

The University Learning Center Tutor Recommendation Form

Adapted from: A Training Guide for College Tutors by Sally A. Lipsky Pearson

Applicant: Complete the top portion before giving this form to the person recommending you.

Applicant's Name: _____ Subject or course: _____

Name and title of person completing form: _____

How long and in what capacity has this person known you?: _____

Recommender: _____

This person is applying for a position of Tutor in the ULC at CSUF. This position requires applicants to be responsible, academically successful, and able to communicate well with students, faculty, and staff members. Applicants should show the potential for developing strong leadership skills. Based on your experiences, evaluate the applicant by providing your honest reaction to the items below. This form is confidential.

Please check one

1. Academic performance and knowledge in subject area.

Superior Above Average Average Below Average No basis for rating

2. Ability to listen to others and express ideas effectively.

Superior Above Average Average Below Average No basis for rating

3. Shows initiative, is self-motivated and works well independent of others.

Superior Above Average Average Below Average No basis for rating

4. Is responsible, conscientious, and meets established deadlines.

Superior Above Average Average Below Average No basis for rating

5. Is personable and gets along well with others.

Superior Above Average Average Below Average No basis for rating

6. Demonstrates a sensitivity and ability to work with people from diverse backgrounds.

Superior Above Average Average Below Average No basis for rating

Add any additional comments that would be valuable in evaluating this applicant - feel free to attach additional pages:

Would you recommend this person for the position? Yes Maybe No

Signature: _____ Institution: _____

Date: _____

Phone number if follow-up is needed: _____