



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
MAY 24, 2016**

Approved 6-28-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Brusckhe, Casem (for Walker), Gradilla, Matz, Meyer, Oliver, Stambough

Absent: Dabirian, Stohs

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. INTRODUCTIONS

No introductions.

III. URGENT BUSINESS

No urgent business.

IV. ANNOUNCEMENTS

- (Brusckhe) I had two papers accepted, one in Social Science Journal the top journal in our field and one in Western Political Science's Publication. Both were co-authored with master's students from our program.
- (Meyer) For those who are new to the group, next week I will be on a motorcycle journey ride for two weeks. You were not here when I made my original appeal for sponsors, but it's never too late. You are welcome to join the rest of the members in the room and you can make a tax-deductible donation.
- (Bonney) I will be out of the country from the 30th of May until the 22nd of June. I will have email access.

V. APPROVAL OF MINUTES

- 5.1. EC Minutes (Draft) 5-3-16
M/S/P (Oliver/Meyer) Minutes approved unanimously.
- 5.2. EC Minutes (Draft) 5-10-16
M/S/P (Oliver/Meyer) Minutes approved unanimously.
- 5.3. EC Minutes (Draft) 5-17-16
M/S/P (Oliver/Meyer) Minutes approved unanimously.

VI. CHAIR'S REPORT

- Chair met with the Provost this morning and it is too early for him to have much to report. . We talked over an issue that came up at Council of Deans about assessment and GE. Chair is unable to attend June COD meeting, so the issue will be pushed to the July meeting. .

VII. STAFF REPORT

Sheretha Benjamin explained to new members that they should have accepted the link to the Executive Committee's Dropbox account as she loads all documents for the Executive Committee meetings into Dropbox and does not provide paper copies.

VIII. NEW BUSINESS

- 8.1 Summer – Meeting Dates/Times – Summer 2016/Alternates
 - Take a look at the summer meeting dates and make sure you have a replacement/substitute if you need them. Chair Bonney is verifying the amount of the Executive Committee members' summer stipend with Lisa Kopecky.
 - The remaining summer meeting dates are: June 28th, July 12th & 26th, August 2nd & 16th. If it turns out that we don't really have anything to talk about, we will cancel one of those meetings. Our regular meeting will start up on August 23rd.

- 8.2 ASD 16-96 A.S Calendar of Meetings 2016-17 (Draft)
- These are the proposed calendar of AS meeting dates for 2016-17. We don't know the dates for the AS Senate Chairs meeting dates yet; we are using the day from last year and hoping not to have an overlap with AS meeting dates when Chair will need to be in Long Beach.
 - No meetings have been set for January, and that is because the last week in January the AACU is having its annual meeting in San Francisco and the President is very interested in having a large attendance. Since this means that several of the Executive Committee may be asked to attend it did not make sense to schedule a meeting that coincided with the conference date.
 - The meeting immediately before Spring break will be the optional meeting for the spring semester.
 - Statewide senators have expressed concern that the Marathon meeting coincides with the final meeting of the ASCSU. The difficulty is that senators set their calendars for the AS meeting as always on Thursdays. The one way we can deal with this would be to have this as a topic of discussion with the Senate in general and see if they want to come on the Tuesday of finals week instead of the Thursday of finals week.
- 8.3 ASD 16-97 Executive Committee Liaison Choices for 2016-17
- We took all of your choices and did the best we could.
 - Everyone has two assignments, except for Sean Walker who is on three because the elections committee only meets once in the Fall and doesn't meet again until the Spring.
- 8.4 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2016-17
Worked on creating a list of faculty to invite to serve on the AS standing committees.
- 8.5 A.S. Orientation Meeting Date + Assignments
The orientation meeting for the new senators is scheduled for Thursday, September 15, 2016. We will hold the meeting during the AS meeting time (11:30 am - 1:00 pm) and possibly provide lunch.
- 8.6 Orientation for Committee Chairs [A Friday in September, an AM/PM session]
We will do an orientation for committee chairs this year. We have a hand book that Sean Walker put together. Committee chair orientations will be on Fridays, some in the morning and some in the afternoon to accommodate everybody.
- 8.7 AA/AS Retreat, Fall 2016 – DATE/TOPIC – (Last year = Core Competencies)
We have to check with the President's office to see when she is available before we can set the date for the fall retreat. Chair Bonney will check with the President's office and the Provost for their availability. The retreat will be on a Friday in October. We also need to figure out the topic for the retreat. We discovered the format that works best is a half day retreat with three hours of active time. We want a topic that provides an opportunity for interactive work, perhaps two or three distinct activities. One possible topic could be GE. Other suggestions are welcome. be whatever you think of.

Suggestions:

Topics that chairs gave:

- Effective Online Teaching and Learning
- Writing – the desired outcome from a previous retreat discussion.

A topic from the last meeting:

- Faculty Workload. This was a topic about six years ago and there was a working group that followed up on it. With the change in upper administration, this got lost in the wind.
 - It's important that we have a topic that doesn't result in another report to do, but rather issues that we are concerned about and we would have some sort of outcome.
 - Anything dealing with faculty workload will eventually hit the RTP side. How can we incorporate stuff in terms of service that provides a balance but doesn't overload? And how is that informing the RTP standards?

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 5-28-16.

- 8.8 Setting Goals and Priorities for Academic Senate 2016-17
- 8.9 Fall Events: Concert Under the Stars – Sat., 9-17-16; Convocation – Meng Hall, Mon. 8-15-16

IX. DISCUSSION ITEMS – FROM THE MARATION MEETING 5-19-16

9.1 ASD 16-75 Revision to UPS 210.007 Appointment of Administrative Personnel [Source: FAC]
1. Renumber UPS 210.007 to UPS 100.400

9.2 ASD 16-76 Revision to UPS 210.500 Search Committees for Administrative Personnel
[Source: FAC]
1. Renumber UPS 210.500 to UPS 100.500

X. ADJOURNMENT