



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
FEBRUARY 20, 2024**

**Approved 3-12-24**

**11:30 AM - 12:50 PM**

**MH-141**

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Swarat, Valdez, Walsh

Absent: Shepard

## **I. CALL TO ORDER**

Chair Jarvis called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- Received an email from Mark Carrier regarding UPS 102.001. He said the language that is on the floor regarding the lecturers is not doable. So, someone may have to yield the floor to him because it said it's a CBA issue and there is another issue about what Faculty Affairs & Records (FAR) can do and what they cannot do in terms of loading up SOQs. I will forward the email to make sure everyone has it.
  - He already told me that I had to change my DPS. We changed it to say that the University will make them accessible, and faculty have to ensure sure they get in there. He said we can't say they are automatically populated. I have good wording we put into our DPS that we can put in the UPS document.
- Q: What is the role of FAR? Are they a support office, an oversight office, or a policy office?  
A: They there basically to make sure we are following CBA.
  - I am not comfortable with having one person or one office saying this is what the CBA means.
- I would like an update about cultural taxation that Mark Carrier is on a role about. He said we cannot say because of somebodies' identity they are culturally taxed. What you can only say is if you work with underrepresented historically marginalized populations that you can count that towards extra this, or you can get extra recognition, rewards, or points. You can put a statement of what cultural taxation is. He made us change our DPS.

Suggestion:

Clarify the role of FAR as a future agenda item.

## **III. ANNOUNCEMENTS**

No announcements.

## **IV. APPROVAL OF MINUTES**

- M/S/P (Walsh/Kanel) Motion to approve the January 30<sup>th</sup> and February 6<sup>th</sup> minutes. Motion passed.
- 4.1 EC Minutes 1-30-24 (draft)
- 4.2 EC Minutes 2-6-24 (draft)
- 4.3 EC Minutes 2-13-24 (draft) - *forthcoming*

## **V. CHAIR'S REPORT**

No report.

## VI. PROVOST REPORT - 12:30 PM

### Sabbaticals:

We awarded 58 sabbaticals, 7 more than what was allotted 51 was our CBA requirement. Working with the committee I decided to award 58, because 58 were highly recommended, so we funded all highly recommended sabbaticals. The last seven, one was a full professor, the rest of them were associates. We really want the associates to become full and this is the last step for them to become full.

I received an email from one of the faculty members who said he had been trying for 15 years couldn't get a sabbatical. I have already asked Eileen Walsh and Steve Stambough to take a look at it, and I think FAC should take a look at the process. You are going to have people that will never get a sabbatical, but I think somehow there should be a process that once you get tenure, you should get a sabbatical.

What can we do to provide people that get their 6 years, even 12 years and have been trying, because it's all competitive?

- (Valdez) This actually came up with one of my colleagues in my college who had applied two or three times kept getting denied. According to her, when she reached out, there was no way to rebuttal or a way to argue her case.
- (Walsh) This is a retention/recruitment issue that we need to look at in a different way then we have been.
- (Jarvis) I have asked Mark Carrier for a count of what it would be to go automatic, every seven years you get a sabbatical.

Q: (Valdez) Do we have the power to do that?

A: (Jarvis) CBA says we have to give a minimum, but it doesn't say a maximum.

- (Provost) There is a cost, 58 sabbaticals cost us almost \$2 million this year. If we do that, the lecturers won't get it, so I think we need to think this over.

We awarded 58 sabbaticals this year, on average we get about 30 faculty member come in. So, if we say on your seventh year, everybody gets a sabbatical. We would take 30 awards and set them aside for those faculty members right after they get their tenure, they would get a sabbatical. Then we take the rest of it and make it competitive. They would have to have a valid proposal to get the sabbatical.

- (Walsh) We need to simplify the process of applying for a sabbatical.

Q: (Jarvis) Do we give this to the Faculty Research Policy Committee or Faculty Affairs to look at this.

A: (Kanel) Faculty Research Policy Committee has time to do it.

### All University GPA:

Right now, we are using Cal State Fullerton's gpa for academic notices. The problem with that is our transfer students that are coming can get in trouble really fast because it is not all university gpa.

Q: (Jarvis) I thought this was a system policy? We did this this to ourselves.

A: (Walsh) We are going to get clarification, because when we discussed it this morning, five people around the table had different interpretations of the preposition or. Is or inclusive? So, we will get clarification before moving forward.

Q: (Jarvis) Is there any reason to include other gpa's to be inclusive, so when they get into the system and get a notice, we have a broad net to catch them and give them guidance?

A: (Provost) With or without academic notice, we need to do a broader net. If they are 2.0 and right on the boarder, they need guidance.

- (Jarvis) Some departments have their own advisor appointed specifically for this. I think we have enough volume, but they get a response to check this form, watch this video. There are advisors they can go talk to, but it feels dehumanizing to the student.
- (Swarat) We were talking about having better communication with this. The cumulative gpa is higher than the Fullerton gpa, so that would give students a little bit extra. We discussed there were a lot of options students could have taken, but they didn't know, so we recommended to draft an extensive flow chart, so all options are made clear.
- (Walsh) We have to change the webpage, which is in progress, because it's not accurate.

### **Reverse Transfer:**

We are looking a new program called Reverse Transfer. We are looking at how to partner with our community colleges to be able to have our freshman and sophomore students that have either dropped out, going to drop out, or they haven't registered to do a warm handoff to community colleges for one year, then bring them back to the campus. While we give them to the community colleges, we also keep them as our students, and we can give them some services on our campus.

This semester we are doing a pilot with Santa Ana Community College. We are only focusing this pilot on the students who didn't register in the spring, these are first time freshmen who came onto our campus. We had 7,030 and about 260 did not register this semester. We want to look at the 260 and do an orientation with them. We are going to have them do mandatory advising and create a plan for them, then do a warm hand off to Santa Ana Community College. Santa Ana wants to put them on California Promise, and it won't cost for them to go to community college.

We always get a survey of the students who drop out and over 80% of them, it's financial. This will allow them to go to college for free and be our students. After one year, they come back without application and continue.

Q: (Kanel) How do we fix the financial?

A: (Provost) The California Promise helps them with financial aid, and it won't cost them to go to community college.

Q: (Milligan) If they had a financial problem that caused them to leave, what's going to help them when they come back? Is that problem going to arise the following semester after they return?

A: (Provost) The community colleges have more resources than we do, and they are going to help them with financial aid, and we are hoping they won't have that problem when they return. And we can see what scholarships are available when they return.

Q: (Kanel) Why are we having people enrolled here that don't have the financial means to come here?

A: (Provost) That is a different problem.

## **VII. STAFF REPORT**

No report.

## **VIII. COMMITTEE LIAISON REPORTS**

### **8.1 Internships & Service Learning Committee [Shepard], W, 2-14-24, 9:00 - 10:00 AM, Zoom**

- The committee met via Zoom. Chair Amber Wilson led the meeting. Quorum was met.
- Approved minutes from Dec. 13.
- Committee finalized revisions of UPS 411.601: Policy on Academic Internships. Motion and second to approve revisions to be sent to Academic Senate; unanimously approved. Chair Wilson will transmit memo and revisions to Senate Exec with hopes of approval by Academic Senate this spring.
- Su Swarat, Senior Associate Vice President for Institutional Effectiveness and Planning, attended to present about the new Strategic Plan, especially about hands-on, experiential learning that internships and service learning courses provide. See Goal 1; Objective 1.2, Strategy 3 and 4; and Goal 4, Objective 4.4, Strategy 2. Swarat also discussed the role of internships and experiential learning in the context of the Governor's Compact.

### **8.2 University Advancement Committee [Self], W, 2-14-24, 9:00 - 10:00 AM, CP-810**

- UAC met with a quorum.
- Minutes from 11/8/23 was approved.
- Discussion of UPS 103.005 [WWW Policy] continued. The chair will further incorporate today's discussion into the revision draft.
- A presentation on CSUF Day of Giving.

8.3 Writing Proficiency Committee [Garcia], F, 2-16-24, 9:00 - 11:00 AM, Zoom

- WPC met Friday and had a quorum.
- The committee reviewed and discussed courses ANTH 480, History of Anthropology, and ANTH 481, Contemporary Anthropology. After reviewing the courses, the committee voted to send both courses back because they are considered complementary, and only one course (ANTH 480) did not meet the writing requirements. In addition, the committee requested one class to be a writing intensive course.

8.4 Faculty Affairs Committee [Walsh], F, 2-16-24, 10:00 AM - 12:00 PM, MH-141

- Quorum present.
- Approved the 2/2/24 minutes.
- Reviewed the Faculty Personnel Committee revisions to UPS 210.007.
- Rejected most of the suggestions on compositions of search committees.
- Eliminated language on search for Dean of Extension (No longer a Dean).
- Discussed the language on retreat rights to comply with CO new policy.

8.5 Academic Standards Committee [Jarvis], F, 2-16-24, 1:00 - 2:00 PM, MH-141

No report submitted.

8.6 Planning, Resource & Budget Committee [Bruschke], F, 2-16-24, 1:00 - 2:30 PM, PLS-299

Student Affairs made the presentation; main item was that they feel they cannot support college-based admissions. We approved a minor in aging science. The Lecturer Task force reported their findings (previously shared with the Senate). We divided up priorities for the next budget memo; deferred maintenance, enrollment management, and lecturer employment stability got the most support.

## **IX. UNFINISHED BUSINESS**

9.1 [Statements of Opinion](#)

- (Jarvis) We had suggested Commencement, AI, and SOQ response rates as topics. I did not include AI because I met with Leslie Bruce, and she was thinking of a bigger thing, and it was too many questions to put into an SOO.

Exec continued to work on the Statements of Opinion and will complete them at next week's meeting.

9.2 Resolution on Creating of New Workload Policy Related to Research

## **X. NEW BUSINESS**

10.1 New Course Proposals - Spring 2024

10.2 Revisions to UPS 500.150 - Library Circulation Policies

10.3 Revisions to UPS 508.000 - Policy on Return or Replacement of Library Materials

10.4 Revisions to UPS 620.000 - Protection of Human Participants

10.5 General Committee Senate Nominees

10.6 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee

- University Advancement Committee - CBE

## **XI. ADJOURNMENT**

M/S/P (Garcia/Walsh) Meeting adjourned at 12:55 pm.