



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES - Summer  
JULY 12, 2022**

*Approved 8-9-22*

**11:30 AM - 1:00 PM**

**PLN-120**

Present: Barros, Casem, Dabirian, Jarvis, Kanel, Meyer (for Milligan), Self, Shepard, Stambough, Walsh, Wood

## **I. CALL TO ORDER**

Chair Walsh called the meeting to order at 11:30 am.

## **II. URGENT BUSINESS**

- There is a serious issue with student cheating. I am happy we are discussing this at the fall retreat, but we have to prepare for the fall semester. I saw the Academic Integrity Website created by Student Affairs on Cal State Fullerton's page and the definition of academic integrity is not very clear. I think the webpage needs to be revised, so maybe Student Affairs and in collaboration with the Academic Standards Committee can define what academic integrity involves. And after defining what academic integrity is, describe academic dishonesty with examples.

Before the retreat, maybe we need to survey the faculty and students to know our current situation. Some of our faculty are really concerned about the students cheating and faculty are overwhelmed. But the other part of the problem is since the Pandemic, so many faculty are too lenient on students and allowing them to do whatever.

- Some faculty assume that students are honest and are doing great work and they are fine teachers until they have evidence that emerges that contradicts that. Other instructors assume students maybe cheating until they have evidence that demonstrates the students have the ability to do the work.
- There are certain students that go in with intentions to cut corners and cheat, and there is a whole other population that made a bad choice. It's a problem and it's been a problem, and it will always be a problem. I'm wondering what are we hoping to gain from the retreat?
- I think there is a certain number of faculty who think there is a lot of paperwork involved with reporting or they are going to be additional work associated in reporting, so they rather not get involved. I think this happened when we were going through the accreditation process, faculty raised concerns about the students perceived to have much power and the faculty is perceived to have to few powers to enforce the rules. So, faculty say this is going to end up nowhere, have to gather too much data to make the case the students are cheating, so not going to raise concerns because it is too much paperwork. Maybe from the retreat we can look at the procedures to streamline or look at what documentation would be acceptable.
- There is a third group of students, a student who is committing an academic integrity violation and doesn't know it. A student who is trying to help their lab partner by sharing information or students who are improperly citing.
- We want to get something from the retreat that we can turn into policy. We may want to look at the process, maybe it is too cumbersome and deter some faculty from going through with it. It might be good to have some sort of discussion or presentation about the range of what academic dishonesty is.
- With the world of technology, we need to understand the new learning concept and how the faculty is going to need to change to adjust to the new learning. One of the problems is they don't know what to put on the syllabus from the faculty perspective on dishonesty. Using their language in the syllabus is key, that way they cannot say I didn't get it. It's clear and spells out what they can and cannot do. We need to help the faculty with both verbiage on that and policy verbiage. As for reporting, all those things need to be spelled out to make it easier for faculty. Fifty percent of our faculty are part-time lecturers and we need to help them out.

- We need to work with department chairs as well to get some standardized instructions about when to report and what to report, because that is a big missing link.

Suggestion:

Have VP Oseguera and Vincent Vigil to come in and meet with Exec over the summer and let's hear what their advice is to the students. What are their processes and what they are advising.

- There are some faculty members in my department talking about receiving visiting scholars and they are having a lot of trouble housing the visiting scholars around Southern California. They asked if this is something the Senate could look or discuss on how we could potentially facilitate visiting scholars?
  - Hopefully the Statewide Senate will take a look at this, because it's really a system, Chancellor's office issue.
- I don't know the status of supplemental instruction, I know that it's changed, but I don't know what it's changed to. There has been a big reshuffle there and I haven't heard anything.
- Our Health Profession Advising Office, Michelle Mouttapa doesn't work for us anymore, so I don't know what's happening with that office. There're big chunks that serve our students, that integrate with our programs directly or indirectly and there are crickets. I don't know if there is an opportunity for the Provost to come a talk about this with us.

### III. ANNOUNCEMENTS

- (Walsh) Irene Matz agreed to serve as the Parliamentarian for the Senate. She will attend our meeting in August to talk about some ideas she has about changing the way we proceed to make our Senate more like the Statewide Senate, to make our meetings more proficient.
- (Dabirian) IT is looking at how it is going to eliminate some of the archives we have in Moodle. We will be sending something to the campus because the archives go back to 2012 and that is costing the campus a lot of money. We have already converted a lot to Canvas, so we take a look at it and identify what we are going eliminate from Moodle.

### IV. APPROVAL OF MINUTES

#### 4.1 EC Minutes 6-28-22

M/S/P (Casem/Jarvis) Motion to approve the minutes. Minutes approved.

### V. CHAIR'S REPORT

No report.

### VI. STAFF REPORT

We have an issue with refreshments for the Senate meetings. OC Choice has changed the way they provide services to campus, they no longer provide full service. So, in order to have refreshments at the Senate meeting, it will require the Senate staff to do the set-up, breakdown, including furnishing the linens and supplies.

For example: coffee and pastry can be ordered from Starbucks, drinks (soda and water) from either Togo's or Staples. But Senate staff will have to physically pick up items or pay OC Choice a fee just to deliver. We do not know what the solution is for refreshments and are open to suggestions.

Suggestion:

Q: (Dabirian) Can we use the new Aramark?

A: (Staff) If there is a new Aramark, provide me with their information and I will reach out to them.

- (Dabirian) I will get their information and forward to you.
- (Kanel) I volunteer to assist you with the set-up for the Senate meetings.

## VII. UNFINISHED BUSINESS

### 7.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2022-2023

#### ➤ IRA Committee

Ask committee members whose terms ended if they want to continue serving.

- #### ➤ Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 25, 2022 Academic Senate meeting.

## VIII. NEW BUSINESS

### 8.1 Committee ex-officio - (Discussion item)

- Curriculum Committee
- Graduate Education Committee

We received a request to have Sarah Hill, Director of Grad Studies added as ex officio to the Graduate Education Committee and for Ed Fink and Elaine Fry to be added as ex officio to the Curriculum Committee.

#### Suggestions:

- (Walsh) Have the committees agendaize this and send the changes to the Bylaws for Senate approval.
- (Dabirian) Maybe we should change all the VP's listed in the Bylaws to Provost designee, this will eliminate having to make these changes every time there is restructure in Academic Affairs.

## IX. ADJOURNMENT

M/S/P (Dabirian/Meyer) Meeting ended at 1:00 pm.