Mission Statement:
Cal State Fullerton currently provides residence hall, apartment style, and are anticipating suite-style living for approximately 2,000 students that is safe, clean and very convenient. Living on campus is an excellent way to enhance your educational experience. Being a member of a living and learning community can help strengthen both your personal growth and academic success. You will have the opportunity to develop leadership skills, attend educational, cultural and social programs, and interact more closely with faculty and university staff members.

RLM Educational Priority:
Housing and Residential Engagement at Cal State Fullerton provides opportunities for our residents to learn, connect and grow. Our educational priority, rooted in theory and research, is to foster a community where residents learn holistically about themselves and others as they pursue graduation. Through intentional experiences across campus, residents connect and build strong, long-lasting relationships that enhance the Titan community. Here, residents grow in ways that prepare them to be socially responsible and productive members of our global society.

Position Description:
Resident Advisors are responsible for ensuring Housing and Residential Engagement’s community development and relationship building by means of student development, training and development, and administrative/operational tasks. Resident Advisors develop individual relationships with each resident (typically 40-50) focused on learning about them, connecting them to resources, and helping them grow. In addition to resident relationships, a core responsibility of this position will be to serve in the student staff on-call duty rotation to ensure the safety and security of the HRE community.

Position Qualifications:
Qualified applicants for the Resident Advisor position will:
1) Be a current CSUF student in good standing with a minimum of 12 units earned and cumulative GPA of 2.5 by the end of the Fall semester before applying.
2) Maintain a cumulative GPA of 2.5 or greater, and a semester GPA of 2.25 or greater.
3) Maintain a full-time course load of 12-16 units per semester specific to enrollment at CSUF. Graduate Students must maintain a course load of 6-9 units per semester specific to enrollment at CSUF.
4) Be in good judicial standing with the University as well as Housing and Residential Engagement and maintain this throughout their appointment.
5) An understanding of and willing to work in an inclusive environment with a diverse student population.
6) An understanding or willingness to learn about residential student needs while they live on-campus.
7) Ability to effectively communicate and build/ maintain individual and group relationships.
8) Ability to analyze complex situations accurately and adopt effective course of action.
9) Ability to establish and maintain cooperative working relationships with a variety of individuals.
10) Possess excellent verbal and written communication skills as well as the ability to acquire knowledge of HRE policies and procedures.

11) Ability to work and collaborate with others in a team-oriented environment.

**Promote Residential Learning and Development (RLM) - 55%**

Resident Advisors are responsible for promoting residential learning and development by means of helping residents learn, connect and grow while living in student housing. RAs will facilitate the strategies that are included in Housing and Residential Engagement’s year-long educational plan. Some of these strategies include:

- Develop an Inclusive Community
- Resident Chats (Intentional individual meetings – will be ~6-10 hours/week)
- Floor Meetings (1-2 hours/month)
- Engagement Hours (1 hour/week)
- Roommate Agreements (ongoing – 30 minutes to an hour/agreement)
- Bulletin Boards/Newsletters (~2-3 hours/month)
- Community Builders/Connection Events (2-5 hours/month)

**Duty and Crisis Response - 30%**

Resident Advisors will serve on an overnight duty rotation. Per night, the duty rotation is a shift from anywhere between 15-24 hours. Resident Advisors can have up to 25-30 shifts per semester depending on the number of student staff. Resident Advisors will serve as a first responder to crisis situations and critically think through incidents. While serving on duty (including fall, winter, and spring breaks), Resident Advisors will have to remain in the housing community. Additionally, Resident Advisors will have to submit Incident Reports and Duty Logs when serving on the on-call rotation.

**Administrative Tasks - 10%**

Resident Advisors are responsible for maintaining administrative tasks while serving in the role. These responsibilities include checking their mailbox in the Student Leader Resource Center (SLRC), email communication from supervisors, Slack updates, and phone daily. Resident Advisors will have 30 minute – 1 hour long weekly 1:1 meetings with their supervisor where the Resident Advisor is expected to come with team updates, resident updates, position updates, and questions. Resident Advisors will also have weekly staff meetings from 4 - 6 PM every Thursday.

**Perform Other Duties as Assigned - 5%**

- Resident Advisors may have to complete other duties as assigned as a part of their position.

**Additional Optional Responsibilities**

- Theme Community Resident Advisor
  - Resident Advisors have the option to serve as a “Theme Community Resident Advisor” which will work closely with an Academic College or Interest-based department.
  - The Theme Community Resident Advisor position is one Resident Advisors can apply for after being accepted for the Resident Advisor role (no previous experience is required)
In addition to the Resident Advisor responsibilities listed above, a Theme Community Resident Advisor has the following responsibilities:

- Attend meetings with Theme Partner
- Host a Theme Community Builder

**Senior Resident Advisor**

- The Senior Resident Advisor position can be applied for after a Resident Advisor’s first year serving in the role.
- The Senior Resident Advisor position consists of additional responsibilities. In addition to the above Resident Advisor responsibilities, Senior Resident Advisors will have Collateral assignments and serve as an extra support to their Supervisor (Community Coordinator). SRAs will be scheduled for an extra 5 hours each week during the semester. Collateral assignments include: Retention/Appreciation, Training and Development, Marketing and Assessment, and Student Leadership.

**Estimated Time Commitment:**

- Resident Advisors: 20 hours per week, not including on-call responsibilities
- Theme Community Resident Advisors: 22 hours per week, not including on-call responsibilities
- Senior Resident Advisors: 25 hours per week, not including on-call responsibilities

**Compensation:**

- Single bed space
- Meal plan
- Declining Balance
- In addition, Senior Resident Advisors receive an hourly wage for 5 hours per week dependent on years of service

**Supervisor:**

- Community Coordinators
- In addition, Senior Resident Advisors may report to Assistant/Associate Director(s) for Collateral Assignments