



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 17, 2023**

Approved 10-24-23

11:30 AM - 1:00 PM

MH-141

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Shepard, Swarat, Walsh

Absent: Self, Valdez

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

Search Committees:

- Dean of Health and Human Development
- Dean of Humanities and Social Sciences
- Deputy Provost
 - Exec discussed the search committees.
 - (Walsh) I contacted the current/acting Deans to send their committee recommendations to the Senate office by Monday the 23rd so it can be discussed at the October 24th Exec meeting. The Provost and David Forgues would like to get the search committees on the November 2nd AS agenda for Senate approval.
 - Q: (Kanel) What does the UPS say HR role is on search committees?
 - A: (Walsh) It does not say.
 - Q: (Shepard) For the two dean positions, there will be nominations and self-nominations. How do you propose a process for selecting the five representatives for the Deputy Provost?
 - A: (Walsh) The Deputy Provost will be easier because we will get from across campus. Carolina nominated three people and I will forward you those names. It is going to be a very hard search committee.
 - (Swarat) I think the majority of the five representatives should be chairs or have chair experience.
 - Recognition was given to Chair Walsh for her leadership of the Academic Senate.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

- M/S/P (Jarvis/Kanel) Motion to approve the minutes. Minutes approved.
 - 5.1 EC Minutes 10-3-23 (draft)
 - 5.2 EC Minutes 10-10-23 (draft)

V. CHAIR'S REPORT

- Christine Scher, chair of Faculty Affairs Committee, Kristin Beals, chair of Faculty Personnel Committee and myself met and came to an agreement on the process for FPC to review and provide input on the 210 UPS documents. It was agreed that instead of FPC doing track changes to the document they would send suggestions to FAC in a memo.

This might be a good process to implement with D&I to keep UPS documents moving in the process.

- Regarding the issue with IRB, I had a good meeting with Matt Carlson and we can solve the problem quickly in two ways: 1) Binod would send a letter or email to the President stating we need an appointment of an alternate for the community member, because we have a vacancy and the community member is not available, so we cannot meet. She would do that, and we would be done; 2) Since Binod will not do the memo because he doesn't have written authority in the UPS document, have the Provost if he would talk to Binod to let him know he is authorized to do the memo to the President.

Q: (Kanel) Can Matt ask the President?

A: (Walsh) No.

Q: (Kanel) Can you, as chair of the Senate ask the President?

A: (Walsh) I can do it, but it makes sense that the request comes from Binod.

- I talked to the President about the Land Acknowledgement, and she said it is a long document to read and suggested doing it at the beginning of each semester rather than each meeting.

Suggestion:

- (Shepard) To include the Land Acknowledgement as a hyperlink at the top of the AS agenda.

Q: (Bruschke) Have we talked with the proponents of the Land Acknowledgement to see if they are ok with just sending out a link?

- CSUEU, the staff union, settled for 5-5 and steps.
 - (Garcia) They have agreed, but it has not been ratified. It will be discussed at the Board of Trustees in November.

VI. PROVOST REPORT - 12:30 PM

- The two Dean searches will be national searches. The Deputy Search will be a local search. I would like the search committees formed as soon as possible, because I would like the committees to look at the position descriptions before the searches are advertised. I will be asking deans to lead the search committees.
- We have four final candidates coming to campus for the Dean of Library position.
- We are looking at a new governance for student success. I sent it to the Provost Council, and I will share the final version with Exec for you to review and give me your input.

Q: (Kanel) I was looking at the Strategic Plan #1 on student success and it doesn't mention anything about graduation rates. So, when you say you are bringing it back, is that going to be the same for student success or are we going to bring in what we wrote on the Strategic Plan?

A: (Provost) The new Chancellor wants every campus to have a governance for student success, the measurements of equity gaps and graduation rates. We are also adding enrollment management and experiential learning.

Once the committees are defined, we will start moving in that direction in November and December to get the committees going. Most of the work will start in January.

- There is a new program coming from the Chancellor's office and we are going to try and be a pilot. So, if you were dq'd and left, we have a short application process and we will wipe your gpa and you can start again. The problem is how are we going to deal with financial aid with wiping out their gpa.

Q: (Milligan) If you wipe out their gpa, do they get credit for the classes they have already taken?

A: (Provost) Yes.

- The Chancellor came out with 11 priorities for the presidents. The campuses are to respond back to the Chancellor on what they are working on.
- There are a lot of requests in the Chancellor's office for new majors. They are saying what are you going to take off to add new majors? So, everybody is look at how can we combine things to add more majors.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 Internships & Service Learning Committee [Shepard], W, 10-11-23, 9:00 - 10:00 AM, Zoom

- The Internships & Service Learning Committee met Wednesday, October 11, at 9 am via Zoom. A quorum was met. Chair Amber Wilson convened the meeting. Members introduced themselves as several new members joined since the last meeting. Joe Albert Garcia agreed to be the minute taker. The committee approved minutes from the last meeting.
- Dawn Macy shared an overview of the office of the Center for Internships & Community Engagement (CICE). Helps departments with behinds-the-scenes and risk management stuff for internships and service-learning classes, including partnership development. Every internship position is posted in central database, several thousand a year, vetted for five things (academic relevance, training/mentorship student will get, tasks they're doing, what the learning outcomes are). Audits have been done in past with good results. CICE gets some funds from Chancellor's office and grants/contracts. Discussed community-based partnerships (including Buena Vista school district). Lower engagement with Americorps pre-school program after pandemic. Physically, CICE staff is located in Langsdorf Hall while other are in the basement of McCarthy Hall.
- Revisions to UPS 411.601. Wilson said goal is to have revisions approved by committee by end of semester to forward to Senate. The committee began to review line-by-line initial recommendations provided by CICE staff. Many changes were wordsmithing to clarify definitions and goals of academic internships. Feedback/discussion among members was inclusive, thorough and methodical. Discussion about revisions will continue at next meeting. A good model of good committee work.

8.2 University Advancement Committee [Self], W, 10-11-23, 9:00 - 10:00 AM, Zoom

- Revision of UPS 103.005 WWW Policy
- A concern was raised about protecting free speech rights of student organizations. A statement language was suggested to be inserted. "This policy is mean to affirm the free speech rights of student organizations affiliated with CSUF and academic freedom of faculty members to express views online and on social media platforms."
- Another concern was raised that faculty voice may not be amplified in a timely manner on social media platforms.
- Further discussion of concerns and revision on UPS 103.005 will continue.
- Presentations on alumni weekend update and how faculty can get involved in fundraising.

8.3 Faculty Development Center Board [Valdez], F, 10-13-23, 9:30 - 11:00 AM, PLS-299

- The FDC committee had Steve Stambough visit to discuss the proposed shift of the FDC director from faculty to MPP. The committee still has hesitation with the shift, he proposed possibly making it a hybrid. They also discussed revisions to the FEID call and rubric.

Additional liaison report:

- (Garcia) I have D&I this afternoon. At the last meeting there was a discussion on why they needed to submit the narrative for the RTP process.

Q: (Kanel) Is that is the CBA?

A: (Jarvis) No, it's just something we do.

Q: (Shepard) Was it about the change to allow a narrative to be in the post tenured review or abbreviated review?

A: (Garcia) Yes, for post tenured review.

IX. UNFINISHED BUSINESS

9.1 Academic Budgeting - (Discussion item) (tabled until next meeting with Provost)

X. NEW BUSINESS

10.1 Faculty Committee Assignments for Standing Committees

➤ Faculty Affairs Committee – HHD

- (Walsh) We need a HHD member and an Exec liaison for FAC.

Q: (Bruschke) Aren't we going to elect a new member to the Executive Committee?

A: (Walsh) Yes, there will be an election for Vice-chair at the November 2nd AS meeting.

(Jarvis) And if anyone, besides me, runs for the Vice-chair position, we would have another election to fill that position.

Q: (Bruschke) Couldn't the new person service as Exec liaison to FAC?

A: (Jarvis) Yes.

- Exec discussed the vacancy, and it was suggested to table until after the November election of the new Exec member.

➤ Faculty Research Policy Committee – HHD

- (Walsh) We need a HHD member for FRPC.

- Exec discussed the vacancy. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting.

10.2 Revisions to UPS 412.010 - Honors Programs

- Exec discussed the document.
- (Jarvis) Line 28: add the wording "All members must be drawn from the University".
- This document will be added to the November 2nd AS agenda for Senate approval.

10.3 Resolution to open Senate Meetings with CSUF Land Acknowledgement

This was discussed under chairs report.

10.4 Revisions to UPS 300.024 - Majors and Minors: Declaration, Change, and Concurrent Degree Requirements

- Exec discussed the document; it will be added to the November 2nd AS agenda for Senate approval.

10.5 Revisions to UPS 100.700 - Revisions to UPS 100.700 Formation and Review of Campus Centers and Institutes

10.6 360 Evaluations of Deans - (Discussion item)

10.7 GE Course Proposal - Fall 2023

XI. ADJOURNMENT

M/S/P (Garcia/Shepard) Meeting adjourned at 12:50 pm.