



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
JUNE 19, 2018**

Approved 7-10-18

11:30 AM - 12:50 PM

PLS-256

Present: Dabirian, Fitch, Gradilla, Perez, Powers, Reyes (for Brusckke), Rodriguez, Stambough, Stohs

Absent: Shahi

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:34 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

(Rodriguez) I would like to bring up what is going on with the separation of families at the border. I received word the president of University of Washington issued a pretty strong statement regarding this. This is something that is heavy on my mind, and I'm raising it because the Senate has done resolution on various topics in the past.

Q: (Stohs) Have we ever had a resolution come out of the Executive Committee over the summer?

A: No

- (Reyes) One thing you can do if you want to create a group for support with signatures is draft something and send it to Exec and Exec could send out as an announcement.
- (Stohs) Another option would be for Exec to have a signed letter and send it to the President.
- (Dabirian) Maybe the President will take this on without a letter, he may discuss it with the Chancellor. Possibly bring this up as an agenda item with the Presidents in the system.

Senator Rodriguez will draft something and circulate it with the Executive Committee members and Chair Stohs will bring it up at his next meeting with President Virjee.

IV. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 5-15-18 - *forthcoming*

5.2 EC Minutes (Draft) 5-22-18 - *forthcoming*

V. CHAIR'S REPORT

- I forwarded EO 1111 to everyone. I believe the Provost will need to have a response. We received a note from the Chair of the Statewide Senate and we will have our response in the fall.
- There is a tentative schedule for the Strategic Plan, it will probably reach the final stage in late October or early November. There is an updated version online.

Q: (Stambough) Are they going to do another round to provide the opportunity for feedback?

A: (Stohs) Yes, two or so weeks into the semester it will be open for about 4 weeks for people to provide feedback. I do not know if they will be going to individual groups around campus. The updated version is online now.

Q: (Perez) What role did the Senate play in the retreats that were organized around the Strategic Plan last time?

A: (Stohs) The Strategic Plan group went to many of the committees to get their feedback.

- (Stambough) The committees were invited to draft their own response and their own feedback and invited the task force to come do presentation and receive feedback.

Q: (Dabirian) For this round, do we want to have a response from the Executive Committee or the Senate?

A: (Stohs) The Strategic Plan Committee could do a presentation to Exec before the document is presented to the Senate.

- (Stambough) If we can get a final rough draft of the document before the Senate presentation, it can go to the Senators ahead of time and we can have them ask their constituents about it, come with feedback and questions. This will allow the feedback to be more than a reaction to the presentation.
- We did a Statement of Opinion survey of the faculty over a year ago on SOQ and was sidelined this year, but I think we should begin working on this over the summer.
 - (Stambough) We started collecting names for a task force committee, but it was never finalized due to GE and President Garcia leaving.
- (Stohs) There has been an online strategy task force that has been in existence for three semesters to look at problems with online course delivery on our campus. They had a report in spring 2017 and there is a summer report for this past academic year. My question is, how wide ranging can you have a policy that fits every different department or faculty member? One of the big issues is if you are an online student, you are not on campus so in a sense you could think you are paying all the fees but you don't have any of the services that online campuses have. As for forms for online students, if you are in another state, how do you do the forms?
 - (Powers) It would be really nice if the faculty and senate mandated that online students are treated differently and fairly when it comes to forms or charges.

Q: (Stohs) How much does the Senate want to get involved?

- (Dabirian) We could have a letter from the Senate to the President and Provost listing services we would like provided electronically.

Q: (Dabirian) If you are doing a final exam on campus, what time are you going to set it for? How do we manage the time of exams for online?

- We had a committee that met online regarding the appeal for the Exceptional Assigned Time Award. I received an email report from the committee and the decision was not to do anything.

VI. STAFF REPORT

No report.

VII. UNFINISHED BUSINESS

7.1 Executive Committee Liaison Choices for 2018-19 (final)

(Rodriguez) I don't believe this is the final version because I was removed from the Curriculum Committee.

Senate staff uploaded correct version in Dropbox.

VIII. NEW BUSINESS

8.1 Update on Executive Orders (Summer Ad Hoc Committee)

The GE Ad Hoc Committee met last week and produced a one page report. We as a campus will have to give a response in fall about what our plan is to eliminate the third category in C (World Civilization). Chair Stohs will have a meeting with Pamela Oliver to discuss in more detail.

8.2 Class Sizes

Chair Stohs received an email suggesting that class sizes are an issues in some colleges.

8.3 Continue Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2018-2019

Senate staff will put the spreadsheet and supporting materials in Dropbox. Please send any suggestions to Mara and she will send out the official invitation to serve.

8.4 Orientation for Committee Chairs [A Friday in September, an AM /PM session]

8.5 AA/AS Annual Retreat, Fall 2018 – October 12, 2018 (Tentative) / TOPIC

(Stohs) Our original topic was to focus on First Year Experience, but might make sense to make it a broader topic like Student Success. I had a meeting with the Provost and she has another idea, so we will make it a two topic retreat.

(Fitch) We need to get more faculty involved in these retreats, as it has the appearance of an administration only event.

8.6 Setting Goals and Priorities for Academic Senate 2018-19.

IX. ADJOURNMENT

M/S/P (Dabirian/Fidalgo) Meeting adjourned at 12:50 pm.