An academic internship is work experience for which you receive academic credit. Students must:
- Seek and secure an academic internship relevant to your major prior to the start of the semester
- Enroll in the internship course (see Getting Started below)
- Complete course requirements as prescribed in the course syllabus

**Prerequisites**

Completion of specific classes in major/concentration. A list of prerequisites for each concentration can be found at: [http://communications.fullerton.edu/internship](http://communications.fullerton.edu/internship)

**Academic Internship Requirements**

- Attend a Mandatory Internship Orientation—see step-by-step instructions below for how to register
- Minimum of 120 hours at one location
- Internship experience must relate to the student’s field of study
- Must complete hours during the term of enrollment
- Must complete CICE Registration Process before beginning internship hours
- Must complete all curriculum by the last day of semester as outlined on Canvas

**Getting Started**

FOLLOW THE STEP BY STEP INSTRUCTIONS AT: [communications.fullerton.edu/internship/gettingstarted.php](http://communications.fullerton.edu/internship/gettingstarted.php)

IMPORTANT! ALL STEPS MUST BE COMPLETED BEFORE YOU BEGIN YOUR ACADEMIC INTERNSHIP.

HOURS COMPLETED PRIOR TO YOU COMPLETING THE CICE REGISTRATION WILL NOT BE COUNTED.

**Faculty Internship Coordinator**

Professor Amber Chitty Wilson
Room: CP-460-16
Tel: (657) 278-7128
Email: comminternship@fullerton.edu
Website: [http://communications.fullerton.edu/internship](http://communications.fullerton.edu/internship)

**Unit/Hours Requirement**

- 3 (40 hours of internship per unit enrolled)
- Max 6 units of internship can count toward graduation (at department advisor discretion)

**International Students**

All international students are required to obtain a CPT I-20 before beginning an off-campus internship. Contact the International Students & Scholars Office (ISS) office for full information before beginning your internship search to understand the process and timelines. [iss@fullerton.edu](mailto:iss@fullerton.edu)