CALIFORNIA STATE UNIVERSITY, FULLERTON

ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES APRIL 30, 2024	*Approved 5-21-24*

11:30 AM - 12:50 PM   **MH-141**

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

I.   CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II.   URGENT BUSINESS

No urgent business.

III.   ANNOUNCEMENTS

- (Shepard) I will miss Thursday, Academic Senate meeting and next Tuesday's Executive Committee meeting.

IV.   TIME APPROXIMATE

12:15 PM - 12:25 PM
Topic: Concourse Pilot Report
Presenter: Merri Lynn Casem

Merri Lynn came to share the pilot of the Concourse Syllabus Management Software with Exec to get their approval to share it with the Information Technology (IT) and University Curriculum Committees (UCC). She provided a pros and cons document on the software.

Q: (Shepard) How much does this cost the University?
A: (Casem) I will have to get back to you with the actual cost.

Q: (Walsh) Does faculty have to opt in, or do they opt out?
A: (Casem) That decision is made from someone at a higher level.

- (Swarat) If it is not required, this is not useful if faculty can opt out.
- (Jarvis) You lose all the positives of standardization if it's not standard.

The majority of Exec did not support moving this forward; they would prefer a universal buy-in model.

V.   APPROVAL OF MINUTES

➢ M/S/P (Walsh/Shepard) Motion to approve the April 9th and April 16th minutes. Motion passed.

5.1   EC Minutes 4-9-24 (draft)
5.2   EC Minutes 4-16-24 (draft)
5.3   EC Minutes 4-23-24 (draft) - *forthcoming*

VI. CHAIR'S REPORT

➢ I will be meeting with Eileen and Merri Lynn on Thursday afternoon regarding the Academic Standards for Blended Bachelor's and Master's Programs UPS document.

Additional chairs report:

The Executive Committee went into Executive Session.

VII. STAFF REPORT

No report.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Jarvis], T, 4-23-24, 1:15 – 3:45 PM, TSU Legislative Chambers

- No report submitted.

8.2 Diversity & Inclusion Committee [Garcia], T, 4-23-24, 1:00 - 2:00 PM, PLS-256

- During the meeting, Chair Shahrestani notified the committee that the suggested revisions to the Academic Senate bylaws have been sent to Senate Exec.
- The committee discussed membership for the next academic year and the committee chair election. List of returning members: Ying-Chiao, Joyce (sabbatical in Spring), Sue, Scott, Satoko, Do Kyong, and Parvin Shahrestani.
- Chair Shahrestani emailed the Senate Chair to request that UPS 210.001 and 210.050 come through this committee.

8.3 Faculty Affairs Committee [Walsh], F, 4-26-24, 10:00 AM - 12:00 PM, MH-141

- Met with a quorum.
- We discussed the proposed UPS on faculty workload, and all wished it were a viable option, but it is not for a variety of reasons—lack of funding being paramount, but issues with accreditation for some programs, increase in class size to accommodate the 3/3 teaching, etc. We decided to refer it to PRBC and the Provost for a first round of feasibility study.
- We then moved to UPS 210.020 on Periodic evaluation of Tenured Faculty. There were a few suggestions for the Provost and FAR to make the process more meaningful by having the appropriate administrator give concrete suggestions to faculty on how to achieve their short and long term goals. We believe it can go on consent calendar.

8.4 Campus Facilities & Beautification Committee [Swarat], F, 4-26-24, 11:00 AM - 12:00 PM, Zoom

- CF&B Committee did not meet quorum, but met briefly to discuss the following:
  o HSS murals:
    ▪ Chair reported that approval has been granted by the University Administration and Finance.
    ▪ Need to vote to approve the remaining 2 murals once the artwork has been submitted. The Chair will collect votes electronically.
  o CP bench/seating in basement:
    ▪ Not enough room to install seating upon review.
  o Micromobility subcommittee:
    ▪ Currently collecting data and will share next semester.
  o Air handler on the top of McCarthy Hall:
    ▪ Study found no excess noise levels.
  o Department of Military Science and Leadership Wall:
    ▪ Strat comm approved and this is moving forward.
  o Committee chair for next year: Do not have quorum to vote, so will do so electronically.
  o Member brought up concern for the reduction of plastic use. Recommended to talk with the office of sustainability.

8.5   Graduate Education Committee [Jarvis], F, 4-26-24, 2:00 - 4:00 PM, MH-141

- No report submitted.

IX.   UNFINISHED BUSINESS

9.1   Revisions to UPS 411.601 - Policy on Academic Internships

   1. Resolution on Faculty Workload: Policy and Procedures EP&R 76-36

- (Jarvis) Due to Covid, this resolution did not make it us. So, a solution on this resolution is to tell the PRBC to keep internships in mind as they are tackling the EP&R 76-36 issue.

The Executive Committee went into Executive Session.

- This document will be added to the AS agenda as a consent calendar item.

X.   NEW BUSINESS

10.1   Proposed changes to awards of sabbaticals - (Discussion item)

10.2   Revisions to UPS 260.102 - Sabbatical Leaves

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

10.3   Replace UPS 300.006 with New UPS 3XX.XXX - Credit for Prior Learning

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

10.4   Revision to UPS103.005 - World Wide Web Policy

- Exec discussed this document; it will be added to the Marathon agenda as a new business item.

10.5   New UPS 6XX.XXX - Export Controls Policy

10.6   Student Group Advisors - (Discussion item)

10.7   Revisions to UPS 100.001 - Academic Senate Bylaws

- Exec discussed this document; it will be added to the May 2nd AS agenda as a first reading item.

10.8   Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures

10.9   Revisions to UPS 260.100 - Assigned Time For Exceptional Levels of Service to Students

10.10 Revisions to UPS 300.018 - Withdrawal Unauthorized - Issuance of WU Grade

10.11 Revisions to UPS 300.021 - Academic Dishonesty

XI.   ADJOURNMENT

M/S/**P** (Garcia/Shepard) Meeting adjourned at 12:50 pm.