



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 10, 2023**

Approved 10-17-23

11:30 AM - 1:00 PM

MH-141

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

No announcements.

IV. TIME APPROXIMATE

11:30 AM

Presenter: Provost Dabirian

Chair Walsh left the room to recuse on any discussion with the Provost. The Executive Committee went into Executive Session.

V. APPROVAL OF MINUTES

5.1 EC Minutes 9-26-23 (draft)

- M/S/P (Jarvis/Self) Motion to approve the September 26th minutes. Minutes approved.

5.2 EC Minutes 10-3-23 (draft) – *forthcoming*

VI. CHAIR'S REPORT

- Faculty Personnel Committee (FPC) wants to review the 210 UPS documents. We received two documents Friday from UCC, I will forward them to FPC to review. I have a meeting tomorrow with Kristin Beals and Christine Scher to discuss the process of how it will work in terms of receiving timely feedback from FPC.
- The Cozen team has a new name Titans C.A.R.E. (Civil Rights, Accountability, Resilience, and Equality).
- The Chancellor's office is setting up the five regional places for investigations. Our inclination in this committee is to say the reporting relationship of our entity that handles discrimination, Title IX, and conduct of concern should probably report to one of the five regionals, rather than report internally to someone on campus. That would be settled at the President's level.

Q: (Shepard) Is there any discussion about the timing of the presidential search? My memory was the search process would begin in October.

A: (Walsh) No, I have not heard anything. I expect they were waiting for Chancellor Garcia to be in place before they made any decisions.

- At the Statewide chairs meeting last week, we were encouraged to adopt a resolution welcoming the new Chancellor and asking her to visit our campus. So, should we do a resolution or send a letter?
 - (Jarvis) We did not do a resolution for past incoming Chancellors.

VII. STAFF REPORT

- Cecil Chik's PowerPoint presentation from last week is in the meeting dropbox folder.
- We are working on the timeline for the second special election to fill the Social Sciences vacancy on the Professional Leaves Committee and the Humanities Senate seat. Petitions due October 23rd.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Walsh], T, 10-3-23, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 Diversity & Inclusion Committee [Garcia], T, 10-3-23, 1:00 - 2:00 PM, PLS-360

No report submitted.

8.3 Information Technology Committee [Self], F, 10-6-23, 10:00 - 11:00 AM, Zoom

- Met with a quorum.
- ITC is going to form a task force to create guidelines about usage of generative AI at CSUF. The task force will have one or two members from each college plus VP of IT (Hidalgo) and Director of FDC (Preston). Nominees from each college have been solicited. At the time of the meeting, CBE, HHD, and CCOM do not have any members nominated. ITC members from those colleges will work on identifying task force members. It was approved that the existing nominees (one or two nominees per college) and eventual nominees from the three colleges (CBE, HHD, CCOM) as well as VP of IT and Director of FDC will serve. We have examples of guidelines from other CSU campuses and UCI. We refer to them and create our own. We already know below. Thus, the work of task force will not be overwhelming.
 - Academic Senate Chair and Student Conduct discussed the issue and determined that it is not necessary to revise UPS (UPS 300.021 Academic Dishonesty) at this time because unauthorized use of generative AI can be handled as plagiarism.
 - Instructors are strongly encouraged to clarify what is allowed and what is not allowed (regarding the use of generative AI) in their syllabi.
 - Many companies are already using generative AI in the normal work. Students need to learn how to use generative AI effectively and correctly.
 - We already have a compilation of suggestions on how to use generative AI in classrooms as a Canvas course.
- Some concerns about retention of previous/existing technology in classrooms were addressed. If faculty has specific concerns/requests, they can contact ATC to address those issues.

8.4 Faculty Affairs Committee [Walsh], F, 10-6-23, 10:00 AM - 12:00 PM, MH-141

No report submitted.

8.5 Education Committee [Bruschke], F, 10-6-23, 2:00 - 4:00 PM, Zoom

- GE pass/fail options: A bunch of GE courses have a P/F option, and if students take it that way they can't get GE credit. Probably, the students don't understand the implications and the departments don't even really intend to have the P/F options available. Greg Childers proposes a bulk change of GE courses that are current student option to letter grade only, with department approval. Committee unanimously approved. Not a UPS change so probably won't come to us. Seems like book-keeping cleanup to me.
- Data: 500 students took as pass/fail last semester, 400 passed and won't receive GE credit. 250 retroactive change of grade petitions, not all petitions successful. Greg reached out to the most affected colleges and there was much advisor support for the bulk change. On the IT side, there is no pop-up warning with students when they register and are working with IT to add it. Not clear it will be in place for spring, goal is for it to be. By fall 2024 it should be there.
- Area Z articulation: Agreed that needed to communicate intent to Senate exec and a memo/email is forthcoming. Registrar's office is now on board with halting lower-division area Z articulation. There was a question about how to deal with study abroad; Childers clarified that the key question is whether it's taught by CSUF and will further take the question to the Provost's council. Greg says current intention is to stop articulation of lower-division Area Z courses. So, the question may have resolved itself.

- Childers reported on statewide GE council. Updates on AB 928 timelines and single- vs. dual-requirements. Mostly more of the same, the CO isn't enormously forthcoming, most campuses seem to be pushing back, the timeline seems to be getting shorter and there's a 2025 deadline for implementation. Childers solicits input to the GE task force and the specific importance of the 2 CSUF requirements to student success.
- Discussed ECON 305 as an area B5 course; approved with revisions.

8.6 Library Committee [Milligan] M, 10-9-23, 11:00 AM - 12:00 PM, PLS-256

- There were not enough members to hold quorum.
- The committee committed to reviewing the UPS's concerning the library to ensure that the UPS's are up to date.
- Sen Milligan shared the state resolution that is being written concerning the banning of books. The library committee is going to look over the resolution to see if they want to add their input.
- The library committee will speak with and work on getting the library resources included in the new professor orientation. The committee feels that faculty are not aware of all the resources the library has.

8.7 Extension & International Programs Committee [Shepard] M, 10-9-23, 3:00 - 4:00 PM, THall 1424

- Chair Hakob Avetisyan called the meeting to order at 3 pm. Quorum was met.
- Dean Debra Leahy and Associate Dean Deirdre Thomas gave presentation on strategy to rebuild the extension programs. The slides were titled "Growth and Impact Plan." People: Lost 30% of workforce during pandemic. Workforce reduced but not restructured. Need to rebuild lost capacity in targeted ways, align all roles with enrollment and revenue growth, position EIP to lead and work externally (regionally and global), and reimagine all roles for our future potential. Created associate dean role. Reimagined director role. Market research data to inform current and new programs. Enrollment and revenue tracking by program aimed at cultivating growth. Alignment between marketing and whole EIP portfolio. Outreach to external workforce partners and organization. Shared new org chart. Planning themes: From "Reactive service to Campus" to "Proactive Strategic Partners with Campus" and from "The university is doing that" to "We are doing this to align with and extend the university." Strategic Plan: First, 6-month stop gap plan; Next: Strength to Impact Plan. Goals include separate goals: Extension Goals, International Goals, Arboretum Goals, OSHER Life Long Learning Goals.
- Additional report items: EIP Programs Updates: Reviewing candidates for two director positions. Well qualified and experienced candidates. Community engagement: excited by campus partner invitations, such as engineering conference.
- Meeting minutes were amended and then approved. No new business introduced.

8.8 Faculty Research Policy Committee [Kanel] T, 10-10-23, 9:00 - 10:00 AM, MH-141

- The Research committee met today in person with quorum. The entire hour was spent discussing the membership of the IRB and whether the senate should be involved with this committee in the first place or should it just follow federal regulations. I thought that the senate would want to maintain somewhat of an oversight role by helping to nominate members to the IRB. Policy currently states that the senate reviews membership every 3 years and that the President appoints members. Committee wishes to change President to Senate Chair for member nominations.
- Also, as for membership, guidelines state that there needs to be 5 permanent members, but others can certainly be appointed. The history of the IRB has been to select members from departments and colleges that tend to submit the most applications for human subjects. The Department of Education has requested a member, and Sociology wishes to continue its membership.
- We discussed that members must have expertise in compliance but also on the intricacies of special types of research (e.g. Using minors, etc.) Currently, HHD has 3 members (2 alternates), and HSS has 3 members.
- There was a motion to table this policy until stakeholders in the IRB process can be consulted as to preferred membership make up. Members will consult with their colleges, chairs, etc. to ascertain campus preferences and bring back information to next meeting in one month. They also wish for executive committee to give its feedback and I will bring back to the committee.

Additional liaison report:

- (Kanel) The Faculty Research Policy Committee wants Exec's feedback before their next meeting on what do we think the membership of IRB should be. They want to know if the Senate wants to relinquish the oversight role over IRB, the selection of the committee, and let it just become a federal compliance thing.

They want to know what we think the make-up of the committee should be. Some people feel it should be one from each college, but some colleges have three representatives.

They want to change the policy from the President appoints the members to the Senate Chair appoints the members to expedite the appointment selection.

- (Jarvis) Maybe have the appointments done by the Provost.
- (Bruschke) I would like Senate review/approval. I think faculty input in this position is crucial.

Q: (Kanel) Do we ask for IRB volunteers? Nobody seems to know the process of how we get people.

A: (Walsh) When they are appointed by the president, they don't term out.

- (Shepard) The website says it's the president who appoints in accordance with the federal law.

IX. UNFINISHED BUSINESS

- 9.1 Academic Budgeting - (Discussion item)
(tabled until next meeting with Provost)

X. NEW BUSINESS

- 10.1 Revisions to UPS 412.010 - Honors Programs
- 10.2 Resolution to open Senate Meetings with CSUF Land Acknowledgement
- 10.3 Revisions to UPS 300.024 - Majors and Minors: Declaration, Change, and Concurrent Degree Requirements

XI. ADJOURNMENT

M/S/P (Garcia/Shepard) Meeting adjourned at 12:50 pm.