



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MAY 14, 2024**

Approved 6-18-24

11:30 AM - 12:50 PM

MH-141

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Shepard, Swarat, Valdez

Absent: Self, Walsh

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

➤ PRBC New Program Proposals

The Executive Committee approved adding the new program proposals submitted by PRBC to the Marathon agenda as a consent calendar item.

➤ Regarding a statement on Gaza, there seems to be general agreement with writing a version of the CSSA statement, however, JSFA is wanting two statements.

- If we can incorporate both statements into one document, it would be a better message of unity and solidarity behind all of our students, faculty, staff, and community instead of two messages.
- It would be nice if we could get the statement out before Thursday, so people have a chance to read it ahead of the Senate meeting.

Additional urgent business:

The Executive Committee went into Executive Session.

III. ANNOUNCEMENTS

- ### ➤ The Presidential announcement will be made on May 22nd.

IV. TIME APPROXIMATE

12:10 PM - 12:30 PM

Topic: MPP Review

Presenter: Steve Stambough

Steve joined the Exec meeting to give an overview of options for the MPP Review.

Based on the COACHE survey, the recommendation is to find a way to incorporate faculty and staff feedback into the existing administrative reviews starting with the level of the Dean. There will be a simple, open ended survey of strengths, weaknesses, and other comments sent to constituents to collect data to be incorporated at the aggregate level into the reviews on a staggered, rotating basis.

Q: (Jarvis) Can Academic Affairs do this for those within Academic Affairs unilaterally without a UPS?

A: (Stambough) Yes.

Q: (Jarvis) In your capacity have you drafted something that can be done?

A: (Stambough) It's the who writes the question is the question that appeared. Who would write the 360 questions?

- (Swarat) The presidents are reviewed by the Chancellor every three years. When that happens, a group of people are selected are asked to write a letter, not a rating system, not multiple choice questions, but a letter detailing what their impression is of the president. I think a qualitative evaluation is better than a rating system.

The provost joined the meeting, Exec shared their suggestions:

- Doing something in Academic Affairs, to bring in the voices that MPPs touch, in reviews.
- Regarding instruments, no multiple choice questions, qualitative.
- It could be the same thing we are doing with searches, tell us their strengths, weaknesses, and anything else.
- We could have three open ended questions and then do qualitative analysis on them and give it back to their supervisor.
- We could do a three year for MPPs in Academic Affairs and send to everyone in Academic Affairs for their input. We can include AVPs, Assist VP, Deans, Associate Deans, and Executive Directors.

V. APPROVAL OF MINUTES

4.1 EC Minutes 4-30-24 (draft) - *forthcoming*

4.2 EC Minutes 5-7-24 (draft) - *forthcoming*

VI. CHAIR'S REPORT

No report.

VII. PROVOST REPORT – 12:30 PM

➤ Enrollment:

- 6,978 - first time freshman
- 5,415 - transfer students
- 1,509 - graduate students

We are doing good on graduate students, we are 15% higher on domestic, we are down on international. Last year the deadline for first time freshman students was May 1st, we had approximately 8,600 we are at almost 7,000, we have two days to go. We think we are going to hit the same amount as last year. Transfer students will be a little bit higher. We will report this information to the deans, colleges, and chairs because they may have to do some shifting.

➤ I had two listening sessions for the Dean of Communications, it went really well. I am going to start having listening session with every college, every year.

I have six nominations, three of the accepted, two nominations were rejected, they were from other colleges. Nomination closes on Friday, and I will look at everything and I will send something to the College about characteristics. I will meet with the new Executive Committee next Tuesday to go over the person selected.

➤ I would like the Executive Committee to work on streamlining the process for Open University as part of their summer work.

VIII. STAFF REPORT

No report.

IX. COMMITTEE LIAISON REPORTS

9.1 ASI Board [Jarvis], T, 5-7-24, 1:15 P - 3:45 PM, TSU Legislative Chambers

- Students came to speak. They kept speaking past their allotted time (encouraging each other to go past their allotted times). Issues: still vague. EOP? (but then celebrates EOP getting something?) Latinx generally? Hating Starbucks because of Israel ties? Vague mention of wellness. ASI board compensation increase. Attacking ASI for CSU increasing tuition? Same 15-20 students as the last 5 meetings.

9.2 Writing Proficiency Committee [Garcia], F, 5-10-24, 9:00 - 11:00 AM, Zoom

- Met with quorum.
- Reviewed the revisions for ANTH 481 - Anthropology 481 for certification. Passed course for certification.
- Reelected Janna Kim to serve as the committee chair for FY 2024-2025.

9.3 Faculty Development Center Board [Valdez], F, 5-10-24, 9:30 - 1:00 AM, PLS-256

- The board elected the chair for next year: Kate Burlingham. The director gave her report, some notable items being: 1- New faculty fellow to support neurodivergent students 2- New Faculty fellow to support ASCEND dashboard. 3- The provost approved funding for 22 FEID applications. The committee then reviewed the FEID rubric to see if any revisions are needed for clarity in future reviews. The committee decided to calibrate the assessment with reviewers prior to reviewing applications in the future.

9.4 Planning, Resource & Budget Committee [Bruschke], F, 5-10-24, 1:00 - 2:30 PM, PLS-299

- Committee voted for the budget memo (heavy emphasis on faculty and staff support, deferred maintenance, lecturer employment stability). Voted approval for 4 items on consent calendar, plus programs in data science and social work following presentations. Completed work for the year.

9.5 General Education Committee [Bruschke], F, 5-10-24, 2:00 - 4:00 PM, Zoom

- No report submitted.

9.6 Faculty Research Policy Committee [Kanel], F, 5-14-24, 9:00 - 10:00 AM, MH-141

- Quorum met.
- Discussed the documents from this committee that are on consent calendar, very happy that the resolution will be used as a starting point for FAC, CFA, and PRBC.
- They have requested that DR. Kanel be the liaison again next year because so much was accomplished.
- The Chair for next year was elected, it will be Nikolaos Nikolaidis again.
- Intellectual property will be dealt with as priority, started talking about it today. The current policy is from 1979! Tried to change policy in 2015, have some notes. The ad hoc committee studied this and gave recommendations. A new policy was revised, but because the Statewide Senate was going to create a CSU wide policy the CSUF policy was put on hold.
 - Everything came back 50/50 which was not acceptable, though this is the current policy, Administration can force faculty to share their materials with others.
 - Other CSUs have now created their own policies so CSUF will now revise our own policy. Chair Nikolaidis will gather policies from other campuses.
 - Need clarity about teaching materials. Who has the rights to modules, etc. Can the Dean give it to another person.
- Wants to bring CFA in, student organizations in to get their feedback about student work (student films, etc.), legal, faculty rights to say “this is mine” no one else can have it.
 - Can’t do blank copyright on everything. Somewhere between writing a book and a syllabus lies the faculty choice.
 - Need rationale and common sense.
 - Protect what we are creating, building, thinking, etc.
 - Will do research, set up to bring stakeholders in, and start crafting this policy next Fall. Homework for summer, bring in our knowledge and think about what needs to be protected, talk to people, etc. Then go back to our colleges with our thoughts and see if there is anything else we need to include. Will review the statewide task force recommendations and findings.

X. UNFINISHED BUSINESS

10.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel

XI. NEW BUSINESS

11.1 Revisions to UPS 210.500 - Procedures: Search Committees for Administrative Personnel

- Line 31: replace the word “administering” with “overseeing”.
- Line 115: reword to read “categorize candidates as highly qualified, qualified, or unqualified.
- Line 118: add wording “recommendations shall include justifications for the categorization in addition to a discussion of strengths and weaknesses of each candidate”.
- Line 120: delete the word “ranked”.

➤ This document will be forwarded for Senate approval.

11.2 Student Group Advisors - (Discussion item)

11.3 Proposed changes to awards of sabbaticals - (Discussion item)

11.4 PRBC New Program Proposals

- This was handled under urgent business.

XII. ADJOURNMENT

M/S/P (Garcia/Shepard) Meeting adjourned at 12:54 pm.