CALIFORNIA STATE UNIVERSITY, FULLERTON

| ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES MAY 7, 2024 | *Approved 5-21-24* |

11:30 AM - 12:50 PM   **MH-141**

Present: Bruschke, Garcia, Jarvis, Kanel, Milligan, Self, Swarat, Valdez, Walsh
Absent: Shepard

I.   CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II.   URGENT BUSINESS

➢ Academic Senate Marathon Agenda - 5/16/24

The Executive Committee reviewed and discussed the items that will be listed on the AS Marathon agenda, identifying documents that could be consent calendar items.

➢ We have to get PRBC to approve the minor in data analytics. It's on their agenda for Friday, but it has been in the works for a long time. They want to invite two of the programs to come present, can anyone let them know it is not acceptable to wait another year for a minor.

• They looked at it and are for them, but they have questions about if these two will require creating new courses. So, we need to get answers from the people to these questions that the PRBC chair has sent them and hopefully they can come on Friday.

• My understanding was it is at the bottom of their agenda, and they might not get to it, is there any way we can change the order of that? They have been working on this over a year.

Additional urgent business:
The Executive Committee went into Executive Session.

III.   ANNOUNCEMENTS

No announcements.

IV.   APPROVAL OF MINUTES

➢ M/S/**P** (Kanel/Garcia) Motion to approve the April 23rd minutes. Motion passed.

4.1   EC Minutes 4-23-24 (draft)
4.2   EC Minutes 4-30-24 (draft) - *forthcoming*

V.   CHAIR'S REPORT

➢ The Presidential Search Committee met on Friday. Interviews are being scheduled for May 13th. The next step is the applicants continuing in the process will meet individually with the Board of Trustees. The announcement will be made at the Board of Trustee's meeting, and the email announcement to campus will go out the morning of May 22nd.

The Executive Committee went into Executive Session.

VI.   STAFF REPORT

• CSU Senators, please forward me you alternate, they need to go on the agenda for approval at the May 16th Electoral meeting.

VII. COMMITTEE LIAISON REPORTS

7.1 International Education Committee [Swarat], W, 5-1-24, 11:00 AM - 12:00 PM, Zoom

- No quorum reached.
- Revision of UPS and procedures for International Programs (D. Leahy)
  - Motivated by audit a couple of years ago
  - Believe the changes will address the audit concerns
  - Hoping to reach the senate next fall
- Chair Election for 2024-2025
  - April Bullock will remain on the committee, but not in the chair position.
  - John Hickok self-nominated to be the chair next year.
  - Will vote by email since no quorum

7.2 Information Technology Committee [Self], F, 5-3-24, 10:00 - 11:00 AM, Zoom

- Met via Zoom. Quorum met.
- The meeting minutes from 4/12/24 approved.
- IT Updates:
  - uAchieve v.5.1 will be implemented in 3 phases
    - Phase 1: Planner will be available for COBE, ECS first time students (mid-June)
    - Phase 2: Encode more programs, schedule builder and program matcher
    - Phase 3: additional encoding, degree discovery (timeline of phases 2 & 3 were not given)
  - Windows 11 update being implemented
  - Interactive digital boards: will replace equipment of 24 general use classrooms equipment over the summer
  - CSUF employees have access to MS Copilot, Google Gemini, Zoom AI Companion
  - IT purchasing: Erica Bowers at ATC can help with completing the accessibility forms required for faculty software purchase (e.g., research use as opposed to classroom use)
- Election of ITC chair
  - Ken Guo was elected as the chair of the ITC for the AY 2024-25
- Continuing business
  - Accessible fonts: discussion continued, will continue next AY

7.3 Curriculum Committee [Valdez for Jarvis], F, 5-3-24, 12:00 - 2:00 PM, Zoom

- The meeting began with a presentation from Mallicoat to change two honors courses to GE because of changes in area E. There was a question because the committee was asking for something in one syllabus although it's not required in UPS, the group ended up recommending an alignment table as a "best practice". Both are forwarded in Curriculog. Moved on to discussion of revisiting UPS 410.103 that resurfaced, committee was unclear what they were being tasked to do with it. Agreed that they would check in with Meri Lynn's office and then push it to the next meeting in Fall.

7.4 Planning, Resource & Budget Committee [Bruschke], F, 5-3-24, 1:00 - 2:30 PM, PLS-299

- Reviewed the memo that was presented to the Senate on Thursday. Anticipate a final vote on the final meeting of the year, next Friday.

7.5 General Education Committee [Bruschke], F, 5-3-24, 2:00 - 4:00 PM, Zoom

- Meeting cancelled.

7.6 Library Committee [Milligan], M, 5-6-24, 11:00 AM - 12:00 PM, PLS-260C

- The Library committee did not meet. There was not enough for quorum.
- The Library Committee has been holding votes in emails for next year's chair.

7.7 Extension and International Programs [Shepard], M, 5-6-24, 3:00 - 4:00 PM, THall 1424

- No report submitted.

7.8   Student Academic Life Committee [Milligan], T, 5-7-24, 9:00 - 10:00 AM, Zoom

- Quorum reached.
- Minutes approval from April 9, 2024,
- Discussed ways to do the "Listening Session" in the fall. Partnering with ASI. What is SALC elevator pitch?
- Fall 2024 1st meeting should be on solidifying the "Listening Session". A motion was made and approved.
- SALC flyers, logo, etc. Looking at doing Zoom events and piggybacking other groups/events. Looking to get a blurb on website about SALC.
- Committee discussed what is SALC doing about free speech, protest, and the firing resigning of deans and chair. Many members were not aware of the actions happening on campus.
- The committee re-elected William Toledo chair.

VIII. NEW BUSINESS

8.1   Faculty Committee Assignments for Standing Committees, AY 2024-2025

- Exec worked on filling AS Standing Committees vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the May 16th Electoral Senate meeting.

8.2   Proposed changes to awards of sabbaticals - (Discussion item)

8.3   New UPS 6XX.XXX - Export Controls Policy

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

8.4   Student Group Advisors - (Discussion item)

8.5   Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

8.6   Revisions to UPS 260.100 - Assigned Time For Exceptional Levels of Service to Students

- Exec discussed this document; it will be added to the Marathon agenda as a new business item.

8.7   Revisions to UPS 300.018 - Withdrawal Unauthorized - Issuance of WU Grade

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

8.8   Revisions to UPS 300.021 - Academic Dishonesty

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

8.9   Revisions to UPS 210.500 - Procedures: Search Committees for Administrative Personnel

8.10 Revisions to UPS 210.007 - Appointment of Administrative Personnel

- (Jarvis) Line 201 change "Section I.F.5" to "Section I.F.1" and Change "Section XI.B" to Section XI.C".

Exec will continue discussion this document at next week's meeting.

Additional new business:

➢ Revisions to UPS 300.017 Incomplete Authorized (I) and Incomplete Charged (IC)

- Exec discussed this document; it will be added to the Marathon agenda as a consent calendar item.

IX. ADJOURNMENT

M/S/**P** (Garcia/Walsh) Meeting adjourned at 12:50 pm.