



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 19, 2024**

Approved 3-26-24

11:30 AM - 12:50 PM

MH-141

Present: Bruschke, Jarvis, Kanel, Milligan, Self, Swarat, Valdez, Walsh

Absent: Garcia, Shepard

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

The Executive Committee went into Executive Session.

III. ANNOUNCEMENTS

- (Swarat) The Campus Climate Survey results are being shared through open forums. They will have four sessions, two this week and two next week. I encourage us all to attend those forums, because there was a lot of the information collected that will be used to move our D&I efforts on campus.
- (Kanel) The vote at the Statewide Senate passed to have lecturers represented on the Senate, so it will be coming.

IV. APPROVAL OF MINUTES

- M/S/P (Bruschke/Self) Motion to approve the February 27th and March 5th minutes. Motion passed unanimously.
- 4.1 EC Minutes 2-27-24 (draft)
- 4.2 EC Minutes 3-5-24 (draft)
- 4.3 EC Minutes 3-12-24 (draft) - *forthcoming*

V. CHAIR'S REPORT

- Following up on the issue brought up at last week's meeting, I reached out to VP Oseguera regarding the students' concerns that faculty can only be the primary advisor for one student club. We will be meeting next week.

VI. PROVOST REPORT - 12:30 PM

The Executive Committee went into Executive Session.

VII. STAFF REPORT

- We have not been able to get a representative from ARTS for the FPC. If we don't receive anyone by Thursday, to be approved as the Senate nominee, we will have a special election in the fall for that seat.
- Q: (Jarvis) There's still write-ins, right?
- A: (Staff) A few years back, the Election Committee made a change and if there is no name on the ballot, there cannot be a write-in for that seat.
- Q: (Kanel) Could you run a committee without someone from the college?
- A: (Jarvis) Yes.

VIII. COMMITTEE LIAISON REPORTS

8.1 University Advancement Committee [Self], W, 3-13-24, 9:00 - 10:00 AM, Zoom

- Met via Zoom. Quorum met.
- Introduction of Interim VP of University Advancement, Kimberly Shiner.
- Announcement: Email the chair if there is any other agenda item for the April meeting.
- Revision of UPS 103.005 [WWW Policy]
 - Every 'must' was replaced with 'shall.'
 - The sentence "Members of the university community are expected to engage with civil dialogue with each other" was moved from section III.B.4 to IV.B.6 because it is about non-administrative websites and social media, not about administrative websites.
 - The UPS was passed.
- Foundation/Endowment update by Jason Ono, CFO of University Advancement, Q&A followed.

Q. Who determines the percentage of the endowment fund that would go to scholarships etc. and be distributed?

A. Board of Governors' Finance and Investment Committee (F&IC) discusses and votes on it every year. It is currently at 3%, which is lower than other CSUs and national average (4%).

Q. Does F&IC have any faculty members?

A. Anil Puri (former COBE dean) is a former faculty. It does not have a current faculty member.

Q. What are other spendings other than 3% (\$4M)?

A. Out of \$13M total spending, \$9M are others such as COBE new building and other major projects.
- The UAC chair and the Interim VP of UA both noted an importance of adding a faculty representative to F&IC. (An email from the UAC chair will be forwarded to the exec committee in a separate email.)
- The UAC chair asked Jason Ono to send her the rough breakdown of \$13M expenditure by the April meeting.

8.2 Faculty Affairs Committee [Valdez for Walsh], F, 3-15-24, 10:00 AM - 12:00 PM, MH-141

- There was a presentation by the director of FAR on a possible new portfolio software: Watermark. He has an advisory group he's working with. The current Interfolio contract expires in July. Interfolio is expensive (approximately \$62/eval). Both software systems have an option to purchase additional "Life cycle" management, which manages where folks are in the review cycle. A question was asked if it also allows you to see past reviews to look for patterns of concern. The director will set up a demo with watermark and will record it, so it is available for others to view. A concern was shared about lecturers (and those that used to do paper) are just getting comfortable with Interfolio and changing it again would cause a lot of stress. It was suggested we hold off on the change for a few years or offer an overlap period where people can choose which to use to submit reviews.
- The director noted that only the lecture UPS says FAR should consult with FAC on portfolio collection systems. Committee agrees it should be added to TT UPS so its consistent, the committee chair pulled it up to make change before final suggested changes are sent to exec. Change is voted on and passed.
- The committee moved on to UPS 260.100 revisions to make sure its clear its temporary assigned time for exceptional service. Concern was shared about this working against faculty experiencing cultural taxation. It was suggested that UPS specify what narrative should address.

8.3 Academic Standards Committee [Jarvis], F, 3-15-24, 1:00 - 2:00 PM, MH-141

No report submitted.

8.4 Graduate Education Committee [Valdez], F, 3-15-24, 2:00 - 4:00 PM, PLS-611

- Elaine shared announcements. The chair forwarded a draft on blended programs to exec and is hoping it gets to the senate floor by the end of the year. Social Work had two course proposal that need approval to move forward through Curriculog: 1-SW credential in addition to the degree, 2- Bienestar Latinx certificate. Both passed. The committee then reviewed the Lynn Winter Award Nomination and selected Karen Lau. We then reviewed progress in grad student success: collectively drafted a mission and vision aligned with new strategic plan. The committee then shifted to the charge from exec to remove barriers for students earning grad degrees and brainstormed recommendations.

IX. UNFINISHED BUSINESS

9.1 [Statements of Opinions](#)

- Exec continued to work on the Statements of Opinion questions from the suggestions made from the March 7th AS meeting. The revised document will be sent to the Senators and added to the March 21st AS agenda for Senate approval.

Additional unfinished business:

The Executive Committee reviewed the google document for UPS 270.010 with suggested changes from the Senators. Exec inserted the suggested changes/language into the UPS document. The updated document will be sent to the Senators, highlighting the changes made by Exec, for discussion and approval at the March 21st AS meeting.

X. NEW BUSINESS

- 10.1 Proposed changes to awards of sabbaticals - (Discussion item)
- 10.2 [Resolution for Emily Bonney](#)
- 10.3 New UPS XXX.XXX Academic Standards for Blended Bachelor's and Master's Programs
 - 1. CSUF Blended Programs Moving Forward
- 10.4 Revisions to UPS 210.050 Recruitment and Appointment of Temporary Faculty
- 10.5 Confirmation of task force on committees
- 10.6 Joint Committee on Student Success - (Discussion item)

XI. ADJOURNMENT

M/S/P (Swarat/Milligan) Meeting adjourned at 12:50 pm.