



University Policy Statement

UPS 300.024

Majors and Minors: Declaration, Change, and Concurrent Degree Requirements

I. DECLARING A MAJOR

Every undergraduate student shall declare a major no later than the completion of 60 units of coursework at CSUF. Transfer students shall have declared a major prior to acceptance.

II. CHANGING MAJORS

A student who wishes to change majors must obtain the approval of the department chair or program coordinator of the new major. In determining whether to grant the request the department chair or program coordinator shall consider:

1. The student's personal career and educational goals.
2. The number of units the student has completed at the time of the request.
3. The number of additional units required to complete the new major.

III. ADDITIONAL MAJORS

Students may complete concurrently the requirements for two or more majors leading to either the same baccalaureate degree (B.S., B.A., B.M., or B.F.A.) or two different baccalaureate degrees. One diploma will be issued reflecting the majors and baccalaureate programs (see CSU Executive Order 971).

Students shall not complete a Bachelor of Arts and a Bachelor of Science degree in the same degree program.

A student who wishes to declare an additional major must obtain the approval of the department chair or program coordinator of the additional major. In determining whether to grant the request the department chair or program coordinator shall consider:

1. The student's personal career and educational goals.
2. The degree of content overlap between the current major and the additional major.
3. The number of units the student has currently completed.
4. The number of additional units required to complete the additional major.
5. The student's academic standing.

IV. CONCURRENT DEGREE REQUIREMENTS

Students seeking to earn two bachelor's degrees concurrently must complete all General Education requirements and requirements for each degree. No additional units beyond those required by each degree will be added.

V. DECLARING A MINOR

A student who wishes to declare a minor must obtain the approval of the department chair or program coordinator of the minor. In determining whether to grant the request the department chair or program coordinator shall consider:

1. The student's personal career and educational goals.
2. The degree of content overlap between the student's major(s) and the minor.
3. The number of units the students has currently completed.
4. The number of additional units required to complete the minor.
5. The student's academic standing.

VI. CHANGING MINORS

A student who wishes to change minors must obtain the approval of the department chair or program coordinator of the new minor. In determining whether to grant the request the department chair or program coordinator shall consider:

1. The student's personal career and educational goals.
2. The degree of content overlap between the student's major(s) and the minor.
3. The number of units the student has currently completed.
4. The number of additional units required to complete the new minor.

VII. APPEALS

Should a student disagree with a decision of the chair or program coordinator on any of the above, he or she may appeal to the University Petitions Committee, which will make the final determination.

Source: University Curriculum Committee

EFFECTIVE DATE: February 11, 2022

Supersedes: UPS 300.024 dated 1-15-16
and ASD 15-107