Public Administration Academic Internships (POSC 497)

The Public Administration academic internship is required for all students in this major. Students may select from variety of internships in government agencies, non-profits, or political organizations. In addition, students will meet on campus to discuss and analyze their experiences. POSC 497 cannot be repeated.

Prior to registration for the internship course, students should talk to their major advisor and/or Faculty Internship Coordinator.

Prerequisites

- Poli Sci 100 or its equivalent; Poli Sci 320 or 509 (for graduates) is required for Public Administration majors.
- At least a 2.0 GPA
- Obtain departmental verification and stamp to complete registration

Faculty Internship Coordinators

Dr. Shelly Arsneault
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Department Information

Website: http://hss.fullerton.edu/paj/PublicAdministration/
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Fax: (657) 278-3524
Location: University Hall 511

Need Assistance?
Visit Us: Langsdorf Hall 206
Monday-Friday 8am-5pm
Call Us: (657) 278-3746
Email Us: cice@fullerton.edu

What is an Academic Internship?

At Cal State Fullerton, academic internships are credit-bearing. Students enroll in an internship course and complete course requirements. This course requires you to complete 120-150 hours at your internship site to receive 3 units.

3 units = 120-150 hours

An academic internship is a work-learning partnership between a student, the university, and a host company or organization that bears a direct relationship to a student’s major and professional goals.

Finding an Internship

Students are responsible for seeking and securing internships for themselves. There are three ways you search:

Option One: Contact the Political Science Department
Contact your Faculty Internship Coordinator for Public Administration department internship listings.

Option Two: Find an internship in Titan Connection
Visit www.fullerton.edu/career
- Click on Students > Jobs & Internships
- Click on View Jobs & Internships on Titan Connection
- Login using your campus portal
- Fill out the subsequent survey if you have never been to this page before
- To upload a resume/cover letter, point to the Documents tab and click Documents. Click Add New and browse to document to upload.
- Point to the Jobs & Internships tab and click Titan Connection Jobs
- Click the Intern (academic/for college-credit)* tab
- Enter relevant keywords and click Search

Option Three: Find your own
If you secured an internship at a site that is not already registered in Titan Connection, complete a short online request form and an immediate email with instructions will be sent to you and your site supervisor. Simply visit fullerton.edu/cice/students and select My Academic Internship Site Isn’t Registered in the left menu column. Please allow up to 3 weeks to finalize your site registration.

Internship Outside of the US

Please contact CICE a minimum of 3 months before the semester you plan to take your internship in. If your internship is through a third-party agency contact the Study Abroad office at sabroad@fullerton.edu or 657-278-4594

Registration

Contact Public Administration department for instructions

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