



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
SEPTEMBER 26, 2023**

*Approved 10-10-23*

**11:30 AM - 1:00 PM**

**MH-141**

Present: Bruschke, Garcia Jarvis, Kanel, Milligan, Self, Shepard, Swarat, Valdez, Walsh

## **I. CALL TO ORDER**

Chair Walsh called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- The dean of HHD, Jason Smith, left last Wednesday. Kevin Tsang is the EIC until an interim dean is named. There will be a national search for the dean of HHD.
- There is a lot of feedback from department chairs they do not like Concur and faculty are refusing to travel and attend conferences because of that.

## **III. ANNOUNCEMENTS**

- (Jarvis) We have two former Congress members on campus Gary Franks and Kai Kahele. We are taking them to a number of classes. The event is called Congress to Campus. They will be here today and tomorrow.

## **IV. APPROVAL OF MINUTES**

### **4.1 EC Minutes 9-12-23 (draft)**

- M/S/P (Jarvis/Valdez) Motion to approve the September 12<sup>th</sup> minutes. Minutes approved.

### **4.2 EC Minutes 9-19-23 (draft) - forthcoming**

## **V. CHAIR'S REPORT**

- We have had two meetings of the implementation team for the Statewide Cozen report, which will be called the Titans for Accountability Committee, creating a community free of discrimination, harassment, and retaliation. The meeting yesterday was with the attorneys from Cozen and the Chancellor's Office Representative.

The big issue that was discussed is Sara Bauer, Title IX Coordinator and Derek Bowe, HRDI are the two people that have been working behind the scenes to try and comply with the recommendations to bring to the committee so we can discuss. The first thing they said was they did not agree with the recommendation to combine under one reporting relationship, those two positions; the committee disagreed strongly. Faculty and students should not have to figure out where to go when they have a complaint, there should be one entry point where they make their complaint and let the bureaucrats figure out where it goes from there. That was affirmed by the Chancellor's office.

We are also designing a webpage to assist with the reporting and explain what the process will be.

- I informed Kevin Lambert that we would not be doing a special meeting about Overlay Z.
  - (Swarat) Changes like that cannot be requested now for next fall, it has to be done way ahead of time. Cal State Apply is ready to except applications this weekend.
  - (Bruschke) Our GE committee, who is in charge of general education, doesn't feel Overlay Z should be articulated. Is that a question between GE and Admissions?
  - (Walsh) With the changes to GE, Overlay Z might be going away.

## VI. STAFF REPORT

- We received an email stating that David Plouffe, who serves as a Part-time Senator, is now classified as full-time faculty due to his teaching load. So, I will look into this and if this change in his workload assignment makes him a full-time faculty in the system, we will have to add the part-time seat to the next special election.
- If you are planning to attend the AS/AS Retreat and have not registered, please register so we have an accurate head count. So far, we have 76 people registered, a reminder email will go out tomorrow.

## VII. COMMITTEE LIAISON REPORTS

### 7.1 ASI Board [Walsh], T, 9-19-23, 1:15 - 3:45 PM, TSU Legislative Chambers

No report submitted.

### 7.2 Diversity & Inclusion Committee [Garcia], T, 9-19-23, 1:00 - 2:00 PM, PLS-360

- Met with quorum.
- 9/5/2023 Minutes approved.
- Announcements:

#### **HRDI - C. Chik**

- The Commission on Equity nominations deadline was Monday, September 19. Next steps, nominations will be reviewed, and the reporting supervisor will be contacted to ensure participation.
- There were 30 nominations for faculty.
- President Alva will send out the official invitation.
- The presentation for the Campus climate will be uploaded to the website.

#### **Provost Faculty DEI advisor - L. Kirtman**

- Notification regarding the Equitable pedagogy module was sent out to College of Education faculty.
  - As of 9/18/2023 - 45 have completed the module.
  - L. Kirtman will receive an update on the 1st of every month.
  - 595 signed up, 1300 received the communication.

#### **Academic Senate - N. Garcia**

- The chair requested N. Garcia to share approved academic senate minutes at the meetings.
- P. Shahrestrani asked if it would be appropriate to share the D& I Committee minutes with WAGE/RAGE.
- Business

#### **UPS 100.001 - Academic Senate Bylaws**

- D&I has approval to review this UPS.
- Committees main concern is regarding the approved March 2023 changes and their impact on the committee by removing "AVP of HRDI from the list of Ex officio. C. Chik currently sits as Provost's delegate.
- N. Garcia share the changes were implemented to eliminate detailed job titles because of the frequent title changes. This does not effect C. Chik role as an non-voting member.
- Chair is concerned that anyone can be designated by the Provost and President and C. Chik will not have a standing seat.

#### **Discussion took place regarding the dissemination of UPS revisions.**

- The committee's main concern was regarding the revisions to UPS 210 that went into effect March 2023.
- Committee discussed not being aware of the changes until they are submitting their files for review.

#### **The chair asked the committee to think about renaming the committee.**

- The chair stated the name narrows down the role and purpose of the committee.

### 7.3 Assessment & Educational Effectiveness Committee [Swarat], W, 9-20-23, 1:00 - 2:15 PM, Zoom

- AEEC met but did not reach quorum.
- WSCUC interim report update
  - Address through program learning outcome alignment via the assessment liaisons.
  - Better document evidence/examples of how diversity learning goals is assessed in the programs.
  - Look at how this learning goal is operationalized in different areas – Chair Germon asked members to find out from chairs or graduate program coordinators whether diversity learning goal is explicitly addressed and assessed in the grad programs:
    - Question: Can you identify examples of graduate students “demonstrating social responsibility within diverse communities” as a consequence of their learning within your program? Do these examples align to any particular courses? Is “social responsibility” identified as a course or program learning outcome?
    - Each committee member will reach out to graduate programs from their colleges.
  - Chair asked we could possibly look at the learning goals to clarify the language.
- Strategic plan
  - Draft is out for campus review. Encourage everyone to participate and share their thoughts.
- Schedule for the semester: Tabled the decision for the next meeting when there is quorum.

### 7.4 General Education Committee [Bruschke], F, 9-22-23, 2:00 - 4:00 PM, Zoom

- Forwarded a statement to the effect that transfer students would suffer no disadvantage if CSUF did not articulate Area Z requirements. In essence, comm college students would have articulated courses count toward other GE categories but they would still need to complete their Area Z at CSUF, and since that can double-count with upper-division GE coursework it should not slow time to graduation. Includes a specific request that the CSUF campus not articulate Area Z. Full text forthcoming to Senate chair.
- Ongoing discussion of AB 928 and the dual vs. single GE package.
- Discussed streamlining of grade change form from CR/NC to letter grade. 321 GE courses allow students to pick CR/NC and if they do then they don't GE credit. Proposed a streamlined process to allow depts to approve of the change on a one-off form. Agreed to review and return to later.
- Reviewing ECON 305 for entry as a B.5 GE; will consider next week. Reviewed HONR 303T. Reviewed and approved “Cinema and Society” and “Conspiracy Theories” as appropriate for Area Z with minor revisions.

#### **Additional Liaison Report:**

Q: (Valdez) Regarding the FDC Director position, is there any update on retreat rights?

A: (Walsh) Faculty Affairs Committee is looking at retreat rights to make sure our policy in UPS 210.070 is in compliance with the Chancellor's office policy. Another workaround is the job description for FDC Director could say must be a faculty position, specifying the number of years.

Faculty Affairs will bring their back their wording on retreat rights and it would have to go to D&I Committee, then back to Exec.

## **VIII. NEW BUSINESS**

### 8.1 New Course Proposals - Fall 2023

This will be added to the next AS agenda for Senate approval.

### 8.2 Revisions to UPS 330.163 - Culminating Experience Guidelines for Master's Programs or Master's Level Degrees

This will be added to the next AS agenda for Senate approval.

### 8.3 Academic Budgeting - (Discussion item)

This item was tabled until the next Exec meeting when the Provost will be present.

8.4 Staffing Codes - (Discussion item)

Exec discussed and agreed to send this to Cecil Chik to look into this issue.

**IX. ADJOURNMENT**

M/S/P (Garcia/Walsh) Meeting adjourned at 12:50 pm.