



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES – SUMMER
JULY 28, 2020**

Approved on 8-25-20

11:30 AM - 1:00 PM

ZOOM Meeting

Present: Dabirian, Gradilla, Kanel, Matz, Stambough, Stohs, Walker, Walsh, Wood

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- (Stambough) I received a request from three of our Emeriti faculty to have the Faculty Affairs Committee look at the Emeritus Policy for two things. One thing is there is a line in the document that states Emeritus status may be revoked by the President for “cause” and it gives no extra direction beyond that. It does not provide an appeal process or an explanation of what counts as a rationale of what a “cause” is.

Q: (Kanel) Should Faculty Affairs Committee gain access to what are examples of “causes” from people who might know? Is it inappropriate to find out some of the past reasons for “causes”?

A: (Stambough) Asking for hypothetical reasons would be good, I would be nervous about asking about any particular case.

Q: (Kanel) Who do you think would be a good person to get some hypothetical “causes”?

A: (Walker) They are not hypothetical, they are actually in the Education Code. Employees may be dismissed, demoted, or suspended for cause as provided in Article 2 of Chapter 5, Division 8, Part 55 (commencing with Section 89530) of the Education Code. Note: Authority cited: Sections 66600, 89030, 89035 and 89500, Education Code. Reference: Sections 89530, 89535-89540 and 89542.5, Education Code.

(Stambough) I will have Faculty Affairs take a look at this to see if there is some type of board that would recommend to the president or if there is anything to add on to the document or not.

- (Walker) Part of the guidance I would give to the Faculty Affairs Committee is to make sure that whatever they are doing follows the procedures for unrepresented employees.
- (Stambough) The other thing that came up was we have Staff and Administrator Emeritus status, but we do not have a UPS document on it even though staff are included in the Academic Senate. The question was whether or not that should be codified into some sort of UPS as well.
- (Walker) We did staff because they are represented and are part of the Senate. When we discussed it, there were staff who had been here for years and made major contributions to the institution and there was no way for them to get emeritus status and they wanted to continue to make contributions in their retirement.
- (Dabirian) There is a Human Resources Form for staff that states if they work ten years or more they could apply. The form goes to their vice president for signature. The vice president provides a recommendation to the president for emeritus status for staff. We have codified it on the administrative side already, not sure if we need a UPS.

IV. TIMES APPROXIMATE

12:00 PM – 12:20 PM

Topic: Student Affairs Advisory Board

Presenter: VP Oseguera

VP Oseguera attended the Executive Committee meeting to discuss a Student Affairs Advisory Board. The PowerPoint presentation provided an overview of the purpose, the composition, and the timeline of the advisory board.

- (Dabirian) Include the chair of Student Academic Life Committee (SALC) as part of the composition, this will provide a linkage between the Advisory Board and SALC.
- (Kanel) I would like to serve as a faculty member on this committee.

Q: (Mark) Would this be a new committee, a committee of the Senate, or what?

A: (Stambough) I see it as one of our miscellaneous committees or boards.

- (Walker) We could use SALC for this, we already have the structure. It would just require changing their charge, which I am sure they would be willing to do.
 - (VP Oseguera) I did think about SALC, but they are not just centered on Student Affairs. SALC does the policies that cover all student life. They look at things like smoking, which belongs to all of us, not just Student Affairs. Their charge is about the totality of students and I see this as an advisory board to solely focused on Student Affairs to provide guidance of what we are doing or what we are thinking about doing.

Suggestion:

(Dabirian) Give the VPSA ten minutes on the Exec agenda every month to come and give an update or set up monthly meetings with VPSA and the AS chair. Establish this process is part of the culture for the future.

12:30 PM – 12:50 PM

Topic: Budget Issues in COVID and Recession

Presenter: VP Kim

VP Kim attended the Executive Committee meeting to give an overview of budget. The PowerPoint presentation covered the current baseline budget by division (including university-wide) and the draft budget reduction planning scenarios.

Q: (Walsh) What else goes into the university-wide line item?

A: (VP Kim) The largest amount, dollar value is employee benefits. For the purpose of this reduction, the employee benefit will be credited to the departments. If a department eliminates a position, they will receive credit for that position plus the corresponding employee benefit cost.

Q: (Walsh) Will each department keep salary savings for those positions?

A: (VP Kim) No, they will give up salary savings as well. They are turning in the position, meaning they are turning in the dollars associated with those positions to meet their cuts. We will additionally take money out of employee benefits and turn that in.

Q: (Matz) Knowing that technology is going to be the underpinning of us to get classes taught and students having access, will they have enough funds to support what we are going to need? Especially for faculty and students.

A: (Dabirian) Yes, we made sure that technology will continue on through virtual environment. The Cabinet authorized IT from the COVID funds to make sure we have equipment. We received one-time funding to solve the issues we had. From an operations perspective, we are in good shape to move forward this year.

- (VP Kim) Through June 30, 2020, we spent over \$4 million just for IT expenses related to virtual instruction and we are anticipating to spend a little more this fiscal year.

Q: (Gradilla) Is there any coordination between your office and the various fee committees? Specifically, SSI.

A: (VP Kim) Not yet. This reduction is on state funds and tuition, it is outside of the purview of the fee committee.

Q: (Stohs) Do we have any idea of the chances of getting additional federal funds that might be coming?

A: (VP Kim) One of the reasons we are not executing our reduction plan 100 percent is because of that, there is no indication how it is going to turn. The Chancellor's office thinking is let's wait and see, that is why they decided not to do any furloughs this year. All of those things are one-time funding, it doesn't really help us for baseline.

Q: (Stohs) Are the CSU's working together in terms of trying to figure out how to do this or is each university sort of doing it in their own way?

A: (VP Kim) There is no coordination.

V. APPROVAL OF MINUTES

M/S/P (Matz/Stohs) Motion to approve EC Minutes 7-14-20 minutes. Motion approved.

5.1 EC Minutes 7-14-20 (Draft)

VI. CHAIR'S REPORT

- We are about a month away from the first Academic Senate meeting and we do have some items of business for that meeting. It looks like this will be a very busy year for the Senate.
- Instead of having one big meeting with all the AS Committee Chairs, I am sending out the committee charges to them individually via email. I am copying the Exec Liaison on those emails so you are able to fill in any gaps at the committee meetings on the discussions the Executive Committee has had about the charges.
- Besides the UPS documents, we are referring some big projects to some of the committees to look into and to handle, and to provide us with a report. What would help is when the liaison reports come in are a nice summary that include the open questions, the committee concerns, and what they are doing. The summary will be included in the Exec minutes for anyone who wants to read them to know what the committees are doing.
- There are a handful of AS committees that do not have a chair, for the first meeting the liaison will serve as the chair, call the meeting to order with the first item of business for the committee to elect a chair. Then you can hand the meeting over to the chair. If you are the liaison to a committee without a chair, work with Mara to put together the agenda for the first meeting.

VII. STAFF REPORT

No report.

VIII. UNFINISHED BUSINESS

8.1 AS Committee Charges/UPS Documents for Review - Discussion Item

8.2 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2020-2021

Exec continued working on filling committee vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the first AS meeting in fall 2020.

8.3 Setting Goals and Priorities for Academic Senate 2020-21

IX. NEW BUSINESS

9.1 AA/AS Annual Retreat, Fall 2020 - Date/Topic TBD

9.2 Ethnic Studies Preparation

X. ADJOURNMENT

M/S/P (Dabirian/Walsh) Meeting ended at 12:50 pm.