



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 8, 2013**

Approved 8-13-13

11:30 AM - 1:00 PM

Thursday

MH-141

Present: Bedell, Dabirian Fitch (for Walicki), Fontaine, Guerin, Jarvis, Matz (for Pasternack), Stambough, Walk, Walker
Absent: Bonney
Guests: Cruz, Huizinga

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

(Walker) Reported another position for the FPC Special Election, fall 2013. A Communications full professor will be asked to serve for a 3-year term – listed on the ballot as “Senate Nominee”.

III. ANNOUNCEMENTS

- 3.1 (Dabirian) Reminder notices have been sent campus-wide regarding the University Data Center shut down for 12 hours on August 16-17, from 7:00 PM through 7:00 AM.
- 3.2 (Bedell) Stated concern regarding road closure during the first week of classes. Several announcements to the campus community have been received from Capital Project Management Office regarding East Campus Drive from Associated Road, ending at the Plummer Cob Parking Structure in Housing from F, 8-9 through F, 8-30-13, will seriously impact traffic. Alternate routes have been suggested to the campus community during the closure, which is required as part of roadway construction for the new sidewalk and lighting project around the Arboretum.
- There was discussion and information exchanged regarding unexpected delays in the project. The contracting firm is making every effort to complete the job by the first day of Monday classes. An *update brief* will be requested for next EC.

IV. TIME CERTAIN

TOPIC: UPDATE FROM THE PROVOST

Dr. José L. Cruz, Provost and Vice President for Academic Affairs

Chair Walker welcomed Provost Cruz and Dr. Dorota Huizinga.

After five years in the position of Associate Vice President for Graduate Programs and Research, Dr. Huizinga will be stepping down. Her new assignment, effective 8-19-13, will be to serve as the PI for our NIH BRAD grant and help the the Irvine Campus on various strategic initiatives. Dr. Huizinga distributed an executive summary of the NIH Brad grant’s objectives, as well as a 2-page overview of the vision for a “One Stop Shop” Website to help faculty and students find grant opportunities and navigate the pre-award and post-award processes. She indicated that the grant will be led by a steering committee.

Before leaving, Dr. Huizinga thanked the Executive Committee members and A.S. for their support over the years, and stressed that she will continue to work to ensure that CSUF becomes the national model for a comprehensive university of the 21st century.

Provost Cruz consulted with EC the interim appointment of Dr. Shari McMahan as AVP of Research, Creative Activities, and Technology Transfer and the appointment of Dr. Claire Cavallaro as Chair of the NSM Dean search committee. Both appointments were well received by EC.

Provost Cruz, Chair Walker, and members of the EC commented on the many executive searches that are currently underway or will soon launch: VP – Administration and Finance/CFO; Associate VP – Academic Programs; Associate VP – Research, Creative Activities, and Technology Transfer; Associate VP – Information Technology (mentioned by Senator Dabirian); NSM Dean; HSS Dean; COA Dean; University Librarian. Provost Cruz indicated that most of these searches will be national in scope and that the work of most search committees will be supported by search firms.

Provost Cruz, Chair Walker, and Senator Dabirian presented an overview of the Educational Advisory Board's Student Success Collaborative. By joining the collaborative, universities gain access to an online predictive-analytics tool that can be used to aid in student advisement and inform other student retention and success efforts. There are currently 60 universities in the collaborative, including CSUN and CSULB who just joined. Provost Cruz and Senator Dabirian answered questions regarding the costs associated with the collaborative and how advisors would be trained to make effective and judicious use of the data. Provost Cruz indicated that training would be an essential component of a CSUF deployment and that it would be guided by a strategic task force that would include faculty.

V. APPROVAL OF MINUTES

- 5.1 EC Minutes (Draft) 8-1-13
M/S/P (Bedell/Jarvis) approved as submitted.

VI. CHAIR'S REPORT (Walker)

- 6.1 Potential Move: The A.S. has been offered a move to the first floor in Pollak Library in the space the Honors Program now occupies. Discussions to continue.
- 6.2 Updates were given on the committee completion process (asking faculty to serve).
- 6.3 The 8-29-13 A.S. agenda will be multiple pages with items: moments of silence, special election for At-Large Executive Committee member [clickers will be needed], introductions, reports, minutes, and consent calendar [confirming committee members].
- 6.4 Short discussion on the pilot program to allow students from other CSU's to enroll at CSUF or another campus that isn't their home campus. There are a number of concerns about cost and priority to enroll in bottleneck classes. Senator Dabirian and Walker will follow up with more information.

VII. STAFF REPORTS (Miller)

- 7.1 Continuing to work on backlog of minutes from spring 2013.

VIII. UNFINISHED BUSINESS

- 8.1 Review of Standing Committee Annual Reports, 2012-13
The homework Chair Walker assigned to members will be discussed at next week's EC final summer meeting.

The following agenda items will be moved to the next EC meeting on 8-8-13.

IX. NEW BUSINESS

- 9.1 Action Item from Statements-of-Opinion (ASD 13-108) [All University Election Results 2013]
- 9.2 Setting Goals and Priorities for Academic Senate 2013-14
- 9.3 Council of Deans – Policy Suggestions
- Service Learning in RTP Process as Part of Teaching
 - Service Learning Designation in Course Schedule

X. ADJOURNMENT

M/S/P (Stambough/Walk) meeting adjourned at 1:05 PM.