



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
AUGUST 21, 2018**

Approved 8-28-18

11:30 AM - 12:50 PM

PLN-120

Present: Brusckhe, Dabirian, Fitch, Perez, Powers, Rodriguez, Shahi, Stambough, Stohs

Absent: Gradilla

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:32 am.

II. URGENT BUSINESS

- Special Election - General Committees (Senate Nominees need to appear on the Aug 30th agenda)

Faculty Personnel Committee

- COMM (1 year term replacing Robert Gass)
- ARTS (2 year term replacing Pamela Madsen)

Faculty Research Committee

- EDUC (1 year term replacing Debra Cote)

- (Brusckhe) I will take another look to see if there is anyone we can get from COMM.

- (Dabirian) I would recommend moving people from the Standing Committees to the General Committees.

- (Stambough) If you move someone from the Department Personnel Committee to the Faculty Personnel Committee you could add full from other departments for your Department Personnel Committee.

- (Stohs) We need to recommend someone to VP Eanes for the Academic Appeals Committee
Suggestion: Bill Haddad

- Planning Team for the AS Fall Retreat

(Stohs) The general topic for the retreat will be Student Success with one element First Year Experience. I spoke with the Provost and one other related topic would be: "What faculty have been doing on our campus for student success?"

Suggestions: Pamella Oliver, Lynn Sargeant, Mark Filowitz, Stephen Mexal, Martin Bonsangue, and someone from Student Affairs. Jon Brusckhe and Mark Stohs will represent Exec on the planning committee.

Topics: First Year Experience, Faculty Research, Tenure Density, GI 2025, Faculty Support & Engagement

III. ANNOUNCEMENTS

(Stohs) I spoke with the Provost regarding sponsoring two tables for Executive Committee at Concert Under the Stars. The Provost said State Funds could not be used and she will not be able to sponsor the Executive Committee table. The Provost suggested getting a donor to sponsor the tables.

Suggestions:

- (Dabirian) Check with Greg Saks to see if there are donor funds available that could be used to pay for the table.
- (Fitch) Maybe some of the former Executive Committee Senators that are donors could sponsor the tables.
- (Stohs) I will check with Advancement to see if they have a donor that would sponsor the tables.

IV. APPROVAL OF MINUTES

4.1 EC Minutes 8-7-18 (Draft)

M/S/P (Perez/Fitch) Minutes were passed unanimously.

V. CHAIR'S REPORT

I plan on meeting with the AS Committee chairs and think it would be useful to have the Exec liaison in those meetings. My thoughts are to meet with two liaisons at a time and invite the committee chairs of your committees. We would have 6-8 people in the room at one time. If I could get a block of times from each of you, then I could match up two at a time, then invite those committee chairs.

Send your availability for the next couple weeks to Sheretha to help coordinate the meetings with the committee chairs.

VI. PROVOST REPORT

The Provost provided a handout of the upcoming Academic Affairs Council meeting agenda that will take place on August 22nd. The agenda provided a heads up on some of the topics, discussion items, and work that will be taking place.

Fall 18 Enrollment

Every Monday there is a fall enrollment brief that looks at the target for fall and what the enrollments look like by college. What we will see is our head count is down but we are going to achieve the FTES target. The yield for this fall is lower than the historical trends. CSUF admits a certain number of students and then predicts based on the history how many are coming. This year students shopped for a longer period of time and also went to multiple orientations. Typically by orientation we are pretty sure if the student is yours or not, and we learned this summer students were attending multiple orientation, so the yield is not as predictable as in past.

We will have spring 2019 admissions. People are starting to get emails about spring admissions for upper division transfers.

Q: (Rodriguez) Given the drop in headcount, are the incoming First Year Students accounting for the increase in number of units? How's that distributed across year 1-6 in terms of returning verses first time students?

A: (Provost) We have a new report AUL (Average Unit Load) and are making sure it is not flawed before we send it out to the colleges and department chairs. This is information live from IT. We are making sure we are pulling the live fields and informative data and not losing a group.

In the last round of the Graduation Initiative Funding we lost a little bit of money because our Average Unit Load is below some of the other campuses and it's now one of the criteria that the resources go out for. What we can see from this semester's data is we are making very small steps towards increasing the Average Unit Load, but what we see is freshman and sophomores increasing, but junior and seniors dropping off or starting low.

VII. STAFF REPORT

- If you are the liaison to a committee that did not elect a committee chair last year, you will be running the first meeting and have the task of making sure a chair is elected. Mara will prepare the agenda for those committees without a chair, so if you feel there is something you want on the agenda let Mara know.
 - (Stambough) I need someone to fill in for me for the first meeting of FAC which in on Friday, August 31st, I will be at the American Political Science Association.
(Bruschke) Tentative yes, will double check my schedule.
 - (Stohs) Alexandro need a sub for the August 28th Elections meeting.
(Dabirian) I can cover that meeting.
- We need to know the final decision for the Grad Ed liaison so we can update our files.

VIII. UNFINISHED BUSINESS

8.1 Academic Senate Parliamentarian AY 2018-19

(Stohs) I will reach out to Jack Bedell this week.

8.2 Setting Goals and Priorities for Academic Senate AY 2018-19

- Tenure Density
- Governance Issue
- First Year Experience
- University 100
- Advisement
- Campus Free Speech

(Stohs) I think we should focus on Tenure Density and Governance as the main focus for this year.

- I received a draft resolution related to Campus Free Speech from Kristi Kanel, we will discuss at an upcoming meeting.

IX. NEW BUSINESS

9.1 Revision to UPS 100.000 Academic Senate Constitution

This document will go on the AS August 30th agenda as a Consent Calendar item.

9.2 Impact Memo

1. List of Proposed Structure of Existing Courses By C2A and C2B
2. Memo to Senate Exec
3. Table Area C CSU System Fall 2018
4. Updated Revisions (Stern and Hussar) Area C draft UPS Language

(Bruschke) There was a summer working group that came to a consensus solution that we would cut a plan on August 8th. On August 7th the Chancellor's office shot that down too. That means the campus still has to respond to the Chancellor's office desire that we eliminate C3. I have forwarded you the report from the committee.

(Stohs) We will continue discussion of this at next week's Exec meeting.

9.3 WASC/Strategic Plan

X. ADJOURNMENT

M/S/P (Dabirian/Fitch) Meeting adjourned at 12:55 pm.