



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
APRIL 9, 2024**

Approved 4-30-24

11:30 AM - 12:50 PM

CP-1060-04

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- I remember seeing the announcement for the Deputy Provost search committee, but I don't recall seeing the call for applications. I also was asked by some people who said they didn't recall seeing an announcement for the call for applications. Did that announcement go out campus-wide?

A: Yes. I did ask and was told to look in the portal under internal searches, that is where the internal searches are listed.

- I remember the announcement for the search committee.
- I don't think the call was shared widely.
- I received inquiries from a couple people who were thinking about applying for it, so got out to some people.
- We did receive applications.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

- M/S/P (Kanel/Valdez) Motion to approve the minutes. Motion passed.

4.1 EC Minutes 3-26-24 (draft)

V. CHAIR'S REPORT

- I sent a draft for my testimony to the CA Senate Committee on Student Success, please let me know if you have anything to add to it.
 - (Swarat) Maybe reframing the discussion around student success and the funding piece a little bit in terms of not just changing from one thing to the other thing but recommending them to come up with a comprehensive multifactor model about how to look at student success. Because student success is not just graduation, but we also don't want them to latch onto something else.
 - (Valdez) Include something around mental wellness.
- Cecil Chik from the Office of Diversity, Inclusion, and Equity extended an invitation to the Academic Senate members for an exclusive 60-minute meeting with Irshad Manji, the Founder and CEO of the Moral Courage Project. I informed her that the Senate has not met, we just returned from spring break. So I would like to know if any of the Exec members would like to attend the training.
 - (Valdez) We keep bringing up all these DEI things for faculty when it's staff and admin that need it. For example, both EPM's are not staff or admin inclusive, it was faculty specific. I brought that up when we I did EPM2, I said we could take the content part and add staff strategy or admin strategy and make a separate one, but that never happened.

Q: (Kanel) Are they bringing someone in from outside campus?

A: (Jarvis) Yes.

- (Kanel) I will protest bringing in an outside person when we have experts and specialists on our campus.
- (Swarat) I will be happy to give Cecil our feedback.
- ASI wants to come and talk to us about their Wellness Initiative. They are doing their alternative consultation model, which means they need to consult. They want to come at 12:15 pm on April 23rd, which will make that meeting truncated, because we have Merri Lynn coming at 12:30 pm on the 23rd.
- Q: (Kanel) What does Merri Lynn want to come for?
- A: (Jarvis) Concourse Pilot Report.
- (Walsh) See if we could move Merri Lynn to a different date.

VI. STAFF REPORT

- CSU Senators, if you have any travel expenses for the month of March, forward them to Cierra for processing.
- The Elections Committee was told they could use any of the constituency lists for any candidate to verify signatures on the petitions. However, they cannot use any constituency list, they must use the list for the specified constituency the petition is for.
- (Kanel) I will send out a correction email to the Elections Committee informing them of the correct process to verify signatures on petitions.

VII. COMMITTEE LIAISON REPORTS

7.1 Faculty Affairs Committee [Garcia for Walsh], F, 3-29-24, 10:00 AM - 12:00 PM, MH-141

- A quorum was met.
- Approved committee minutes - 3/15/2024.
- FAR Update provided by M. Carrier:
 - FAR has partnered with a new course evaluation vendor for SOQs, Explorance Blue. Scantron has ceased support to the campus. Explorance Blue was selected because the vendor is able match the current customization reports received by the campus.
 - The pilot will take place during summer session A, with full implementation slated for Fall 2024.
 - M. Carrier assured there would be no significant changes for faculty; however, administrative staff will receive training.
 - Training will be conducted by Kathleen Preston.
- Discussion centered around UPS 260.100 and its purpose, which is to provide soft funding for assigned time to deliver exceptional service to students.
 - Concerns were raised regarding faculty members who consistently apply for ongoing projects that should be funded by their departments or other sources.
 - This practice disadvantages faculty members who do not apply for such projects, forcing them to undertake additional work without compensation, thus hindering their research efforts.
 - The committee's intention is for the appropriate administrator to assume financial responsibility for ongoing projects that receive funding repeatedly.
 - Several proposed changes to the UPS were suggested:
 - When reviewing applications, the EATC (Entity Allocation and Time Committee) will consider cultural taxations as part of the criteria.
 - Faculty members who receive assigned time through this mechanism are required to submit a progress report, and the committee would like to add criteria such as detailing the duration of time they received funding for the same project.
 - These proposed changes were approved.
 - Scher will prepare a memo and send the UPS to the Exec team for review.

7.2 Campus Facilities & Beautification [Swarat], T, 3-29-24, 11:00 AM - 12:00 PM, Zoom

- Quorum is not met. The meeting was very short.

- College park benches in basement:
 - Chair will reach out to Cindy Dowling in CP to see what the next steps should be. John Ramirez stated his team is ready to assist.
 - Air handler on top of MH:
 - John Ramirez asked EHS to do an evaluation of the sound.
 - Military Science and Leadership: Wants to get their new logos and lettering on the wall outside of the compound on the east side of the IM field:
 - John Ramirez: The request should go to strat comm for approval; Will verify the approval, and then the design team will get it going.
- 7.3 General Education Committee [Bruschke], F, 3-29-24, 2:00 - 4:00 PM, Zoom
- No report submitted.
- 7.4 Library Committee [Milligan], M, 4-8-24, 11:00 AM - 12:00 PM, PLC-260C
- Quorum was met.
 - February 5, 2024, minutes were approved.
 - Trista O'Connell, Director of Supplemental Instruction & University Learning Center She spoke about the programs that they offer. She explained the difference between SI and ULC. SI is course specific link. SI are for the classes with high failure rate. SI meets around the time the class will end. SI are here to facilitate learning. The students are teaching each other. ULC has about 40 tutors. Tutors are for courses that colleges and student success does not support. Tutoring is more specific for each individual student. Graduate students can come to ULC, but
- 7.5 Extension & International Programs Committee [Shepard], M, 4-8-24, 3:00 - 4:00 PM, THall 1424
- Meeting cancelled for lack of business.
- 7.6 Faculty Research Policy Committee [Kanel], T, 4-9-24, 9:00 - 10:00 AM, MH-141
- Met in person with quorum.
 - The new policy on exports was approved and will be sent to Exec asap.
 - Discussed the issue of workload as related to research. The committee leans toward maintaining research as a requirement, but since we are evaluated for research activities but don't automatically receive pay for it, change must occur. It is complicated and issues with the CBA, budgeting, the union, FAC policies, DEI must all be taken into account. The chair will draft a UPS for review and committee will continue to discuss.
 - The UPS about Intellectual property which was rescinded in 2016 was brought up by Binod. Since the CO is now silent on this matter, and 17 other CSU campuses have a policy, the committee would like to bring this back to look at.
- 7.7 Student Academic Life Committee [Milligan], T, 4-9-24, 9:00 - 10:00 AM, Zoom
- A quorum was met.
 - SALC discussed the listening event that was scheduled for today (April 9) at 9 am on Zoom. No students registered for the event. SALC discussed ways and when to hold this event where they would get student participation.
 - SALC members asked what the charge of this group is. The only thing they know is reviewing the UPS that the executive committee sent down.
 - SALC is looking at and reviewing committee goals and structure for next year.

VIII. UNFINISHED BUSINESS

9.1 Confirmation of task force on committees

(Jarvis) Our resolution last year said we would come back to the Senate for approval of the group, and we never did.

Suggestions:

- Matt Jarvis (SOC SCI)
- Emily Bonney (Admin)
- HyeKyeung Seung (COMM)
- Rosie Ordonez-Jasis (EDUC)
- Greg Childers (NSM)

9.2 Revisions to UPS 210.070 - Evaluation of Lecturers (Kanel edits)

The Executive Committee reviewed UPS 270.010 with suggested changes from the Senators. Exec inserted the suggested changes/language into the UPS document. The updated document will be sent to the Senators, highlighting the changes made by Exec, for discussion and approval at the April 18th AS meeting.

IX. NEW BUSINESS

9.1 IT Committee - (Discussion item)

- (Walsh) I have heard complaints from members of the IT committee, they have not been doing anything this year, they just get talked too.
- (Self) The IT updates take up most of the meeting. We have not had any UPS revisions in months.

The Executive Committee went into Executive Session.

9.2 Revisions to UPS 210.050 - Recruitment and Appointment of Temporary Faculty

- Exec made the changes listed below:
 - Line 17: replace the word “should” with “shall”.
 - Line 101: remove the word “typically”.
 - Line 102: remove the words “two years”.
 - Line 103: add the wording “in compliance with the CBA and”.
 - Line 125: delete the wording “upon appointment”.
- Document will be added to the AS agenda as consent calendar item.

9.3 Revisions to UPS 220.000 - Policies, Procedures and Guidelines for the Administration of SOQ Forms

- Exec made the changes listed below:
 - Line 28: add the word “opinion”.
 - Line 83: remove the wording “the course opinion”, add the word “this”.
- Document will be added to the AS agenda as consent calendar item.

9.4 [Resolution for Emily Bonney](#)

9.5 New UPS XXX.XXX - Academic Standards for Blended Bachelor's and Master's Programs

1. CSUF Blended Programs Moving Forward

9.6 Joint Committee on Student Success - (Discussion item)

9.7 Proposed changes to awards of sabbaticals - (Discussion item)

9.8 Revisions to UPS 260.102 - Sabbatical Leaves

9.9 Replace UPS 300.006 with New UPS 3XX.XXX - Credit for Prior Learning

9.10 New Course Proposals Spring 24

X. ADJOURNMENT

M/S/P (Garcia/Shepard) Meeting adjourned at 12:50 pm.