



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 22, 2023**

Approved 9-12-23

11:30 AM - 1:00 PM

MH-141

Present: Bruschke, Garcia Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Swarat) We did our WASC Interim Report and submitted it back in spring and we had a meeting with the reviewers in June. The Commission met and overall, they are happy with what we do.

The panel recommends that we:

- 1) give increase attention and development to graduate learning goal #6.
- 2) continue to address obstacles hindering graduate students from completing their degrees with a particular focus on student's personal health and well-being.

WASC asked for another interim report, so we will be doing another interim report in a little over a year.

- (Walsh) A consultant has been hired from the American Association of State Colleges and Universities (AASCU) to help with the onboarding of President Alva. They will be interviewing 40 members of the campus about a variety of issues, to try and get the President focused on issues she can accomplish.
- (Valdez) Equity Pedagogy Model 2 is finally going to be rolled out.

IV. APPROVAL OF MINUTES

4.1 EC Minutes 8-8-23 (draft) - *forthcoming*

V. CHAIR'S REPORT

- We are having our First Cozen implementation team meeting on Friday, August 25th. The team will be meeting every other Friday.
- The President did agree to expand faculty, staff, and student representation by one each.
- Irene Matz was selected as the additional faculty representative.

VI. PROVOST REPORT – 12:30 PM

- We went through a lot of steps to make sure the cancellation of the classes was well thought out, we went through a whole process. It wasn't because the campus would have been damaged, it was more about people around the Southern California area getting to campus. So, when everybody was getting cancelled, it was important for us to make sure our students were safe.
- Enrollment is at 41,500 students.
- FTEs is almost 35,000.

- Retention has been an issue on this campus. Advisors are making calls, but we still have approximately 3,000 of our students that have not registered for the fall semester. I had a few deans to start looking at what are going to do.

Academic Affairs has never had an event campuswide for our students, mostly Student Affairs does that. We want to create an Academic Affairs 2-day event right before registration closes called RegFest, helping our students register for classes. We will have financial aid, student services, and advisors available to help our students register. We would have priority registration for people that are graduating, we would have advising available, and we would remove some of the holds for them. We will be doing whatever it takes in the process to help students register.

Q: (Kanel) Are you aware of all the research done on identity and feeling like you belong? It's related to identifying career and knowing your path, and that is best done through contact with full-time professors in departments and not a centralized college professional counselor, but someone in the department who understands the career.

A: (Provost) Absolutely. We want to involve faculty in the RegFest. This is an event that starts with every single person on our campus to help our students register, everyone needs to be involved.

Q: (Kanel) Do administrative people under you, the deans and associate deans, are they aware of that research as well?

A: (Provost) Some of them are, some are not.

- (Shepard) If there are ways that we can incentivize faculty engagement early on for something like this, we might have a great turn out.
- (Provost) We want to incentivize both faculty and students for the event, so I am open to all ideas. If you have any feedback or suggestions, send them to me.

Exec items for Provost:

- (Walsh) We have two things for you:
 1. IT is not working. We have all these delays for getting equipment and IT is not being responsive, you may need to talk to Rommel.
 2. The campus has not been making announcements. For example, James Hussar goes to Monterey Bay and there was never anything about his promotion, same as for Patricia Perez. Now, the mystery about the permanent search for the Dean of HSS has left many people puzzled and there should be campus announcements.

Q: (Kanel) Is there any way that the 40 parking spots that are open every single day, the disabled parking spots, is there any way to move them someplace else to bring in more parking?

A: (Provost) No, we must be compliant with the American with Disabilities Act.

- There are two projects we are working on:
 1. CAPS on head. Which is about how do we graduate our students this year. So, there are a couple things I am looking at. What classes our students need to take to graduate in the spring? What classes we need to offer to them in the summer? We are not leaving it to the departments, we are telling Extensions they have to offer these things. If it costs us more because we do not have enough students in the classes, we will push them through and get it done. This is about our students, not about making money.
 2. Graduate admissions. I already started a task force; we are going to redo graduate admission on this campus for fall 2024. We are going to have provisional admissions based unofficial transcripts and self-reporting.

VII. STAFF REPORT

- Reminder to submit your liaison reports after your committee meetings. You can send either a brief paragraph or bullet points from the meeting.
- If you are the liaison for a committee with a chair, you are to call the first meeting to order. If you need assistance with the agenda, let Cierra know.

(Walsh) When you are doing your liaison work, if there is something you think we need to discuss in Exec, give us a heads up so it can go on the agenda.

VIII. UNFINISHED BUSINESS

8.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2023-2024

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the next Academic Senate meeting.

IX. NEW BUSINESS

9.1 Lineup of Fall Senate Agenda Topics - (Discussion item)

(Walsh) Listed below are the presentations we have scheduled for the fall semester.

- The President and the Chief of Police at the August 24th meeting.
- Greg Childers will do a GE presentation at the September 7th meeting.
- We need to have a presentation on Cozen, probably at the third meeting (October 5th). I will ask Sara Bower to do a status report.
- Fiscal State of the University presentation at the November 2nd meeting.
- We have several UPS documents that were on agenda for Marathon meeting, but we did not get to them. I have asked the chairs of those committees to look again at the UPS documents, and with the new composition of the committees get them approved and returned to us so we can get them on an agenda early in the fall.

Q: (Swarat) Do you want to add Strategic Plan to an agenda, or do you think the retreat will take care of that?

A: (Walsh) I was thinking the retreat would take care of that, but maybe we should put it in on the October agenda after the retreat to let the people know what the retreat accomplished. We want to let people know what we came up with as a working plan, and what we will be doing in spring, so they know the process.

Q: (Kanel) Are you going to do a training for new committee chairs

A: (Walsh) Yes. The trainings will be in September.

9.2 Resolution to clarify UPS 210.000 regarding Narrative Length

Exec discussed the resolution and added two whereas clauses listed below:

- Whereas: Minor changes do not require full review and approval at all levels
- Whereas: UPS 210.000 is the document that governs all Department Personnel Standards (DPS)

This document will go out with a revised agenda for Thursday's AS meeting.

9.3 Resolution to Establish an Ad Hoc Committee to Review General Education Courses

Exec discussed the resolution and added the language listed below:

- Line 18: deleted "be the same as" replaced with "follow the structure of"
- Line 15: for the academic year 2023-24
- Line 20: deleted "Constitution committee" replace with "ad hoc Committee on Committees"
- Line 23: added "Committee on Committees, Constitution Committee"

This document will go out with a revised agenda for Thursday's AS meeting.

X. ADJOURNMENT

M/S/P (Garcia/Shepard) Meeting adjourned at 12:55 pm.