



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
JUNE 28, 2016**

Approved 8-2-16

11:30 AM - 12:50 PM

PLN-120

Present: Bonney, Dabirian, Gradilla, Guerin (for Brusckke), Matz, Meyer, Oliver, Jarvis (for Stambough), Stohs Walker

I. CALL TO ORDER

Chair Bonney called the meeting to order at 11:30 am.

II. URGENT BUSINESS

In absentia the President announced the interim Provost would be Dean Anil Puri. With no objections from the Executive Committee, Chair Bonney will alert the President that we concur with her selection.

Chair Bonney received a request from interim Dean of Engineering and Computer Science Susamma Baura needs to expedite the appointment of a new chair for Mechanical Engineering to replace Dr. Oh who was recently appointment interim associate dean of ECS. In keeping with the UPS, interim Dean Baura would like to consult with the department faculty via email and has requested input from Senate Exec regarding this special circumstance. Senate Exec agreed that this would be necessary as long as a majority of faculty responded.

III. ANNOUNCEMENTS

- (Guerin) Lorie Lam resigned as the Vice Chancellor for Human Resources at the California State University system.
- (Matz) Heard on the radio this morning the worse drivers in the United States. Los Angeles was number eight and Fullerton was number fourteen.
- (Matz) On August 4th, Jack Bedell and Irene MATz will be coordinating the "Meeting for Results" workshop for the Leadership in Management Certificate Program. Matz will also conduct the Conflict Management workshop for the Leadership Institute session on August 2nd.
- (Oliver) Ding-Jo Currie asked Bonney and Walker be told to show up on the 6th at 1pm for community college program.
- (Matz) Regarding the issue of the locks on the classroom doors, Irene Matz spoke with Danny Kim and he said at the end of August there will be a report update on the matter.
- (Walker) A major maintenance project will soon commence which will primarily impact McCarthy Hall and Dan Black Hall; as of yet no timeline or dates have been announced.

IV. APPROVAL OF MINUTES

4.1. EC Minutes (Draft) 5-24-16

M/S/P (Oliver/Meyer) Minutes approved unanimously.

V. CHAIR'S REPORT

- Chair Bonney shared the IRA Task Force Report and the recommendation from VP Eanes with Senate Exec.
- Chair will meet with the President tomorrow to discuss the transitions in Academic Programs and the Provost office. There will be some changes in terms of positions and some reorganization within Academic Affairs.
- The interim AVP of Academic Programs will be a two-year appointment—this will allow the new Provost to appoint the permanent AVP. The interim AVP will be the liaison for the WASC report that is due in 2018.
- Interim Provost Puri will announce the new AVP of Academic Programs soon.
- Faculty search results: 50 acceptances and 9 in process—a yield of around 85 percent.

- The unexpected consequence of the pay increase is we did not get the usual 35 separations; we got 7 (which include FERP).
- Chair has a meeting on July 1st with Alison Wrynn and Su Swarat on a proposal for GE assessment that was presented to Council of Deans at their June 15th meeting.
- The recertification process for GE courses within Area Z was reviewed by the GE committee. Approximately 20 courses were submitted for review.
- This morning the AB798 proposal was submitted. So we will keep our fingers crossed that it will get us the money we are hopeful for to explore ways of reducing textbook expenses for students. Many thanks to the people who worked on that.
- We had a faculty member report that she did an op-ed piece and when she submitted the op-ed piece they included her title, not just that she was faculty at Fullerton, but her title in another part of the campus that she was related to. This other entity or center is heavily subsidized by an external agency. They got complaints about the content of the op-ed piece, and so the faculty member asserted she had been relieved of her duties at the center. Chair has communicated this story to Deputy Provost McMahan and new faculty need to be alerted at orientation that faculty should be aware of policy on speaking to the media and to be aware that if faculty title includes a position another center or organization it could seem as if he or she is speaking on their behalf. Deputy Provost agrees this needs to be included in new faculty orientation.

Suggestions:

- To have FDC do faculty media training.
- Topic for a Senate Forum article.
- Kristi Kanel informed the chair that the Faculty Personnel Committee is burdened because departments use the “service” category in the RTP process to sanction unpopular faculty in order to deny tenure and/or promotion. Both the UPS and the CBA do not authorize such utilization of the service category. The Chair will email to Gail Brooks and Monique Shay asking for guidance and clarity on the process.

VI. STAFF REPORT

No staff report.

VII. UNFINISHED BUSINESS

- 7.1 Continue Faculty Committee Assignments or Standing Committees/Misc. Boards/Committees, 2016-17
1. TSC Governing Board

Created a list of faculty to invite to serve on miscellaneous committees and boards.

- 7.2 Setting Goals and Priorities for Academic Senate 2016-17

- EC has been charged with coming up for a definition for Academic Unit.
- Chair has identified 30 UPS documents that are either in the process of being revised or need to be reviewed or revised.
- There are new UPS documents that were recommended for this year including one on the rights of students with disabilities.
- Chair has asked Deputy Provost and Monique Shay to find out what’s happening with the Chancellor’s office and our Intellectual Property UPS.
- We have search committees to staff: Dean for ECS, and Provost
- We have ongoing searches including Dean of the Library and VP of HRDI and need updates from those committees.
- We need to continue to work on the GE issues.
- Plan the Fall retreat.
 - Retreat suggestions include: RTP (weighing more heavily Service work), Workload, Evaluations, etc.
- Defining our role in finalizing the Academic Master Plan.

- 7.3 Fall Events: Concert Under the Stars – Sat, 9-17-16; Convocation – Meng Hall, Mon, 8-15-16

VIII. NEW BUSINESS

8.1 ASD 16-21 Revision to UPS 410.103 UCC Guidelines and Procedures Degree Programs

This was approved at the Marathon meeting. In approving it we neglected to make an important change that is implemented in the charge we received. This came from the UCC with the language below:

III. APPROVAL OF NEW PROGRAMS

A. Origination

1. An individual faculty member or group of faculty members within the academic university community may originate a program proposal and submit it for approval through the online curriculum system.

8.2 Revised Implementation Plan to Bring CSUF into Full Compliance with Title 5 and EO 1100

We received this revised plan from Academic Programs about bringing the GE in compliance with Title 5 and EO 1100.

Suggestions:

- This law and EO falls under the purview of the Curriculum, Academic Standards and GE committees.
- We will coordinate with Academic Programs before proceeding.

8.3 Faculty Initiated Graduation

Academic Standards committee will be asked to take a look at the initiative in order to recommend a solution.

8.4 Staffing AMP Subcommittees

We have to re-staff some of the AMP subcommittees.

Subcommittee 1:

Kristin Stang who was the faculty member will now be the Administrator and an Executive Committee member is needed to replace her as the Executive Committee member on that committee.

Ron Oliver volunteered as her replacement.

Subcommittee 3:

Lisa Kirtman who is already on the committee will replace Shari McMahan and become the Administrator on committee and a new Executive Committee member is needed to replace Diana Guerin.

Irene Matz volunteered as her replacement.

ITEMS BELOW WILL BE MOVED TO NEXT AGENDA 7-12-16.

8.5 Provost Search Committee

8.6 Syllabi Policy

IX. DISCUSSION ITEMS – FROM THE MARATHON MEETING 5-19-16

9.1 ASD 16-75 Revision to UPS 210.007 Appointment of Administrative Personnel [Source: FAC]

1. Renumber UPS 210.007 to UPS 100.400

9.2 ASD 16-76 Revision to UPS 210.500 Search Committees for Administrative Personnel [Source: FAC]

1. Renumber UPS 210.500 to UPS 100.500

X. ADJOURNMENT

M/S/P (Dabirian/Matz)