



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES – SUMMER
JUNE 30, 2020**

Approved 7-14-20

2:00 PM - 3:30 PM

ZOOM Meeting

Present: Dabirian, Gradilla, Kanel, Matz, Stambough, Stohs, Walker, Walsh, Wood

I. CALL TO ORDER

Chair Stambough called the meeting to order at 2:00 PM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Stohs) I had a meeting this morning with the Statewide Senate Exec and although it is has not been finalized, but there is a probability that all meeting will be virtual this coming year.
- (Stohs) I worked with Jerry Schutte (CSUN) on the Ethnic Studies Statewide Bill. The Bill has been passed by the Senate but it has to go back to the Assembly then to the Governor. The Assembly is on recess for two weeks, so they will be taking up the Bill around July 13th or 14th. This should give the Governor time to see what happens with the Board of Trustee's version of Ethnic Studies.
- (Stambough) Regarding Travel, there was a memo that went out to University Presidents that go forwarded to a lot of people. It was forwarded to faculty in my college and I have received several email inquiring what it means. I will try to get clarification tomorrow directly from President Virjee.
 - (Walker) We are in the process of trying to check on that. The memo was not clear about the buried lead and how restrictive they were going to be.
 - (Dabirian) Right now, you have to do a travel request to pay for a conference, so that is going to have to change. The Travel Department has to identify how are we going to pay for conferences when we do not have to travel overall travel authorization has to have the President's signature on it.

Suggestion:

Forward the memo to VP Kim and ask when is something coming out from the Travel Department to clear up some of the questions.

Q: (Matz) Can we send flowers to VP Kim from the Senate?

A: (Dabirian) I would send him a plant instead of flowers. I will forward the address to the Senate staff.

- (Walker) The research restart paperwork is out for faculty who need to be on campus to do their research. This is not to hang out in their offices, it's for faculty who need equipment that is on campus. You can work through your college dean or Environmental Health and Safety.

IV. APPROVAL OF MINUTES

4.1 EC Minutes 5-19-20 (Draft) - *forthcoming*

4.2 EC Minutes 6-16-20 (Draft) - *forthcoming*

V. CHAIR'S REPORT

The meeting maker went out with the date for Exec to meet with the new Provost. I will meet individually with her as well.

VI. PROVOST REPORT

No report.

VII. STAFF REPORT

No report.

VIII. UNFINISHED BUSINESS

8.1 AS Committee Charges - Discussion Item

The Executive Committee began discussion on the charges for the AS committees. The following committees were discussed:

- Academic Standards
- Assessment & Educational Effectiveness
- Campus Facilities & Beautification
- Diversity & Inclusion
- Elections
- Extended Education
- Faculty Affairs

Chair Stambough will send communication to the committees that were discussed. He will provide them with the committee charge along with the recommendations/suggestions made by the Executive Committee.

The Executive Committee also discussed UPS 100.620 - Review of Administrative Units. Chair Stambough will discuss the recommendations/suggestions the Executive Committee have with President Virjee and also see if the President wants to meet with the Executive Committee to discuss the policy.

8.2 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2020-2021

8.3 Setting Goals and Priorities for Academic Senate 2020-21

IX. NEW BUSINESS

9.1 Committee Reorganization Task Force

1. Constitution Committee
2. Some Committee Chairs

9.2 Orientation for Committee Chairs [A Friday in September, an AM /PM session]

9.3 AA/AS Annual Retreat, Fall 2020 - Date / Topic TBD

9.4 Ethnic Studies Preparation

9.5 UPS Documents for Review

X. ADJOURNMENT

M/S/P (Dabirian/Walsh) Meeting ended at 3:35 pm.