

Subject: RE: Visit with MARC scholars at CSUF March 21, 2018 (updated W9)
Date: Saturday, February 3, 2018 at 12:59:42 AM Pacific Standard Time
From: Cohen, Amybeth
To: Jaime Munoz Velazquez
CC: Cohen, Amybeth, Cuajungco, Math
Attachments: W9_EFT_Combo Form_w highlights.pdf, W9_EFT_Combo Form.pdf

Jaime

I forgot that our business office now wants a new W9 form used. I have attached it here along with a copy of the form with the sections you will need to fill in highlighted.

Section I - requires name, Tax ID/SSN# address/phone# and email address.

Section II - is filled out only if the individual would like to be paid through direct deposit. This would include Bank name, Routing/transit#, Depositor account# and type of account. Funds are received faster than through the check process.

Section III – not applicable and does not need to be completed.

Section IV – Name, Signature, date and phone # need to be completed.

Let me know if any questions.

Amybeth

Amybeth Cohen
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From: Cohen, Amybeth
Sent: Saturday, February 03, 2018 12:25 AM
To: Jaime Munoz Velazquez <jaimemv@umich.edu>
Cc: Cohen, Amybeth <acohen@fullerton.edu>; Cuajungco, Math <mcuajungco@fullerton.edu>
Subject: Visit with MARC scholars at CSUF March 21, 2018

Hi Jaime

Thank you for accepting Dr. Cuajungco's invitation to visit with our current MARC scholars on March 21, 2018. It will be nice for them to spend time with a MARC alumni and hear about the research you are close to completing for your PhD. It seems like just yesterday that you were leaving CSUF for U Michigan!

We will reserve a room for you at the Fullerton Marriott adjacent to campus for Tuesday March 20th and Wednesday March 21st with checkout on Thurs. March 22nd. We can also provide you with shuttle service to and from the John Wayne or Long Beach airport, once we know which airline you are flying with and the time you will be arriving and departing. We find it best if the

visiting scientist book their own flight, which we will reimburse you for, along with other incidentals.

Dr. Cuajungco already gave you a brief overview of your stay; although you probably remember what a typical day with our MARC scholars is like. However now that we are 14 scholars strong, we need more than just Wed. for the scheduled individual meetings with the scholars. We currently have 4x Psych, 6x Bio, 2x Biochem and 2x Math scholars in the program. Thus, depending when you arrive on Tues. the 20th, some meetings could be set up late in the afternoon. Alternatively, we could schedule meetings Thurs. the 22nd before you head out to see your family. It sounds like you are planning to fly into CA on March 20th and head back to Michigan on March 29th.

I have attached a W-9 form (and instructions) that I need you to fill out in order to process your honorarium check. You can send the completed form back to me as an attachment or regular post.

If you have any questions or concerns, please contact me.

Amybeth

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