



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
DECEMBER 5, 2023**

Approved 1-30-24

11:30 AM - 12:50 PM

MH-141

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- Q: I have a question from faculty about the election that is going on right now. I thought there was a rule that a candidate could not use a distribution list for their campaign.
A: Candidates must create their own distribution lists; they cannot use the global distribution lists from outlook.
- I believe my students copied my exam and placed it on discord.
- Update on the letter of response to Kristin Beals, I heard that she emails the same questions to the President. Seeing that the President is the supervisor of the person in question and that response seems like the correct response. I will bring this up with my one on one with the President next week. So, whatever the President's response is would be the response and if Kristin has a problem, she can take it up with the President.
 - What I heard about this is they think that Provost Dabirian received tenure and everything from Fram and Kristin thinks she has purview because she was the committee chair last year when they think he got it. So, hopefully clarifying when and where he got it would help.
 - If he did get it last year, it would not have gone to her, because it did not go to the FPC.
 - We have already answered her last March and said it was Provost Oliver and President Garcia.

III. ANNOUNCEMENTS

- (Jarvis) There are going to be changes to Executive Directive V, Aspects of Academic Freedom. The part it will be dealing with is the flagpole, something governing the flag.
- (Jarvis) The Provost said HSS needs an associate dean to replace Jessica Stern. Carl Wendt will be the interim associate dean.
- (Jarvis) Pending legislation changes SB 856 would change the "Finish in Four" and "Through in Two" programs to opt-out programs instead of opt-in programs. AB 506 would, among other things, require that ALL Area F courses be reapproved.
- (Shepard) I was thinking about the work we did in appointing the three search committees and I wanted to acknowledge that I think we tried to be as inclusive as possible in including people who have been highly critical of the Senate and administration. To my knowledge we invited at least five or six people who declined positions for different seats among the three committees, some of whom who have had major problems with the Senate or administration.

We were intentional about diversity of races, ethnicities, genders, backgrounds, ranks, and viewpoints. We tried our best to include a cross section of the campus on all three of the search committees.

Q: (Milligan) Is there an update on the strike?

A: (Bruschke) They voted for a strike; they are taking one day actions at different campuses. That is all that will probably happen this semester. If we resolved everything by the start of the spring, great! If not, there will likely be job interruptions in the spring.

Q: (Valdez) I'm wondering how it was decided which campuses were ready and which weren't?

A: (Bruschke) The legal structure is there is a statewide board the membership votes to empower the board to make the calls. Those were the calls the board made.

IV. TIME APPROXIMATE

12:30 PM

Topic: Seeking clarification of decision making process in Student Affairs

Presenter: VP Oseguera

VP Oseguera joined the meeting. Chair Jarvis informed her that some things kind of bubbled up this semester and there were questions about Student Affairs, that is why Exec wanted to meet with her.

Q: (Kanel) Is there anyway the colleges could get back assistant deans housed in the colleges like we used too?

A: (Oseguera) It is in the works. We are renaming them Care Services Specialists to be much more appropriate for the work they do that is specific to their area. We have launched a search for those positions in July and August. We have only been able to hire two people, we had a difficult time hiring folk into those roles.

Q: (Kanel) What about the ones who had it, are they anywhere nearby?

A: (Oseguera) No. There are people who have different jobs within the division, and we asked them if they were interested and they said no.

The two people we have are being trained and we will assign them for now to help all the colleges. Our hope is to hire more so we can one assigned to each of the student success teams. They will be embedded as part of the student success teams so they can do very similar work, they won't do the academic work.

Student Affairs for the past two years, since the pandemic, has operated with approximately 40-60 positions open. Currently, I have 49 positions open in the division.

Q: (Valdez) There have been multiple open letters from students in DIRC stating there was a lack of communication and transparency with how decisions are made and communicated to students, and something about the person who oversees them not being physically present. There were a few student organizations essentially sharing frustration with the way programming is being made, feeling like programming they have historically led now was having staff organizing stuff and they feel like they were competing. So that was the original question and concerns where we were hoping to hear more insight about what was going on.

A: (Oseguera) The DIRC letter that came out was from four student staff members who were very uncomfortable with the decision we made. When the October 7th events occurred in Israel, our LGBT Center staff member posted a story on Instagram, and we received immediate feedback from faculty, staff, and students about it. We have very strict guidelines around University official accounts, we do not post personal content or political content.

So, we immediately asked that staff member to take it down and we then had a conversation with all our coordinators and our student staff letting them know if they wanted to post something on their personal account, they have every right to do it. If they wanted to post on something on their student organizational account, they have the First Amendment Right to be able to do that. The University official account for the LGBT Center, or any of our other resource centers is not the appropriate place for that. We had a few students in that center who were very upset who said we should be able to post anything we want; we should be able to have the freedom of speech to be able to advocate through the center.

As a result, I realized that we needed to do some recommunication, not just about first amendment, but also about the limited free speech that we have in terms of staff in the resource center or anywhere that is the university, with the exception of faculty. Faculty have academic freedom; faculty enjoy a much more open capacity to be able to speak freely on political or social matters that we in Student Affairs or other areas or division do not. The students felt very strongly they should be able to do that.

In the process of that, those same students voiced that they felt the decision to review the social media guidelines and take the post down, they were not consulted on it. They also at that point brought up that they wanted to be consulted on the letting go of staff members within the DIRC areas, and they were not happy about that and wanted to be consulted on it.

What came out is those students wanted to be on a lot more consulted decisions that we make day-to-day. Administratively, that is not part of how we operate within those centers or any areas in Student Affairs. We have advisory boards, we work with ASI leadership on certain things, shared governance on the things that

make sense. But on administrative day-to-day operations, that is not a consultation process we do for students to be able to say I want to be consulted on personnel matters. I had to work with staff and remind our professional staff and our student staff we serve all students; we will not post something for one group and not the other.

In terms of the director being present, they are at all events, but they do not go to every single thing that occurs. We host over 300 student events just in DIRC, that's impossible for anyone and that is not the director's job, it's the coordinators job.

Q: (Valdez) I'm not sure what political stuff is ok and what is not?

A: (Oseguera) We can't, we have to abide by very clear state and federal guidelines that indicate that while we serve and provide identity and belonging in the centers, we can't nor have the freedom of speech to be able to support one group over the other. We can do events that are content neutral. We can't bar anyone from coming into or centers. Student organizations can do whatever and we strongly encourage that through the student organizations.

Q: (Shepard) The ones that are limited are the ones that are the university official centers and voices, student organizations can do whatever they want?

A: (Oseguera) Yes.

Q: (Jarvis) So, there is confusion among the students on what is a student organization to what is a campus entity that serves the students?

A: (Oseguera) Yes. If you look at our programs, they are very content neutral in that regard. The student organizations would like to have those groups be more active, but that is not the intended purposes of those centers. In those centers we focus on academic readiness and career readiness.

Another thing about the student organizations that came up is they would like us to do is stop anybody else on the campus from hosting any events related to Día de Los Muertos or Native Indigenous Peoples Day. We said we are not going to stop anyone; people are free to do to Día de Los Muertos, the student organizations can do those events. Día de Los Muertos is the one they seem to focus on, belongs to a people and a culture, it doesn't belong to a student organization.

M.E.Ch.A., for the last 27 years, has done Día de Los Muertos, but we now have other student organizations that want to do Día de Los Muertos, so we are allowing them to do it. We would love for them to collaborate and do it together, but we can't force them. The LCRC hosted some Día de Los Muertos events, and we are not going to stop LCRC from doing them, because it is very different.

A M.E.Ch.A. in Colorado for example, their Día de Los Muertos focused exclusively on the victims of the Israeli and Palestine conflict, the LCRC would not be able to do that. The LCRC did an event centered around the educational pieces of Día de Los Muertos. We explained it to the students that we are not going to stop departments. I counted 15-16 different departments or student organizations that were doing something related to Día de Los Muertos.

We offered and said as a student organization if you want to collaborate with each other and would like us to sponsor, we can sponsor some of the events, but they have to be very content neutral.

V. APPROVAL OF MINUTES

➤ M/S/P (Walsh/Shepard) Motion to approve the minutes. Minutes approved.

5.1 EC Minutes 11-7-23 (draft)

5.2 EC Minutes 11-14-23 (draft)

5.3 EC Minutes 11-28-23 (draft)

VI. CHAIR'S REPORT

No report.

VII. STAFF REPORT

Election is going on; you have until Thursday to vote.

- (Jarvis) I heard from Mark, there is a member of the Professional Leaves Committee who has not returned emails or shown up. The problem is this is a general committee which would require an election, we cannot just replace the person.

Q: (Walsh) Can you reach out to the committee member?

A: (Jarvis) Yes, I will.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Jarvis], T, 11-28-23, 1:15 – 3:45 PM, TSU Legislative Chambers

No report submitted.

8.2 Diversity & Inclusion Committee [Garcia], T, 11-28-23, 1:00 - 2:00 PM, PLS-360

- Minutes from 10/31/2023 were approved.
- Student Committee member Shay Quock, stepped down from the Committee. The Chair asked Cierra to follow up and check in.
- The D&I Committee will not meet on December 12. The subcommittee is welcome to meet and continue working on UPS 100.001.
- The Committee began the discussion regarding how is equitable teaching defined.
- The Chair charged the Committee to provide examples of 'equitable teaching' based on the UPS' 100.007, 210.002, etc., that mention equitable teaching.
- UPS 300.024 Majors and Minors: Declaration, Change, and Concurrent Degree Requirements
 - The Committee Discussed the pending changes and questioned the changes.
 - The discussion focused on the change in completed units when declaring a major.
 - Overall, the majority of the Committee felt 30 units were too minimal.
 - The senators in attendance provided context around the changes and the discussion that had begun on the Senate floor.
 - The Chair will reach out to the Senate Chair with their concerns regarding the units; 30 units are too minimal to require a student to declare a major.

8.3 Information Technology Committee [Self], F, 12-1-23, 10:00 - 11:00 AM, Zoom

• Urgent Business

Equipment in RGC 13 is not working. It introduced up-to-date technology because OLLI wanted it. But apparently it is not working. IT and faculty will work together to pinpoint the problem and install equipment that will function well.

• Report by VP IT

- AI task force met on 11/13/23; discussed the need to develop guidelines for the use of generative AI. Reviewed guidelines of CSULB. Will develop guidelines for CSUF soon.
- IT strategic plan will be updated to align with the university strategic plan, particularly Goal 5.

• Discussion of UPS 100.001 (Academic Senate Bylaws)

Motion to eliminate IV.C.9.m.(2)(b)1. (Functions of ITC) "Meet with the Library Committee within the first month of the new academic year and mutually agree upon the technology-related issues that each or both will address in the coming year;" Discussion followed. The motion carried.

8.4 Faculty Affairs Committee [Walsh], F, 12-1-23, 10:00 AM - 12:00 PM, MH-141

- Committee came to order at 10 with a quorum.
- We continued edits on 210.070 Lecturer Evaluations. Aligned steps with those for tenure/ tenure track faculty in 210.002. Tried to streamline process for annual reviews.
- Completed review and Chair will send the draft UPS to Senate Executive Committee
- Discussed the need to make changes in 210.002 and the Chair is keeping a running list of issues.

8.5 Curriculum Committee [Jarvis], F, 12-1-23, 12:00 - 2:00 PM, Zoom

No report submitted.

8.6 Graduate Education Committee [Valdez], F, 12-1-23, 2:00 - 4:00 PM, MH-141

- A survey was sent to better support grad students in completing with focus on their personal health & wellness. Qualtrics survey in 2021-22 asked what the obstacles were keeping them from completing (2k responses), reports broken down by college.
 - Question categories: helpfulness of resources, obstacles, course availability, satisfaction services, sense of belonging, preferred modality, etc. Results were shared with chairs and committee is asking departments for actionable recommendations to include in follow up WASCU report. EX Barrier: difficulty getting required courses, EX solution- present them a roadmap to see when the courses they need are offered. EX solution: Move orientations in person or come up with community building events virtually.
 - 3 major theme of the results: personal health and wellness, course availability, desire for more advisor support.
 - 6% gap for underrepresented students (university does not desegregate Asian Americans) completing grad studies.
- Blended Program UPS: met with UCC to review. They asked for time to take it back to constituents to review.
- Discussion of hiring a student to run grad program SM, possibly connecting it to a Capstone project.
- Discussion of rewriting Grad studies Mission and vision, where can they find the university protocol?
- Presentation on use of Tableau.

8.7 Planning, Resource, & Budget Committee [Bruschke], F, 12-1-23, 1:00 - 2:30 PM, Zoom

- Presentations by IT, Admin and Finance, Academic Affairs. IT: CHRS and FAFSA changes. Changes to TDA and scheduler coming. Advancement: Endowment now \$135m. Academic Affairs: Assigned Time.
- Concerns expressed about Concur, CHRS, IRA, Pcards, and Instant Cards.
- Majority of VPs absent.

8.8 Student Academic Life Committee [Milligan], T, 12-5-23, 9:00 - 10:00 AM, Zoom

- A quorum was met.
- November 7, 2023, minutes were approved.
- SQE has not responded to SALC's request to come and speak with SALC. Chair Toledo said he would reach back out to them.
- ASI said they would come, but SAI wants SALC to give a specific topic.
- SALC wants to categorize and organize a list and/or website that has all the student services on campus for students. An example was given from the Theatre Department: www.fullerton.edu/arts/theatre/rei/resources.php and you.fullerton.edu
- SALC wants students to become aware of you.fullerton.edu. This needs to be integrated into faculty courses and syllabi.
- UPS 300.021 SALC was concerned about dishonesty outside of the classroom, i.e., AI, Course Hero, Discord, paying students to attend class (new one), etc.
 - Student Conduct Code covers all of this. What they don't cover is student collaboration.
 - Chair Toledo will send SALC's comments and suggestions to the Executive Committee.
- Student initiatives: 1. Violence, threat of violence, etc. 2. Parking.
- SALC is looking for more suggestions. This will be further discussed in SALC's January meeting.
- Is CSUF going to make more statements about the war? Our students need to know that they are safe and that they belong here. This message needs to come from the "TOP".

IX. UNFINISHED BUSINESS

- #### 9.1 Academic Budgeting - (Discussion item)
- (tabled until next meeting with Provost)

X. NEW BUSINESS

10.1 Revisions to UPS 210.080 - Classroom Observations

- (Jarvis) Line 37: add wording “such as a weekly module, and overall organization structure”.
- Retitle the document “Peer Observations of Instruction”.
- (Jarvis) Line 11: replace “classroom” with “peer”.
- (Jarvis) Line 12: add the sentence “Classroom observations in this document refers to any peer observations of instruction regardless of modality”.
- Line 62: reword sentence to read “They should also consider whether expectations, assignments, assessments, and outcomes are in alignment”.

This document will be added to the next AS agenda for Senate approval.

10.2 Revisions to UPS 102.001 - The Faculty Development Center (FDC)

- (Jarvis) Line 37: add wording “consistent with UPS 210.007”.

This document will be added to the next AS agenda for Senate approval.

10.3 Cultural Taxation Guidelines - (Discussion item)

1. Email for Cultural Taxation

- (Jarvis) We received this draft from Lisa Kirtman.

This discussion will continue at next week’s meeting.

10.4 Targeted harassment of professors - (Discussion item)

10.5 Project UpGrads - (Discussion item)

XI. ADJOURNMENT

M/S/P (Garcia/Shepard) Meeting adjourned at 12:55 pm.