



University Policy Statement

UPS 291.000

DISTINGUISHED FACULTY MEMBER GUIDELINES

Each college will develop criteria and procedures for selecting an individual to be designated "Distinguished Faculty Member." This individual will serve as the Faculty Marshal at that college's graduation ceremony; in a college where more than one graduation ceremony is held, one distinguished faculty member may be selected for each ceremony. Criteria and procedures shall include the following:

1. The Distinguished Faculty Member Committee composition shall be determined by the tenured and tenure-track faculty in that college.
2. The college committee shall determine criteria and procedures for nomination and selection of the Distinguished Faculty Member and those criteria and procedures shall be made known to the faculty of the college.
3. Nominations with appropriate documentation may be forwarded to the college committee by departments, faculty, staff or students.
4. In reviewing and evaluating candidates, contributions made by nominees in the areas of teaching, research and scholarly and creative activity, and service shall be considered by the college committee.
5. The college committee shall recommend two or three faculty members in the form of a ranked list. From this list, the Dean shall make the final selection of the Distinguished Faculty Member.
6. The names of the individuals selected as Distinguished Faculty Members shall be submitted to the Provost/VPAA by April 1.

Source: Faculty Affairs Committee
Academic Senate Approved 4-24-14

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