



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
MAY 21, 2019**

Approved 6-25-19

11:30 AM - 12:50 PM

PLN-130

Present: Dabirian, Gradilla, Graewingholt, Matz, Stambough, Stohs, Walker, Wood

Absent: Walsh

I. CALL TO ORDER

Chair Stohs called the meeting to order at 11:33 am.

II. INTRODUCTIONS

Colleagues introduced themselves around the table.

III. URGENT BUSINESS

- Met with the Provost and President last week individually and I mentioned to both of them that I think there could be special problems this summer especially for chairs. This year the returning students registered in April, but that was never done before, it was done in early or mid-June and they would be registering roughly at the same time as some new freshmen as they came in for their orientation and the same for transfer students. For the continuing and new students we have this new campaign of take 15, so when the continuing students, more of them take 15, they are going to fill up the classes that are available. When the freshmen and transfer students come in the summer, what's going to happen? In some cases they will find that there no sections that they want.
 - Most of the chairs were told about this and it was the subject of planning and discussion at the chairs meetings.
 - Departments can vary on the percentage of their students that are transfer students, so it does affect departments differently.
 - Maybe it will work out fine, but the freshmen registering in the summer had priority over everything, so they can't have priority anymore.
 - The transfers are starting in June, so they will go before the freshmen. The biggest impact hat this has had is students that would normally have not priority in the summer, incoming transfer students and continuing students, now have higher priority than incoming freshmen. That impact on the registration is that lots of the upper division classes get full. Colleges that take a lot of transfer students are probably going to have a more difficult time.

IV. ANNOUNCEMENTS

- (Dabirian) On Saturday, May 25th from 8:00 am - 8:00 pm, IT will be conducting The Disaster Recovery Site Test. A message has went out to campus and another one will be going out informing them of this test.
- (Walker) For the announcement could you put most of the web-based and internet-based things on campus will not work?
- (Wood) Will Duo Authentication have any impact on summer? Some people are going to be traveling out of the country, will all that still work the way it has?
- (Dabirian) In order to do Duo Authentication you need a device to do that process. What I would recommend is you do the Duo Authentication before you get on the airplane, do it before you leave any place with internet, because then you will have it for 24 hours.

- (Gradilla) When we register for Duo Authentication, do we need to take our laptops in?
 - (Dabirian) No, you have to go to your cell phone.
- (Dabirian) If you want a keychain fob, we could give you an off-line fob. You would press it and it will give you a code, you enter the code and you have access.

V. APPROVAL OF MINUTES

5.1 EC Minutes (Draft) 5-14-19 - *forthcoming*

VI. CHAIR'S REPORT

- For those of you that were at ASCSU, there was a GE Task Force Report and it no longer exists. There were two resolutions, one receiving it and one resolution rejecting it and both resolutions were turned down; so the Task Force Report goes out of existence as if it was never done.
- (Dabirian) The biggest problem is the report was created and disseminated to everyone, now we don't get a chance to give feedback on it.
 - (Walker) The report does exist in the notes of the committee because the committee was created by the ASCSU.

VII. STAFF REPORT

Please send in your liaison choices and alternates for the summer meeting dates.

VIII. NEW BUSINESS

- 8.1 Summer - Meeting Dates/Times - Summer 2019 / Alternates
M/S/P (Dabirian/Wagner) Motion to approve the summer meeting dates. Motion unanimously approved.
(Stohs) We allow for alternates for summer meetings, send the name of your alternate to Sheretha.
- 8.2 Executive Committee Liaison Choices for 2019-20
Committee discussed everyone's options/availability selections. We will compile the selections and have them available for a final review at the next Exec meeting.
- 8.3 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2019-2020
(Walker) Can the documents needed for committee assignments be added to the Dropbox folder so we can review them and discuss this at the next Exec meeting.

(Stohs) Yes. The following documents will be added to the Dropbox folder:
1. The Committee Interest Spreadsheet
 2. The Consent Calendar that was pulled from the May 16th Electoral meeting.
 3. The list indicating which committees are in need of an Academic Senator
 4. The list of Academic Senators (which will identify what senators are currently serving on a standing committee)
- (Walker) I have a suggestion as it relates to the committees, The International Education Committee and the Extension Education Committee should probably be combined into one.
- 8.4 Orientation for Committee Chairs [A Friday in September, an AM /PM session]
➤ (Stohs) I am planning on continuing with what we started last year with having the vice chair be more in control of the committees. I put in a request for additional release time, but have not received a response yet.
- (Walker) I can help with this.
- 8.5 AA/AS Annual Retreat, Fall 2019 – September 6, 2019 / TOPIC
Add the date to your calendar.
➤ (Stohs) Originally the topic was going to be GE.

- (Stambough) Maybe we could have sessions on GI 2025
- (Walker) How about creating a google document and we can come up with ideas and look at the ideas then decide on the topic.
 - Q: (Walker) Have you gotten input from the Provost?
 - A: (Stohs) Not yet. Could we get 2 or 3 on Exec who would like to work with the Provost?
 - Stambough, Walker, and Matz
- (Dabirian) have a brainstorm meeting with those from the Exec that can attend. Also, our Strategic Plan is coming and there are a lot of things that are going to get operationalized, if there is a topic that we want to have a broader conversation with us Academic Senate and Academic Affairs, we could put that as a topic.
- (Stohs) If we come up with something that is priority, we kick out GE for the fall retreat.

8.6 Setting Goals and Priorities for Academic Senate 2019-20

- (Stohs) I do think we should continue the Native Land Resolution. The President will be out of town for a while and I will have to talk to him first more in detail before we go further.
- (Stohs) Looking at our committee structure, expanding, decreasing, and even re-thinking it.
 - (Walker) The best structure would be to take a small group from Exec and then refer the changes to the Constitution Committee to do. The Constitution Committee's charge is to evaluate the impact of changes made to the Constitution and to revise the Constitution if there are problems, it's not our job to draft legislation and decide what committee should stay and what committee should go. There is an old report from with Diana Guerin was chair that could help with this.

It would also be helpful if we put together a list of the UPS documents indicating what document belongs to what committee and which documents are out of date. That is something that I am passionate about and I am willing to help with.
 - (Wood) For the committee structure I think that it is important to have people who have experienced the committees and it is also very important to have people that are fresh to the committee structure because they can see and are not as entrenched in the process.
- (Matz) Could we put on the calendar a discussion about the Parliamentarian we are going to have on the Academic Senate?

Suggestions:

Jack Bedell and Matt Jarvis

- (Stohs) We did have a Grad Ed Task Force, a SOQ Task Force, a GE Task Force and I'm guessing that they will all continue into next year?
 - (Dabirian) As the liaison on the GE Task Force, there is work that needs to be done that has not been completed.
 - (Walker) We moved the SOQ Task Force to go forward at the last AS meeting.
 - (Stohs) Maybe we could have a task force on committees. We could talk to other CSU's and get information on how they do their committees.
 - (Walker) I think we could do it with Exec, with a few people, we could come up with recommendations and talk to the committees.
 - (Stohs) The Ethnic Studies course passed committee, has gone through appropriations, and it looks like it will pass. The big question is whether the Governor signs. The Chancellor's office remains opposed to it. If that comes through it will have a big impact on departments within colleges.

8.7 Fall Events: Concert Under the Stars – September 21, 2019; Convocation – TBA

Add the date for Concert Under the Stars to your calendar.

IX. ADJOURNMENT

M/S/P (Dabirian/Stambough) Meeting adjourned at 12:50 pm.