



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MAY 9, 2023**

Approved 5-16-23

11:30 AM - 12:50 PM

PLN-120

Present: Casem, Garcia, Graewingholt, Jarvis, Kanel, Milligan, Self, Shepard, Stambough, Walsh, Wood

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- A staff member has had her benefits disappear for no reason.
 - There have been things going on like that when Cal PERS has to reverify marriage certificate, dependents, and things like that. Delta Williams would be the person to assist with this problem.
 - This happened to me with dental and we did not change anything. The dental ran as MetLife, which had zero coverage, but we had Delta Dental which has coverage, it was coming up as the wrong dental.
 - The staff member said it's been HCRA, ECRA deductions, vision, dental, and life insurance.
 - As far as the flex accounts, what happened with the deductions is the State Controller's office did not do their part, and we were a little bit backed up. This month, everyone should be up to date with that.
- The total compensation package is a nice feature, you can log in on the portal and on the benefits page, you can get your total compensation and benefits information. If you do any consulting or contract, that is a nice way to capture salary. But if you are a chair, they present only the piece that applies to the chair, and I wish that could be addressed.
 - That's probably because they have two entries for chairs, because you are on leave from your faculty assignment when you are a chair.
- We are going to have to change things next year because of what's coming down regarding AB 928 for GE.

III. ANNOUNCEMENTS

- (Shepard) The Pulitzer Prizes were announced yesterday and one of our former students won a Pulitzer Prize in photography. Her name is Christina House, she is a staff photographer at the Los Angeles Times, she was a Daily Titans photo editor. She graduated with a communications degree in 2006.

IV. APPROVAL OF MINUTES

- M/S/P (Casem/Jarvis) Motion to approve the April 18th and 25th minutes. Minutes were approved.
 - 4.1 EC Minutes 4-18-23
 - 4.2 EC Minutes 4-25-23
 - 4.3 EC Minutes 5-2-23 - *forthcoming*

V. CHAIR'S REPORT

- I talked to the Provost and we need to do a resolution extending the deadline on Department Personnel Standards for a year.
- The Senate office will be moving to McCarthy Hall, 1st floor. MH-141 will be named the John "Jack" Bedell Conference Room. This space will be opened up for international students.

- Update on the free speech white paper, Karyl is furious the general counsel won't meet with her and Jon Bruschke and that counsel said the policy is not constitutional. Jon wants counsel to meet with them and tell them what parts are not constitutional.
 - (Casem) One thing that came out of the Diversity & Inclusion committee meeting was there was a grain of valid concern about have we done, or could we do a better job of informing our students and faculty about how to deal with circumstances as they occur? An UPS may not be the way to deal with it, but is there some other mechanism that we can elevate, inform, and communicate?
 - (Walsh) The unveiling of the website should be part of the orientation for faculty and students. VP Oseguera also said anyone that wants to add anything to the Free Speech Webpage is welcomed to do a video. They will run it by general counsel and if it is legal it will be added to the webpage and that will be additional information.

Q: (Kanel) Can you prohibit people from going into the centers? Can someone go into the DIRC or LGBTQ center with hate signs? Is there a law that prohibit that?

A: (Jarvis) They cannot go into the center with signs, but they can be in the main hallway in the library.

 - (Graewingholt) The President's Directive says 50 feet away from the building for rioting, including material. If you are walking though the library, you absolutely can do that. We have even had papers in the library, people leave stuff with QR codes, they find ways to get around everything.

I see the issue we have, but it goes down to the support we have from the Dean of Students and the Code of Conduct we have on our campus. If they are harassing other students, certainly you would think they would at least get a referral to talk to the Dean of Students.
 - (Walsh) Yes if it's students, but a lot of times it's not students.
 - (Milligan) We need to have the police department do a seminar or webinar on shooting and campus violence? What we need to do in the classroom.
 - (Walsh) I have it on my to do list to talk with VP Porter about the locks in the classrooms and the spill buckets.
 - (Jarvis) Maybe have a Senate presentation early in the fall.
 - (Graewingholt) We used to have active shooter trainings, but the person who did them, Sue Fisher is no longer on campus.
 - (Milligan) Chief Frisbee talked about doing active shooter drills.

VI. STAFF REPORT

No report.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Walsh], T, 5-2-23, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

7.2 Diversity & Inclusion Committee [Casem], T, 5-2-23, 1:00 - 2:00 PM, PLS-360

- Met with quorum.
- Dr. Parvin Shahrestani chaired the meeting in the absence of Dr. Dolhinow
- Cecil Chik (HRDI) provided updates about the Campus Climate survey and plans to form a Commission on Equity, Inclusion & Social Justice
- The committee discussed the proposed UPS on Free Speech that had been shared by Karyl Ketchum.
- There seemed to be some confusion about the status of the document and Senate's position relative to adoption of policies regarding free speech and peaceable assembly.
- An important idea that emerged from the discussion was that faculty (and students?) would benefit from more explicit guidance on how to respond to language they find offensive. There are gaps in understanding of the role of administration, faculty, staff, and students relative to free speech and demonstrations.
- Cecil Chik reminded the committee of the work done by Student Affairs on these topics.
- Dr. Shahrestani was elected as chair for D&I for the AY 23/24.

7.3 International Education Committee [Walsh], W, 5-3-23, 11:00 AM - 12:00 PM, THall 1424

- Met with quorum.
- Dean Leahy reported that the new Provost is fast moving and is very supportive of International Programs. As evidence he:
 - Asked all Deans and AVPs to write a one year strategy and he accepted EIPs.
 - Committed to rebuild the infrastructure of EIP.
 - Suggested the Dean reach out to community colleges to grow enrollment; she started with Fullerton College.
 - Supports a space for international students to better integrate them to campus.
- April Bullock elected Chair for AY 23/24.
- Committee Discussed massive revisions of UPS 320.102 to comply with both the CO Executive Orders as well as the audit from CSUF Director of Audit Services and Coordination.
- We will completely revise to have a policy (UPS) and by-laws for process and procedures.

7.4 Writing Committee [Graewingholt], F, 5-5-23, 9:00 - 11:00 AM, Zoom

The Writing Proficiency Committee voted to approve the final syllabi via email and cancel today's meeting. Four voting members approved (Denise Stanley, Margie Coronel-Brown, Sung Hee Lee, and Garrett Struckhoff). Chair Struckhoff will update the syllabi in Curriculog and this committee work is done for the year. Only final order of business was to arrange for a subcommittee to review student appeals that come in over the summer. Garrett will assist Janna with this work, as incoming Chair for AY 23-24.

7.5 Information Technology Committee [Self], F, 5-5-23, 10:00 - 11:00 AM, LH-702

- Met with a quorum.
- Announcement
 - Concourse pilot program taking place in the fall 2023 semester
- Election of committee chair
 - Nair Pradeep was elected as the chair of ITC for AY 2023-24
- VP of IT Presentation
 - Three top goals for AY 23-24
 - Campus security and information security
 - student success
 - inclusive organizational excellence (DEI & belonging)
 - College landing page project
 - Also available at department levels
 - Aim to be ready for the fall 2024 application
 - Audio Visual System Updates
 - PLS-238 (ATC): faculty can use the room for training to get familiar with the Zoom room concept
 - Zoom Spam Call /SMS protection
 - CSUF e-Sports Lounge
 - grand opening: Tue 5/9 TSU lower level 4 – 5 pm
 - Campus Inventory
 - office physical inventory completed
 - self-verification ongoing
 - Disaster Recovery Test
 - 5/27/23
- New business
 - will work on revision of UPS 103.004, UPS 103.005 in AY 2023-24

- 7.6 Curriculum Committee [Stambough], F, 5-5-23, 12:00 - 2:00 PM, Zoom
- Met via zoom and there was a quorum.
 - The committee discussed the UPS changes made throughout the year at the committee level and the ones in the pipeline for planning and update purposes. The committee also suggested a tag-team Chair for next year of Fred Kinney and Joyce Gomez.
 - Most of the meeting was spent discussing the proposal for an Honor's Minor designed for those admitted to the Honor's program but who did not maintain the grades necessary to graduate with Honors. Dr. Mallicoat from the Honors program attended to discuss and explain that options or programs like this are becoming more common so that those admitted to Honors can still get something for their work. It is also viewed as consistent with our goals of inclusion. The committee voiced concerns about whether a minor is the right way to go instead of something else. One committee member suggested that a Department like Liberal Studies may wish to challenge such an interdisciplinary studies minor. Some were worried about changing what Honor's means. Dr. Mallicoat said she would take the feedback back to the Honors Board for consideration before we act on the idea.
- 7.7 Faculty Affairs Committee [Kanel], F, 5-5-23, 10:00 AM - 12:00 PM, PLS-256
- Quorum was not met, but committee revised two documents which will be sent to all members to approve and then send to exec. Once approved.
 - Ups 210.xxx Joint Appointments was revised based on feedback from 3 people from the senate floor. Clarified issues related to assigned time, sabbaticals, etc.. Clarified consultation between Deans if joint appointment if from different colleges. Requires written input from the non-administratively responsible Dean. It is ready to go....
 - UPS 210.001: Recruitment
 - We are now using the term Tenure-Line to include tenure track and tenured faculty.
 - Looked at the roles and responsibilities of DSC, Chairs, Deans and HRDI in searches.
- 7.8 Planning, Resource & Budget Committee [Graewingholt], F, 5-5-23, 1:00 - 2:30 PM, PLS-299
- No report submitted.
- 7.9 General Education Committee [Stambough], F, 5-5-23, 2:00 - 4:00 PM, MH-141
- Met via zoom and there was a quorum.
 - Kevin Lambert (Liberal Studies) was elected Chair for the upcoming year.
 - The committee discussed the CO webinar on AB 928 which was mostly that it didn't provide a lot of new information. The committee discussed how it will have to act quickly, openly, and collaboratively to implement whatever new changes to GE come from the Chancellor's Office.
 - The committee also considered two Honors courses for GE and had some questions to send back to the program.
- 7.10 Graduate Education Committee [Jarvis], F, 5-5-23, 2:00 - 4:00 PM, MH-141/Zoom
- Met by Zoom, quorum present.
 - Short discussion on graduate students and commencement (HSS doing a separate ceremony; English even separate from that; Grad Studies planning to think about this in Fall).
 - Chair for 23-24: Gordon Capp.
- 7.11 Extension and International Programs Committee [Stambough], M, 5-8-23, 1:00 - 2:00 PM, THall 1424
- No report submitted.
- 7.12 Faculty Research Policy Committee [Wood], T, 5-9-23, 9:00 - 10:00 AM, MH-141
- Discussed completion of UPS 630.000 and UPS 620.000 and the process going forward.
 - Discussed the Faculty Research survey and how to best share the data with campus. Liaison Wood suggested sharing the data with the faculty via the Academic Senate as a follow up to the original survey request.
 - Discussed the future of the committee, agenda for next year.

- Voted for Committee Chair: Liaison Wood reminded the committee that it is recommended practice to rotate committee leadership to share the opportunity for service and leadership development. Nikolas Nikolaidis was elected unanimously and graciously agreed to serve one last term before transitioning to a new committee Chair.

Additional Liaison report:

- (Wood) The Faculty Research Policy Committee are very interested in sharing their survey results. They would like the Senate to send the results out campus wide.
- (Kanel) Departments in their position announcements, during interviews, and during the onboarding need to emphasize what faculty are required to do upon coming here. I am surprised people are surprised they are required to do teach and do research here. That is something they should have been told during onboarding.
 - (Jarvis) The chair is required to meet with them and give them that information.

VIII. NEW BUSINESS

8.1 Faculty Committee Assignments for Standing Committees, AY 2023-2024

Exec begin working on filling AS Standing Committee vacancies for Curriculum, Faculty Affairs, General Education, Graduate Education Committees. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the May 18th Academic Senate Electoral meeting.

8.2 Revisions to UPS 330.163 - Culminating Experience Guidelines for Master's Programs or Master's Level Degrees

1. Revisions to UPS 330.163 - clean copy

- (Jarvis) Line 80: add wording "If programs utilize oral components in their culminating experience..."
- This will be added to the next AS agenda as a new business item.

8.3 DPS Revision Deadline - (Discussion item)

This was discussed in the Chair's report.

8.4 Revisions to UPS 620.000 - Protection of Human Participants

1. Revisions to UPS 620.000 - clean copy

This will be added to the next AS agenda as a new business item.

IX. ADJOURNMENT

M/S/P (Wood/Garcia) Meeting adjourned at 12:45 pm.