



# CALIFORNIA STATE UNIVERSITY, FULLERTON

## ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES FEBRUARY 6, 2024

*Approved 2-20-24*

**11:30 AM - 12:15 PM**

**Zoom**

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

### **I. CALL TO ORDER**

Chair Jarvis called the meeting to order at 11:30 am.

### **II. URGENT BUSINESS**

- They can cancel coming to campus, which required faculty on Sunday to redo their entire Monday classes. They put extra work on us to do that, but they are still going to doc people for missing on that day. I think that really needs to be addressed and it's totally unfair they would do that to us.

- I am going to bring up at my meeting with the President, continuity of business, because we have had to pivot four times in four years. So, we can know what's the process and how do we notify people. (Jarvis)
- I'm more about the workload and how are they going to doc people for the strike day, but they are not going to compensate us for the extra workload on the Sunday that we had to put everything together.

Q: My understanding was if we logged in and checked email and sent emails that evening, that counted as work. When it was brought up, what if we built our course before the semester started or worked on weekends. I thought I heard that could be argued that we worked for that Monday. Is that not what other people heard?

A: It's all tough. As salaried employees, as exempted employees, we are expected to do an amount of work, the period of time is much longer. We are not waged, it's not just work in a day or an hour, we are salaried. It makes it very difficult to know what is a day of work for us, it doesn't apply the way it does for a wage earner, it's complicated.

- That's what has been argued back and forth with meetings they have been having with the Chancellor's office. I believe labor is providing the guidance. If you withheld work that day, then you put in a dock. If you did not withhold work, you do not dock yourself. There have been discussions because you are exempt. If you answer an email or a phone call, that's considered work. So, it's not like you are withholding work from anybody because you are still doing those duties.
- I have reached out to both HR and CFA to see if they could jointly put something out to help clarify and answer the questions faculty have. We have until the end of the month before faculty must have their entry into the CHRS system. So, I will give them until the middle of next week to see if we can get a FAQ produced or a flowchart from HR. (Jarvis)
- HR is providing virtual and in-person trainings for guidance on how to report time in CHRS.
- We already have a hard time recruiting people because of the pay and they are going to push the ones who are here out into other job opportunities.

### **III. ANNOUNCEMENTS**

- (Jarvis) The Presidential Search open forum is today from 12:30 – 2:30 pm on zoom. There are links on the website to get people's opinions. I will put the links in my chair's report and also have Senate staff send out an email with the links.

Q: (Shepard) Who made the decision to not hold the presidential search forum in person?

A: (Swarat) I believe it was a Chancellor's office decision.

## **IV. APPROVAL OF MINUTES**

4.1 EC Minutes 1-30-24 - *forthcoming*

## **V. CHAIR'S REPORT**

No report.

## **VI. STAFF REPORT**

- Mike's CSU term ends in May, we are preparing for the CSU election. Petitions will be available beginning February 13<sup>th</sup>. Election will take place March 11<sup>th</sup> - 14<sup>th</sup>.
- For the CSU Senators, if you have any travel documents for January, please forward them to Cierra so she can add them to the CSU Dropbox folder.

## **VII. COMMITTEE LIAISON REPORTS**

7.1 Faculty Affairs Committee [Walsh], F, 2-2-24, 10:00 AM - 12:00 PM, MH-141

- Christi Scher called meeting to order with a quorum
- Committee approved the Minutes of November and December.
- Chair Scher presented the edits that Faculty Personnel Committee (FPC) had made to UPS 210.600. The committee discussed and found problems with the suggestions from FPC because their edits did not consider balancing the search committees to reflect diversity, balance of types of departments including size and graduate vs. undergraduate.
- The committee was not comfortable with having the search committee elect a Chair and prefers that the Chair be appointed by the President or designee but inserted language to assure that the Chair would not have a heavier vote on any aspect of the search which would be a collaboration with collective decision making.
- The edits will come back to the next FACX meeting for discussion to assure the language inserted is in correct places.

7.2 General Education Committee [Bruschke], F, 2-2-24, 2:00 - 4:00 PM, Zoom

- The committee was again consumed by discussion of AB928. Casem gave the committee our recommendations about the CR/NC issue for GE courses. No specific courses were reviewed.

7.3 Extension and International Programs Committee [Sheard], M, 2-5-24, 3:00 - 4:00 PM, THall 1424

- Committee met on Zoom.
- Debra Leahy provided an overview of the reorganization that the Provost announced in January via email. The four entities (international programs, extension, OLLI and Arboretum) will have separate reporting structures, not all being under Leahy any longer. Leahy will continue as associate vice president of international programs. McKinley is executive director for extension. OLLI and Arboretum will move directly to Provost's office (reporting to Eileen Walsh).
- Alison Dover, professor of Secondary Education, presented a proposal for a new continuing education unit (CEU) course, SEDU 7304: Transforming Teaching in Secondary Education, a 5-hour half day conference. Approved unanimously.
- Jon Hickok reported he and Karen McKinley are moving forward to troubleshoot what -e-resources extension students being able to access or not access.
- Karen McKinley mentioned a need to update some UPS's to reflect the language of the new reorganization. The committee will identify what UPS's to review and consider changing and making some titles accurate and more general. The committee also discussed the misnomer of the name of this committee, since it only deals with the extension (self-support) side of the house, while the International Education committee deals with international programs. A suggestion was for this committee to be Extended Education Committee. The committee asked the Senate Exec liaison to get guidance on the following question: Given the split between extension and International programs and the two separate Senate committees, should the committee look at the charge in the UPS and propose a revision, or wait on Senate Exec and the Committee on Committees to give direction on revisions and roles of the two committees? Liaison said he would get sense of Senate Exec and report back.

#### 7.4 Library Committee [Milligan], M, 2-5-24, 11:00 AM - 12:00 PM, PLS-260C

- A quorum was met.
- Library Survival Skills Workshops in Data Visualization Studio. 2/12 12-1pm, 2/7 4-5pm, 2/13 4-5pm, 2/14 12-1pm. Ideal for new and transfer students interested in library research services.
- Welcomed the Dean of the Library – Eric Hanson (Round robin committee introductions)
- UPS Review: AS Chair Jarvis sent revisions to UPS 500.150 and 508.000. Edits made and approved by the committee in the December meeting. Megan will keep members informed on progress.
- December Memo to FDC. Leganto FDC workshops are coming soon. Library faculty will now provide a guided library tour during New Faculty Orientation. More details on how much time and what services to highlight as the next NFO approaches. The subject librarian marketing campaign is currently brainstorming ideas with a library marketing analyst.
- Dean's Report – Nothing much to report as the new Dean gets to know the lay of the land. Library space assessment is underway to consider how best to accommodate new and moving partners. Women's Center and SWANA Center are moving into the old Scholar's space.
- Spring 2024 Committee Discussion – With UPS revisions complete, the chair opened a discussion on the committee's work for the spring semester. In the past, the library committee invited presenters from various library partners and services to learn about them and ask questions. Megan mentioned the only remaining invitations from past semesters include the University Learning Center & Supplemental Instruction. No objections to inviting them back. Mike DeMars (AD Public Services) noted that a new library faculty survey is planned for spring. A committee is currently in progress to work on the questions. The last time the library surveyed faculty was in 2014, making it especially timely to gauge the needs of both new and long-time faculty members. Survey responses may be especially helpful in guiding key library information to highlight during the NFO library tour. Megan also noted that the planning committee is coordinating this spring's "What's Brewing at Pollak Library," the library's annual faculty happy hour outreach event. More details will come on this event as the program takes shape.

#### 7.5 Student Academic Life Committee [Milligan], T, 2-6-24, 9:00 - 10:00 AM, Zoom

- Meet with quorum.
- There will be two ASI members coming to one of the next two meetings to see how SALC can help and work with students.
- Students for Quality Education might also come to a SALC meeting to see how SALC can help students.
- UPS 300.021 Reviewed. SALC has some recommendations to this UPS. Chair is going to send Exec the committee's recommendations and thoughts.
- CFA Tentative Agreement SALC is working on the language to explain to people why there was a strike and how the strike affected students. Students have mentioned that they thought the strike was over the tuition increase.
- Committee Goals for 2024 Semester There are a few student advisory boards. SALC is looking to do an event with these boards to reach students.

### VIII. UNFINISHED BUSINESS

#### 8.1 Academic Budgeting - (Discussion item)

(tabled until next meeting with Provost)

#### 8.2 Revisions to UPS 210.070 - Evaluation of Lecturers

Exec continued to work on revisions to UPS 210.070.

- (Jarvis) Lines 105-106: reword sentences to read "Lecturers holding one-year contracts not undergoing a comprehensive evaluation shall undergo abbreviated periodic evaluations. Lecturers holding three-year contracts shall undergo an abbreviated periodic evaluation in the third year of their contract."
- (Shepard) Line 311: add the wording "required or".
- (Walsh) Line 641: add a sentence to read "Department teaching standards for lecturer faculty shall be consistent with standards for tenure and promotion for tenure-track faculty and in no case require higher levels of instructional performance than are required of tenure-track faculty."
- (Valdez) Line 618: lower the word count from "2000" to "1500".

- M/S/P (Walsh/Self) Motion to add UPS 210.070 with Exec's recommendations to the AS agenda for Senate approval. Motion passed.

## **IX. NEW BUSINESS**

- 9.1 Targeted harassment of professors - (Discussion item)
- 9.2 Resolution on Creating of New Workload Policy Related to Research
- 9.3 Revisions to UPS 500.150 - Library Circulation Policies
- 9.4 Revisions to UPS 508.000 - Policy on Return or Replacement of Library Materials
- 9.5 Revisions to UPS 620.000 - Protection of Human Participants
- 9.6 Outstanding Professor Committee - (Discussion item)
- 9.7 Revisions to UPS 300.021 - Academic Dishonesty

## **X. ADJOURNMENT**

M/S/P (Garcia/Swarat) Meeting adjourned at 12:15 pm.