



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES - SUMMER
AUGUST 9, 2022**

Approved 9-13-22

11:30 AM - 1:00 PM

LH-702

Present: Barber (for Casem), Barros, Dabirian, Jarvis Kanel, Milligan, Self, Shepard, Stambough, Walsh, Wood

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- We need to produce something to deal with students that have Covid in the classroom.
 - We have a resolution to deal with that.
- CAPS moved to Titan Hall, including Crisis Intervention Services, and I don't believe most people know about that. It might prove to be difficult to get faculty to walk or drive students over there when they are in crisis. We need to bring it back to main campus. They are saying it might be in both places, but I think there needs to be full services for crisis intervention on main campus, on the east side of State College. We have VP Oseguera coming today, we can ask her about this.

III. ANNOUNCEMENTS

- (Dabirian) Universities are moving towards no password authentication, then you will not have to change your password. We may want to try it on this campus.
- (Dabirian) IT is going to start advertising removing desktops. There will be exceptions for those that really need a desktop for research. We will be giving out 27" monitors, so it will be better than what they currently have on their desktop. If anyone wishes to keep their old laptop, they can. We will be giving faculty until December for this change.
- (Dabirian) IT is looking at Zoom phones on campus. People have stopped getting lots of calls on their desk phones, but for the faculty who need to return calls and do not want to give out their cell phone number to students, we are looking into Zoom Phones and Zoom Client. With Zoom Phone, you can buy a desk phone or use the Zoom Client to receive calls and make calls and it will show up as your office extension. Zoom Phone will make it easier to work from home. Currently we charge for long distance calls, but with Zoom Phone it will be a flat rate.

Q: (Jarvis) Will Mitel go away?

A: (Dabirian) Yes. The reason we are making the change is because the price of Mitel is going up, so we are looking into an alternative to bring the cost down.

Q: (Wood) Will the Zoom Client allow us to make calls from our cell phone?

A: (Dabirian) Yes, with Zoom Client you will have an extension tab which will allow you to receive and make calls on your cell phone.

IV. TIME APPROXIMATE

12:30 PM - 1:00 PM

VP Oseguera, Vincent Vigil, and Weston Prisbrey

VP Oseguera and Weston Prisbrey joined the meeting to discuss the following:

- Academic dishonesty on campus
- Concerns about the current policy and the process
 - (Walsh) Academic Integrity is the topic of the AA/AS Retreat this fall, and it is a subject that faculty are really agitated about. Not all faculty adhere to what the process is, and I do not know how we change that culture, but it is a big part of what we want to do, and we need a better understanding of how that really works.
 - (VP Oseguera) We agree and would love to do something to get faculty to understand the process better, to know it. At the same time, we want to help and support faculty on conversations we have with students. We want to be more preventative, to help students be more understanding of the differences and the nuances.

As faculty, you own the UPS and as much as we would like to change that, we cannot, but we can be good partners in changing the UPS.

- (Walsh) It would be helpful if we started with changes that you would like to see and have a conversation about orientation of students, including the issue of academic integrity.
- (VP Oseguera) In orientation, we do cover the gamut of the code of conduct and the students do a Title IX training. With conduct we talk about both areas, social conduct, and academic integrity. If we wanted to do a revamp of that, we would go in deeper as you decide what you would want to see as part of that in terms of the nuances.
- (Prisbrey) I have a laundry list of ways we would like to support and collaborate with you all to address these issues, because we know there are issues on campus. We saw a huge increase in academic dishonesty particularly in the pandemic when everything was virtual.

One thing I want to share is 99 percent of the time the reasons students are reported for academic dishonesty, it is unintentional. They just do not know the policy, they do not know what it means to cite properly, they do not understand the not talking to someone who has taken the exam they are about to take.

We want to educate students. I already brainstormed a module on Canvas of what that would look like, where all students are assigned that module, be able to complete the module, or it is just a module that is always on their Canvas.

We want to do the same thing for faculty members as well. Faculty members do not report, and it could be because they do not know they have to or they are required to under the UPS, or they do not want to. So, creating a Canvas module that has the UPS, which helps the flow chart I created of what are the expectations or what does the process look like for academic integrity. It gives recommendation on language to use on the syllabi and it gives tips and tricks on how to structure a course.

Q: (Barros) In trying to contextualize the problem in understanding where the breakdown is, I hear there is an increase in student cheating, do you have a number? Does your office keep track of the kinds of cheating that happen? And the increase, is there one type of cheating?

A: (VP Oseguera) If you want that information, we can give it to you. We can share trends by colleges and breakdown by classes.

Q: (Barros) How does it compare to other similar institutions?

A: (Prisbrey) We are pretty on par. I would not say that our issue is way above what other institutions are seeing.

- (Walsh) There is a topic we did not prepare you for, we do not want to blindside you, but it came up today about relocating the CAPS to Titan Hall.

Q: (Kanel) Is there a way to bring crisis services back to the Student Health Center?

A: (VP Oseguera) There are a couple of things we are doing. We are running out of space, and in the Student Health Center we have received two or three mandates about services that we need to provide to students. One of them we will be talking about, and it is a great service, but we needed the space, is

SB24. We are required to provide on campus services for students around the health care option of a Plan B alongside with the healthcare option of abortion. We needed the rooms and the space in the Student Health Center to be able to adequately do that. So, it required us to move something within our Student Health Center and the best option that we had was CAPS.

There are a couple of options for physically walking students over, but we are suggesting a virtual option of walking students over. We are also looking at having some of our liaisons that will do that for our students, we are looking at someone who is located in the Library, in Housing, and in an office closer to our office in Langsdorf Hall.

Q: (Kanel) Can't you have an Officer of the Day room where the rehabilitation is to take care of a crisis walk-in?

A: (VP Oseguera) We are looking at something like that.

- o (Kanel) We need effective communication about this.
- o (VP Oseguera) We have flow charts that are coming to all the faculty about all the services and where they are.

V. APPROVAL OF MINUTES

M/S/P (Kanel/Jarvis) Motion to approve both sets of minutes. Minutes approved.

4.1 EC Minutes 7-12-22

4.2 EC Minutes 7-26-22

VI. CHAIR'S REPORT

- We need to put together a subcommittee for the planning of the AA/AS Retreat. Contact me if you want to be on the planning committee.
- The new retreat date is October 21, 2022.
- We have not sent a gift to Mara, so if you would like to participate in the gift send your donation to Sheretha,

VII. STAFF REPORT

I will be processing the summer meeting stipends this week, so let me know if you are eligible to receive the stipend.

VIII. UNFINISHED BUSINESS

8.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2022-2023

- IRA Committee (NSM, CCOM)

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 25, 2022 Academic Senate meeting.

IX. NEW BUSINESS

9.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel

- (Walsh) The issue is we have one college that has an associate dean who is not faculty. We need to change the language in our UPS to make it clear that interim appointments should be limited to 12-month appointments, and they need to come from faculty.
- (Stambough) Line 150: insert the wording "Acting or interim appointments shall serve for no longer than 12 months. Acting or interim appointments may be extended for an additional period in consultation with the Senate Executive Committee by the appropriate administrator. Any requests for extensions beyond the initial 12 months must include a recruiting plan and timeline for a permanent appointment."
- (Walsh) We will refer this document to FAC with the suggested language as well as questions regarding additional revisions.
- (Dabirian) When this document is discussed in FAC, have the chair invite me to the meeting to provide detailed explanation of the proposed changes.

9.2 Resolution in Support of a Temporary Change to the Amount of Virtual Instruction Permitted in Traditional (in-person) Instruction Courses for Fall 2022

M/S/P (Shepard/Self) Motion to approve the Resolution in Support of a Temporary Change to the Amount of Virtual Instruction Permitted in Traditional (in-person) Instruction Courses for Fall 2022 as summer business on behalf of the Senate. Motion passed.

- (Walsh) The resolution will be distributed and added to the Consent Calendar for the August 26th AS agenda for Senate approval.

9.3 Course release for D&I chair

- (Walsh) I could not find it in the minutes where we approved course release time for the D& I chair last semester. I would like for us to discuss the matter so we can decide if the chair will receive release time.

M/S/F (Shepard/Self) Motion to approve course release time for the D&I chair. Motion failed.

The Executive Committee discussed and decided not to approve course release for the D& I Chair at this time. Chair Walsh will request additional information from the chair of the projected workload to justify the release time.

X. ADJOURNMENT

M/S/P (Dabirian/Stambough) Meeting adjourned at 1:00 pm.