Facilities Student Assistant

Period of Employment: August 9, 2022 through May 31, 2023

**DEPARTMENT SUMMARY**

Housing and Residential Engagement at Cal State Fullerton provides a safe and secure, on campus housing option for students. This position serves a critical role in providing excellent customer service to both residents and guests while ensuring the safety and security of our community.

**POSITION SUMMARY**

The Facilities Student Assistant (FSA), under the leadership of the Associate Director, Facilities Operations, will assist with the housing facilities operations team. This will include a variety of work assignments including but not limited to:

- Light grounds keeping
- Minor plumbing repairs and tasks
- Minor lighting replacement
- Miscellaneous door lock repairs
- Touch-up painting
- Occasional custodial related tasks
- Moving of furniture and equipment
- Trash and litter removal
- Assisting the Building Service Engineer, Facilities Maintenance Mechanic, Groundsworker, Lead Custodian and Custodian

**SPECIAL REQUIREMENTS**

- Must have experience in utilizing hand tools
- Must be able to lift a minimum of 30lbs.

**WORK HOURS**

Approximately 15-20 hours per week, Monday through Friday. On occasion special housing and campus events.

**MINIMUM QUALIFICATIONS**

- Must have at the time of hire, and maintain, the following requirements:
  - An overall Cal State Fullerton GPA of 2.5 or higher and a minimum semester GPA of 2.25
  - No current or pending disciplinary sanctions in Housing and Residential Engagement
  - Current enrollment, good academic and judicial standing at Cal State Fullerton
  - Successfully complete a background check

**COMPENSATION**

$15.00 per hour, approximately 15-20 hours per week.