



## University Policy Statement

### UPS 412.010 HONORS PROGRAMS

- I. Purpose of Honors Programs
  - A. Honors Programs at CSUF are communities of scholars, comprising faculty, staff and students, who work together to offer students opportunities to enrich their university experience. The purpose of Honors Programs is to recruit, retain, mentor, and nurture diverse cohorts of students eager to embrace the obligations and rewards of expanded academic horizons.
  - B. Honors Programs should have well-defined missions, curricula, and co-curricular activities.
- II. Honors Programs Director and Bylaws.
  - A. Selection of an Honors Program Director
    1. University Honors Program Director
      - a. The University Honors Program Director position is a twelve-month faculty position, with a three-year renewable term. The Director shall be a tenured faculty member recognized for his/her expertise and understanding of issues involving honors students. The Director shall report to the Associate Vice President for Academic Programs.
      - b. The Search Committee for the University Honors Program Director shall consist of at least three members from the University Honors Program Advisory Council and three members from the Academic Senate Honors Advisory Board and one student representative appointed by the Associated Students Inc. The Associate Vice President for Academic Affairs or his/her appropriate designee may appoint additional members to the Search Committee.
      - c. The Search Committee shall recommend candidates for the position of University Honors Program Director to the Provost and Vice President for Academic Affairs and the Associate Vice President for Academic Programs. Upon recommendation of the Provost and Vice President for Academic Affairs and the Associate Vice President for Academic Programs, the Director of the University Honors Program shall be appointed by the President.

2. College Honors Directors. Policies and procedures for the selection and appointment of directors of college honors programs shall be developed by the academic unit(s) organizing such programs in collaboration with the Academic Senate Honors Programs Advisory Board. Such policies and procedures shall be clearly stated in the bylaws of these programs.

B. An honors program shall be governed by bylaws that establish the following:

1. Mission Statement
2. Program Goals
3. Curriculum
4. Co-Curricular Activities
5. Organizational Structure
6. Advisory Council: Duties & Selection
7. Admissions/Retention Criteria
8. Assessment/PPR
9. Program Personnel Process if necessary
10. Support

III. The Honors Programs Advisory Board shall be a standing committee of the Academic Senate and shall have the membership and duties as specified in the Academic Senate Bylaws (UPS 100.001).

IV. Approved Honors Programs shall be listed in the university catalog.

Source: Honors Board

**EFFECTIVE: July 6, 2016**

Supersedes: UPS 412.010 dated 2-18-05  
and ASD 04-152