges and plans for these units.
- 7.5 Graduate Education Committee [Jarvis], F, 9-30-22, 2:00 - 4:00 PM, Zoom
- Quorum reached about 30 minutes into the meeting.
  - UPS 300.041 (Grad Learning goals): WASC needs us to have course, program and university level goals; need to be in alignment
    - Discussion: graduate learning goals are very similar to undergrad, just "more"
  - UPS 300.002 (advising): Referred from SALC for grad components. UPS 270.102 also covers some of the structure of advising. Grad advising is very different from undergrad. 300.002 seems very aimed towards undergrads, and the graduate parts don't seem to fit/flow. Motion passed to ask SALC to remove graduate students from the advising document, and a new UPS specifically about grad advising would be drafted by Grad Ed. Question: what is the audience for these UPS? Students? Faculty? Admin?

## VIII. UNFINISHED BUSINESS

### 8.1 Updating "Ex-officio" titles in Bylaws (Discussion item)

(Walsh) I sent out the updated recommendations of ex-officio's I received from the Provost's Office. If everyone is ok with the recommendations, I will forward it to the Constitution Committee.

The one big change was reducing from two deans to one dean on the Assessment Committee.

### 8.2 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2022-2023

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting.

#### Suggestions:

- (Wood) Faculty have no idea how the committees work, so I think an education process on governance would be helpful for some of our faculty. I also think public displays of honoring our Emeriti faculty is a good thing because it helps faculty think through what my legacy would be when I walk out of here.
- (Walsh) I have talked to Kristin Stang about getting us a list of associates that promote to full, so in spring we can start reaching out to them. We can inquire on what they are interested in changing and what committee would be a good fit for that interest.
- (Wood) I do think how we approach people matter, and how we frame it.
- (Walsh) More of the exposure of what the Academic Senate does to all the faculty.
- (Shepard) When we send out the Committee Interest Form, maybe we should send it out twice or three times. I think people see it and think they will get back to it later, but they don't.
- (Self) After the All-University Elections, have the chair reach out to the Senators and let them know they can serve on either one or two committees, so complete the form for the committees they are interested in serving on. This could help get volunteers from the Senators.
- (Casem) The step from associate to full involves increased leadership campus-wide. As a chair, when I'm talking to people who are newly tenured, I let them know to look out for the committee interest email and I send it to them as well.

## IX. NEW BUSINESS

### 10.1 Search Committee: Dean of the College of the Arts

#### Suggestions:

##### Art:

Jade Jewett

##### Music:

Ernest Salem, Kimo Furumoto, Robert Istad

##### Theatre and Dance:

Hyun Sook Kim, Heather Denyer, Jamie Tucker

### 10.2 Update on AA/AS Retreat

Exec discussed the topics, the structure of the retreat, and outcome/feedback desired to receive from the discussion groups.

### 10.3 New UPS 100.XXX - A Commitment to Community at CSUF

(Walsh) This document is with the D&I Committee; we will have the document at the Senate for a first reading. If approved by the Senate, this document will replace UPS 100.006 - A Commitment to Civility at CSUF.

#### Suggestions for the committee:

- (Shepard) Lines 37-38 reword sentence to read: We believe that work done at CSUF should prioritize a commitment to dismantling structures of oppression.

- (Shepard) There is a sentence that is trying to make the same point in UPS 100.007 (Diversity, Inclusion, Equity, and Social Justice at CSUF), which reads “CSUF shall work systematically and transparently towards disassembling systemic structures of oppression responsible for these injustices.” It is making the same point, different language, but it is a little broader than just oppressing our students.

Questions for the committee:

- (Milligan) Shouldn't we include faculty and staff?
- (Shepard) There is a concern that administration oppresses faculty and staff. How can revisions to this policy make it clear that we want to address that problem as well?
- (Kanel) Can we get a definition of oppression?

Additional new business:

UPS 103.005 - World Wide Web Policy:

(Walsh) This is another document that did not make it through Senate last year, it was submitted by the University Advancement Committee. The Advancement Committee will need to look at this document.

- (Dabirian) The IT committee looked at this document and said it's more complicated because of all the legal issues.
- (Walsh) The issue is we need a policy on the websites that departments and everybody else on campus has. Strategic Communications has their idea about how it should work.

Q: (Walsh) What do you think is the easy fix for this.

A: (Dabirian) Send the document to the IT Committee. If we limit it to faculty websites and university websites, we can write a policy. If we narrow the scope, it is doable. If the scope is too large, we cannot.

## **X. ADJOURNMENT**

M/S/P (Dabirian/Self) Meeting adjourned at 12:45 pm.