

Summer Facilities Student Assistant

Period of Employment: May 22, 2023 through August 31, 2023

DEPARTMENT SUMMARY

Housing and Residential Engagement at Cal State Fullerton provides a safe and secure, on campus housing option for students. This position serves a critical role in providing excellent customer service to both residents and guests while ensuring the safety and security of our community.

POSITION SUMMARY

The Summer Facilities Student Assistant (FSA), under the leadership of the Associate Director, Facilities Operations, will assist with the housing facilities operations team. This will include a variety of work assignments including but not limited to:

- Light grounds keeping
- Minor plumbing repairs and tasks
- Minor lighting replacement
- Miscellaneous door lock repairs
- Touch up painting
- Custodial related tasks
- Moving of furniture and equipment
- Trash and litter removal
- Assisting the Facilities Maintenance Mechanic, Groundswoker, Lead Custodian and Custodian

SPECIAL REQUIREMENTS

Specific Skills:

- Must have experience in utilizing hand tools
- Must be able to lift a minimum of 30lbs.

WORK HOURS

40 hours per week, Monday through Friday.
On occasion special housing and campus events.

MINIMUM QUALIFICATIONS

- Must have at the time of hire, and maintain, the following requirements:
 - An overall Cal State Fullerton GPA of 2.5 or higher and a minimum semester GPA of 2.25
 - No current or pending disciplinary sanctions in Housing and Residential Engagement
 - Current enrollment, good academic and judicial standing at Cal State Fullerton
 - Successfully complete a background check

COMPENSATION

\$15.50 per hour, up to 40 hours per week.

FSA are not required to live on campus. On campus accommodations can be arranged with a staff discount if needed.