



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
JULY 11, 2017**

Approved 8-1-17

11:30 AM - 1:00 PM

PLN-120

Present: Bonney, Brusckhe, Brunelle, Dabirian, Gradilla, Myck-Wayne, Oliver, Patton, Shahi, Stambough, Stohs

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

The August 8th Executive Committee meeting will be changed to August 1st.

IV. TIMES APPROXIMATE

11:30 AM - 11:45 AM

Topic: Travel Ban

Presenter: VP Danny Kim

VP Kim and Steven Yim came to Executive Committee to give clarification on the Travel Ban Policy and discuss the Police Chief Search.

- The current Travel Ban Policy, is based on January 1st, when the ban on travel to North Carolina was imposed.
- There is confusion about the effective date. The current policy states it would grandfather any request before this ban took place. So in theory June 26th was when the latest travel ban became law. So anything done before that would be permissible.
- The Chancellor's office general council is looking at this operating retroactively as of January 1st, I'm expecting to get some clarification on that this Wednesday.
- There are two specific questions that have come up consistently:
 - 1) We have people who haven't signed up yet to travel, but they are required to attend the conference by the conference sponsor or they will be penalized in their profession or the industry. We are currently working on a memo we will furnish to faculty they can send to their sponsors explaining it is not their fault. If they haven't signed up to travel, whether or not this retroactive date gets resolved to January 1st or June 26th, our directive will be they can't travel because they have not signed up yet.
 - 2) What if you pay out of your own pocket? The complication is whether the staff or faculty traveler is on their own personal time. Because if you are a staff member accompanying a student group, presumably you are still on the University payroll on the state side. If you take vacation and go, then that may be fine, but if you are not taking vacation that could be problematic.

One of the things I'm hearing is the Chancellor's office may allow other kinds of funds. For the first travel ban, you could not even use gift money; you couldn't use any of those funds. I am hearing they are looking at what if we allow them to use gift funds. If that policy comes into play, then of course your personal funds or gift funds are all the same, they are similar so you would be able to attend.

Questions:

Q: What about Federal funds?

A: Same thing, unless the grant requires you to attend, it is not permitted under the current policy.

Q: Faculty members get a personal day, we don't get vacation days. So can you go on a day when you are not teaching, that becomes the question.

A: If you are a CFA Tenure and Tenure-track faculty, during the school year, my understanding is even though you are not teaching classes, you are still on payroll so to speak.

Q: If you can go and you have Cal State Fullerton on your badge, are you considered to be representing the University?

A: Not sure about the affiliation with your name on the badge.

Q: Referencing the phrase "Don't sign up to go"...The conference is in November, you were accepted in May, but the registration has not opened up (it was delayed because of the travel ban), and they are waiving your registration fee from California. So if your paper was accepted, what does it mean to sign up to go?

A: You have not done the travel authorization. Generally, we are going by the travel request, but if you have documented that you were approved to go before June 26th, then we could look into it.

Suggestions:

- Have a resolution presented before the Academic Senate at the first meeting stating for this year, departments have the ability to pass something that is not in the DPS. We should also get the President's buy-in.

Senator Bonney volunteered to draft a first version of the resolution. The resolution would be addressed to review levels in the RTP process including department Chairs and DPC in support of faculty members not being penalized in the RTP process due to cancellations of accepted conference papers as a result of the travel ban. The resolution will hopefully be ready for the first Senate meeting.

- Because we don't know what will happen, our resolution should not be just for the following year. It should be an ongoing resolution for departments to use as an exception process for the travel ban condition.

University Police Chief Search:

- Usually I wait until the person retires, appoint an interim, and then do the search. There are a couple of cases where I like to have someone in place before the person retires because it is a very critical position and a liability to the campus and police chief is one of those positions.
- The search committee members have not been finalized. I need two faculty representatives on this search committee. One faculty person whose name came up was Stacey Mallicoat, she served on the last police chief search committee.
- I have reached out to the external committee member nominee Mike Lane, the Police Chief at UC Riverside, and he agreed to serve on the search committee.
- Hopefully if we can adhere to the timeline, we could have someone in place or identified by mid-September.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 6-27-17 *forthcoming*

VI. CHAIR'S REPORT

- The Provost search will be coming up soon. Start thinking about names of faculty to serve on the search committee. It can be names from the previous search or new faculty recommendations.
- I sent a draft proposal of the retreat to the Provost. The Provost will discuss it with the President for her approval, then we can continue with the retreat planning.
- We did a tour of Titan Hall for the location of the AA/AS Retreat and have received confirmation they will be able to accommodate us for the retreat.
- We have confirmed the topic of the retreat: Shared Governance. I received a suggestion to include electronically with the materials we provide the retreat attendees beforehand quotes about what shared governance means from past Collegial Governance Award recipients and past Academic Senate Chairs.

Suggestions:

- Figure out a way to identify and target new faculty to get them involved/interested in attending the retreat.

- Reach out to Deans and Department Chairs to identify new or current faculty they feel might be interested in attending or they would like to have attend the retreat. From that list do personalized recruiting to get some new faces at the retreat.
- I have met with VP Dabirian regarding making changes to the Academic Senate Webpage. These changes will include:
 - Under each committee, adding pages that show the mission of the committee, their agendas posted, and an area to be able to provide feedback.
 - On the main page a dropdown menu of ten normal areas. Example: If someone has a suggestion about curriculum, it would direct them where their suggestion goes. Then the suggestion will be forwarded to the chair of the committee and also to the Executive Committee.

Suggestion:

Have our web page easily accessible.

- We need to think of names for the Beer Committee. The Chancellor lifted the ban on alcohol sales at CSU athletic events recently. I spoke with James Donovan yesterday and he wants to put together an ad hoc committee that would be able to give some extra eyes on the policy. The policy is seventy percent written within the Executive Order, so there are certain things that we have to have, but the other 30 percent is what we have to figure out. For example:
 - What is the actual policy on?
 - How do we do the ID checks?
 - What do we do when we get a person that is drunk and disorderly?

Jim is going to take a look at the Executive Order and do some draft language, but he wants to run it by a committee with some people from Student Affairs and faculty.

Suggestions:

Mike Perez

Phillip Kopp

VII. STAFF REPORT

No report.

VIII. NEW BUSINESS

8.1 Police Chief Search Committee

VP Kim is requesting the names of two faculty persons to serve on this committee.

Suggestions:

Erin Hollis and Stacy Mallicoat

8.2 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2017-2018

Continued filling the standing committee vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the first AS meeting in Fall 2017.

8.3 Orientation for Committee Chairs [A Friday in September, an AM /PM session]

8.4 Setting Goals and Priorities for Academic Senate 2017-18

Please come with ideas or suggestions for goals for this year's Senate. We will be discussing this at next week's meeting.

8.5 Senate Parliamentarian

Suggestions:

Doug Swanson and Scott Hewitt

IX. DISCUSSION ITEMS – FROM MARATHON MEETING 5-18-17

- 9.1 ASD 17-47 Revision to UPS 320.020 - University Writing Requirement
- 9.2 ASD 17-48 Revision to UPS 230.020 - Policy on Faculty Office Hours
- 9.3 ASD 17-56 Revision to UPS 211.000 - Responsibilities of Departments and Department Chairs
- 9.4 ASD 17-61 Revision to UPS 411.101 - Policy on Courses: Numbering, Standard Codes, and Controlled Entry
- 9.5 ASD 17-57 New UPS 2XX.XXX - Open Access Policy
- 9.6 ASD 17-106 Revision to UPS 411.601 - Policy on Academic Internships

X. ADJOURNMENT

M/S/P (Dabirian/Gradilla) Meeting adjourned at 1:00 pm.