



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 14, 2023**

Approved 3-7-23

11:30 AM - 12:50 PM

PLN-120

Present: Casem, Dabirian, Graewingholt, Jarvis, Kanel, Milligan, Self, Shepard, Stambough, Walsh,
Absent: Wood

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

In light of the shooting last night; we need to discuss the active shooter training protocols and the issues of locks on the doors. I remember this being a big issue a couple of years at the Senate level after the lockdown and I think there are still many classrooms where those issues are unclear if doors that open from the outside have internal locks. Can we confidentially say yes, our classrooms have internal locks or not?

- Chair Walsh will contact VP Porter and get a report on this.
- I seem to recall they did the work, but I don't believe they closed the loop and told the faculty.
- My suggestion is that EHS provide spill kits to use as restrooms if needed in the event of lockdowns.

III. ANNOUNCEMENTS

No announcements.

IV. TIME CERTAIN

12:00 PM - 12:15 PM

Topic: COACHE and Focus Groups Presentation

Presenter: Vice Provost Zarate

Vice Provost Zarate showed the website and gave an overview on the COACHE and Focus Groups.

V. APPROVAL OF MINUTES

M/S/P (Jarvis/Graewingholt) Motion to approve the minutes. Minutes approved.

- 5.1 EC Minutes 1-17-23
- 5.2 EC Minutes 1-31-23
- 5.3 EC Minutes 2-7-23 - *forthcoming*

VI. CHAIR'S REPORT

The Executive committee went into Executive Session.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

- 8.1 ASI Board [Walsh], T, 2-7-23, 1:15 - 3:45 PM, TSU Legislative Chambers
No report.

- 8.2 Diversity & Inclusion Committee [Casem], T, 2-7-23, 1:00 - 2:00 PM, PLS-360
- Quorum was met in a hybrid meeting.
 - The meeting was chaired by Dr. Parvin Shahrestani in the absence of Dr. Dolhinow.
 - The focus of this meeting was discussion of revisions to UPS 211.000 Responsibilities of Chairs.
 - The committee will vote on a final draft at their next meeting and will then forward the document to Exec.
- 8.3 Internships & Service Learning Committee [Jarvis], W, 2-8-23, 9:00 - 10:00 AM, MH-141
- ISLC met (hybrid fashion), quorum reached.
 - Elected April Bullock chair.
 - Began review of UPS 411.601. Considering expanding unit limit for internships (current limit is 6 units; proposal is 6 units for a major and 9 units towards 120). Will invite Academic programs to next meeting to discuss numbering (-95 is the current UPS—it's not very well followed).
- 8.4 University Advancement Committee [Shepard], W, 2-8-23, 9:00 - 10:00 AM, Zoom
- Met with a quorum.
 - The committee received four presentations/reports:
 - It Takes a Titan Final Report/What's Next? – Todd Frandsen
 - #TitansGive – CSUF Day of Giving – Grace Johnson
 - Government and Community Relations Update – Elva Rubalcava
 - Alumni Engagement Update – Bill Cole
- 8.5 Faculty Development Center Board [Jarvis for Milligan], F, 2-10-23, 9:30 - 11:00 AM, PLS-256
- Lockdown browser: doesn't play well with Duo OR with small DSS population that can't use it (Kurzweil—assistive technology).
 - How old is FDC? Can we help them find out?
 - ChatGPT: two attitudes on campus: it's cheating vs it's a useful tool.
- 8.6 Curriculum Committee [Stambough], F, 2-10-23, 12:00 - 2:00 PM, Zoom
- No report.
- 8.7 Graduate Education Committee [Jarvis], F, 2-10-23, 2:00 - 4:00 PM, PLS-256
- Graduate Education met (quorum: mixed modality).
 - Updates on 4/1 blended program committee work.
 - Legislation introduced to allow CSU to offer doctorates (in fields not covered by UCs). San Diego is the driving force behind this. A bit of a tit-for-tat for CCs getting BAs.
 - Giles Brown Thesis Award. Some discussion over value of offering award (end of thesis) vs grants (mid/beginning of thesis).
- 8.8 Faculty Research Policy Committee [Wood], T, 2-14-23, 9:00 - 10:00 AM, MH-141
- The committee met with quorum.
 - There was a question about the follow-up to the survey data that was shared with Senate Exec last Dec. (see attached).
 - The committee would like guidance on next steps for sharing this with Senate.
 - The remainder of the meeting was spent discussing revisions to UPS 630.00 – Policy for Investigating Instances of Possible Research Misconduct.
 - The committee is ensuring that the focus of 630.000 is specific to policy with the understanding that details regarding the procedures for an investigation will be the responsibility of the Office for Research and Sponsored Projects.

Additional liaison report:

- (Kanel) The Assigned Time for Exceptional Service Committee got their work done. It went out on time per the revised UPS. We had 25 awards and received 35 applicants.

- (Kanel) Faculty Affairs Committee is working on UPS 210.001, the committee is editing the document and we want to wave instructional evaluation if somebody had full-time assigned time during the time of evaluation. This would cover associate professors who are full-time chairs, they would not be subject to instructional or teaching evaluation during that period.

IX. UNFINISHED BUSINESS

9.1 Joint appointments - (FPC input)

- (Walsh) I thought the Faculty Personnel Committee gave some nice recommendations and Faculty Affairs Committee now has that to create a policy.

9.2 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2022-2023

➤ ISL Committee - L/A/C

➤ IT – NSM

- Exec discussed the vacancies, and an email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting.

Suggestion:

Create an ad hoc committee to look at restructuring the AS committees.

X. NEW BUSINESS

10.1 Program Suspension - Spring 2023

- (Walsh) We received a list from Ed Fink, they want to suspend the MA in Chemistry until they retool, they don't want to discontinue it.

Q: (Kanel) Is there a MS in Chemistry?

A: (Jarvis) Yes, and it's well enrolled.

Q: (Kanel) Why have a MA?

- (Walsh) I will respond to Ed Fink and say we don't know why this is going in suspension, we think probably discontinue. If there is a good reason not to discontinue, he will let us know.
- (Stambough) If it's a voluntary suspension it doesn't go through the Senate. This goes to the College Curriculum Committee, who makes a recommendation to the Dean, who makes a recommendation to the Provost and the Provost makes the decision.
- (Walsh) I will let Ed Fink know the process.

10.2 Revisions to UPS 100.001 - Academic Senate Bylaws

- Exec reviewed changes made to the document.
- This document will be added to the AS agenda as a first reading item.

10.3 Appointment to COTA Dean Search - (ARTS)

Exec discussed the vacancy and selected someone from the nomination list. An email will be sent out to the faculty member asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting.

10.4 General Committee Senate Nominees

10.5 Statements of Opinion

10.6 Revision to UPS 210.000 - Tenure and Promotion Personnel Procedures

1. Revision to UPS 210.000 - Tenure and Promotion Personnel Procedures - clean version

10.7 New UPS 100.XXX - A Commitment to Community at CSUF

10.8 Revisions to UPS 640.000 - Rules for Acquisition of Archaeological, Ethnological, and Art Objects - *forthcoming*

XI. ADJOURNMENT

M/S/P (Dabirian/Jarvis) Meeting adjourned at 12:50 pm.