

## Student Housing Policies 2015-2016

As members of Housing and Residence Life community, as well as the academic community at California State University, Fullerton, individuals are expected to maintain a standard of conduct appropriate to their status as University students, per the Title V California Code of Regulations (41301).

Living in a community requires an effort on the part of all residents to cooperate in respecting individual and group rights. Residents must abide by the rules and regulations which are designed to promote the spirit of cooperation that must exist to assure the safety and comfort of all community members.

Violations of Housing and Residence Life policies may result in immediate cancellation of the Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

***While every policy cannot be listed, student behavior that is inconsistent with the direction of Housing and Residence Life will be appropriately documented and addressed.***

### Accessory to Misconduct

Encouraging, permitting, or assisting another to participate in any act that could subject them to discipline is prohibited.

### Alcohol

Alcohol abuse and the resulting consequences have a significant negative impact on campus life and impair an individual's clarity of thought, verbal, and perceptual acuity, and mental alertness. Members and guests of the community are expected to take responsibility for their drinking behavior and for the consequences of alcohol consumption.

Individuals are strongly encouraged to call for medical assistance for themselves or others who may be dangerously intoxicated.

#### ***Eligible Age***

All residents and their guests must be 21 years of age to possess, consume, transport or store alcohol. No person may manufacture, sell, furnish, or give any alcoholic beverage to a person under the age of 21.

#### ***Inability to Care***

The inability to exercise care for one's own safety or the safety of others due in whole or part to alcohol consumption is considered a violation of the alcohol policy.

#### ***Containers***

No one, regardless of age, may have an open container of alcohol (e.g., can, bottle, cup) in a public area at any time. A public place is anywhere other than a bedroom or apartment. Empty alcohol containers are prohibited in underage rooms. Kegs (including those which are empty or untapped) or any item used to facilitate the rapid consumption or distribution of alcohol is not permitted, regardless of the resident's age.

## **Over 21**

Those over the age of 21 may consume alcohol in the privacy of their rooms or apartment, provided that no unassigned minors are present in that room. This means that a 21 year old resident who resides with minors may drink alcohol in their apartment provided that there are no guests who are also minors.

## **Presence of Alcohol**

Anyone under the age of 21 who is present in any room to which they are not assigned, regardless of duration, where the consumption of alcoholic beverages is occurring and/or open containers of alcohol are present will be in violation of the alcohol policy. The Residence Halls are considered “dry”, meaning that no person, regardless of age, may possess alcohol in these areas.

## **Public Intoxication**

Public intoxication by any resident or guest is strictly forbidden.

## **Alterations**

Residents shall make no alteration or structural addition to the housing facility. Chin-up bars may not be installed in any doorway and or/closet doorway.

## **Appliances**

In compliance with fire safety standards, electrical cooking appliances are not permitted in residence hall rooms (i.e. microwaves, toasters, coffee pots, rice cookers, grills, etc.). Space heaters and sun lamps are also not permitted. The only microwaves allowed in student rooms are those included in the “MicroFridge” (refrigerator/freezer/microwave) units.

## **Bicycles**

Riding bicycles on campus pedestrian walkways is prohibited. Students may lock and store their bicycles in designated outdoor racks and areas. Bicycles may not be stored indoors without prior written approval of a Community Coordinator. To request an indoor accommodation, please see your Community Coordinator.

## **Business Operation**

Residents are not permitted to operate a private business within any area of Housing property or use campus resources (mailing address, Ethernet connection, etc.) for that purpose.

## **Cleanliness**

Part of living in a community environment means each person doing their part to keep the area clean. All residents are expected to maintain a standard level of sanitation and hygiene in their living areas. Some examples of causes for concern include but are not limited to: body odor, excessive trash, rotting food, items obstructing egress, etc. Failure to meet standards of sanitation may lead to damage charges.

## **Cooperation with University Staff**

Residents and their guest must cooperate with and act respectfully toward University personnel who are acting in the performance of their duties. Residents and their guest must show identification when requested. This includes, but is not limited to, interactions with all Housing and Residence Life staff (professional and student staff), Gastronome staff

and University Police. Examples of violations of this policy include providing false information, withholding information, interfering with staff while they are performing their duties, noncompliance with verbal or written directives or sanctions, and abusive language or behavior toward staff.

## **Doors and Screens**

Doors and screens may not be removed from their frames. If removed, the occupants will be charged for their reinstallation, replacement or repair. Room entry doors and restroom doors are fire-rated doors. All room entry doors/restroom doors must close and latch so the door does not stay in a partially open or unlocked position. Propping and/or wedging of the door, or disabling the latching mechanism, is prohibited.

## **Drugs**

Federal law, state law, and University policy prohibit the solicitation, procurement, sale, or manufacture of narcotics or controlled substances except as expressly permitted by law. Any student known or suspected to be in possession, using or distributing drugs, including medicinal marijuana, is subject to disciplinary action and criminal action under state and/or federal law. Issued medicinal marijuana cards are not valid on campus.

The use, possession, sale, manufacture, distribution or attempt to do so, of illegal drugs, hallucinogens or controlled substances, or the evidence of such, including odor, smoke, residue, paraphernalia or illegal substances is prohibited in all Housing facilities. Persons in a room where there is evidence of drug use may be held responsible for the use. Violations of this section may result in immediate cancellation of your Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

## **Fire Safety**

Any tampering with fire detection systems, fire alarms or fire-fighting equipment is prohibited. This includes alarms, fire extinguishers, fire hoses, heat and smoke detectors, sprinkler systems, fire escapes and smoke/fire doors. All students are required to follow fire evacuation procedures. This includes evacuating whenever an alarm is sounded. Tampering with fire safety equipment or sounding false fire alarms is punishable by up to 6 months in jail and/or a \$500.00 fine. Smoke detectors must remain in place and operable at all times.

## **Furniture Removal**

Furniture in residence halls, apartments, study rooms, active rooms and passive rooms are meant to be used by residents of the hall and therefore, are not to be removed. If moved, there may be a fee to have furniture moved back to the appropriate area by Housing staff. Any such fee shall be prorated by room, apartment, or floor in cases where individual responsibility cannot be ascertained.

## **Gambling**

No student shall gamble for money or other valuables in the residence halls/apartments except as part of an authorized activity sanctioned by Housing and Residence Life.

## Guests

Individuals who hold a Student Housing License Agreement are considered visitors of any building/floor where they are not officially assigned. Non-residents/Guests are not permitted to access any Housing facility unless a resident escorts them. Guests are defined as any individual who does not possess a Student Housing License Agreement with Housing and Residence Life.

Residents are:

- Expected to inform their guests of all CSUF Housing and Residence Life and University policies.
- Responsible for accompanying their guests at all times while in the Housing and Residence Life area.
- Held judicially and financially accountable for their guests.

Residents may have a guest up to three nights within a two week period with the consent of their roommate/apartment mates.

Exceptions to this policy must be submitted to the Associate Director for Residence Life. Residents in violation of this policy may be subject to disciplinary action.

All roommates must be consulted and agree to overnight guests. Any guest can be denied permission to stay by a roommate. However it is recommended that roommates consider allowing reasonable accommodation to guests in promotion of a harmonious living environment. Residents who deny their roommates permission to host a guest should have specific reasons why the guest has been denied permission to visit.

All specific guest regulations are to be determined and mutually agreed upon by the roommates within each room and/or apartment. If consensus cannot be met independently, the Resident Advisor can assist by creating a written agreement with all roommates.

Roommate/guest concerns should be directed to the Resident Advisor (RA), Community Coordinator (CC), or Associate Director for Residence Life as they can assist with conflicts.

Unescorted individuals found in Housing and Residence Life will be escorted off Housing property and/or cited by University Police for trespassing.

## Harassment: Including Intimidation and Bullying

Per Executive Order 1097, Housing and Residence Life will not tolerate any form of discrimination, harassment, intimidation, retaliation or bullying. Harassment is defined as unwelcome conduct engaged in because of a Protected Status that is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered as limiting a person's ability to participate in or benefit from the services, activities or opportunities offered by the University.

Intimidation is behavior that is disturbing or threatening to an individual or group, inciting fear of harm to person or property.

Bullying/Cyber Bullying is defined as the process of intimidating or mistreating somebody perceived to be weaker or in a vulnerable situation.

Behaviors can be characterized as, but is not limited to the following: stalking, name calling, unwanted physical contact and unwelcome verbal, electronic or written communication. Those involved in harassment, intimidation or bullying will face student conduct actions and may be referred to the Office of Student Conduct.

## **Harm to Self and/or Others**

Committing acts of physical or mental abuse or engaging in actions that intimidate, harass, threaten, coerce, or otherwise endanger the health or safety of self or another person (including threats or attempts of suicide) is prohibited. This includes but is not limited to physical harm or threat of physical harm to any person and/or to self.

## **Keys**

Students are not permitted to copy or loan to any other person any key or access card that has been issued by a University official.

## **Meal Plan Hold**

Failure to meet with a University official may lead to a temporary hold on the resident's meal plan. The hold can be removed once the resident makes contact with the University official and participates in the required conduct process.

## **Minors**

The term minor refers to anyone under the age of 18. Students over the age of eighteen living with or otherwise socializing with a minor need to be aware that the University, state and federal courts view and treat activities such as alcohol (using, providing, selling), sexual acts, violent acts and overnight guests differently when a minor is involved. Minors are generally unable to "consent to" or "contract with" individuals on their own behalf. This includes but is not limited to sexual relations and financial contracts.

## **Open Flames**

Burning candles is prohibited in all Housing and Residence Life facilities. Open flames are only allowed in apartment kitchens. Items that require an open flame to operate (e.g., Bunsen burners; candles, including decorative; oil burners; alcohol burners) are not allowed in any Housing and Residence Life facility (excluding the Gastronome). Burning of incense and herbs is also prohibited.

## **Patios/Balconies**

Only furniture designed for outdoor use is permitted on patios and balconies. Hammocks, barbecues, University furniture, clotheslines, trash/recycling bags and refuse containers, sporting equipment, or unsightly items are not permitted on patios and balconies. Residents are not to use patios or balconies as a means of entrance or exit.

## **Pets**

Animals or evidence of animals including food, cages or other supplies are prohibited in the residence halls/apartments at all times, even on a temporary basis. Only fish in tanks no larger than 5 gallons are allowed. Service and/or support animals to assist people with disabilities are permitted. Contact the Associate Director for Residence Life if you have a need for a service and/or support animal.

## **Posting**

All posted materials must be submitted to the Student Organization Resource Center (SORC) for campus approval. Individuals may not post their own fliers or printed materials. Posting guidelines within Housing and Residence Life can be found by visiting the Conference Services website at [http://www.fullerton.edu/housing/conference\\_services/](http://www.fullerton.edu/housing/conference_services/).

## **Projectiles**

Throwing, dropping, or projecting items from a window, roof or balcony including but not limited to bottles, cans, garbage or water is prohibited.

## **Quiet Hours/Noise**

Housing and Residence Life is committed to fostering a community that is conducive to studying and sleeping, thereby supporting the mission of the University. Please remember to be considerate by keeping noise to a minimum, even when specific quiet hours are not being observed.

Quiet Hours are: Sunday through Thursday = 10 p.m. to 8 a.m. Friday and Saturday = 12 a.m. to 10 a.m. Quiet Hours also extend to the public areas (i.e. basketball and volleyball courts) and outdoor areas as well as balconies/patios, study rooms, lounges, and student rooms. Each semester beginning at 5 p.m. on the last Friday of classes, through 5 p.m. on the Saturday of finals week, a 24-Hour Quiet Hour policy is in effect.

It is during these hours that students should avoid any loud talking or disturbance. Keep TV and stereos at low volume (head sets are suggested for other than low volume use).

Courtesy Hours refers to any time during which quiet hours are not in effect. The right to study and/or sleep supersedes the right to be noisy. Courtesy Hours allow residents the authority to ask other community members to comply with their request to study and/or sleep.

Students who continually violate quiet hours may be asked to remove the equipment which is causing the disturbance from Housing and Residence Life or they may have their Student Housing License Agreement cancelled.

## **Roofs**

Presence on roofs, fire escapes, and ledges is strictly prohibited. At no time are students to access the roofs of any Housing facility for any purpose or reason. It is not permitted to stand on or walk along building ledges or scale the sides of building/walls of any Housing facility at any time for any purpose.

## **Safety/Security**

Public passageways are for ingress or egress and should not be blocked or used for any other purpose. Sleeping in public areas (lounges, hallways, etc.), propping doors, entering a secured area behind someone without permission, allowing access to someone you do not know, and forcing open locked doors are violations of Housing and Residence Life policy. Residents and guests must, upon request, provide appropriate University identification to University Police or University personnel.

## Skateboards/ Skates

Except for instructional purposes and/or during University sanctioned events, skateboards **may not be ridden anywhere on campus**, including parking structures. For more information, please go to [Presidential Directive 16](#). Skateboards and skates (roller or inline) are prohibited on campus. Students in violation of the skateboard policy will be asked to remove their skateboard from the Housing and Residence Life area.

## Smoking

California State University, Fullerton is committed to a healthy and productive environment. In light of well-established health risks associated with exposure to secondhand smoke, the University became a smoke-free campus on August 1, 2013, per Presidential Directive 18.

CSUF prohibits smoking in all interior and exterior campus areas and locations as specified below:

- Buildings (including residences), structures (including parking structures), and outdoor areas owned, leased or rented by the University or one of its auxiliaries whether located on or off the Fullerton campus.
- Vehicles owned, leased or rented by the University or one of the University's auxiliaries.
- Vehicles on University-owned, leased, or rented land or in University-owned, leased, or rented parking structures.

The sale or distribution of any tobacco product, including smokeless tobacco products, also is prohibited. Additionally, sponsorship of a University activity or event by a tobacco product manufacturer is prohibited unless explicitly authorized in writing by the University president or designee.

## Solicitation

Advertising, sales, and/or solicitation by residents or off-campus persons are prohibited, unless otherwise approved by Housing and Residence Life.

## Sporting Activities

Playing ball or engaging in other sports activities (excluding those provided by Housing and Residence Life in the active rooms within each residence hall) is not permitted inside any Housing facilities.

## Subletting

Subletting is prohibited. Students found subletting are in violation of University policy and will be subject to cancellation of their Student Housing License Agreement as well as be held financially responsible for all fees collected during illegal sublet term.

## Theft

Theft of property or services from the University community, or misappropriation of University resources is prohibited. This includes allowing another person to use one's TitanCard to access food services intended for the licensee.

## Trash Removal/Littering

Disposing of personal trash in common areas is prohibited. Residents are expected to use the dumpsters outside of the buildings to dispose of trash. Dumpsters are located behind Juniper, Acacia, Fig, Elm, Sycamore and Valencia.

## Vandalism

Students are expected to maintain their assigned room, its furnishings and public areas in the same condition in which they were found. Repairing or replacing an item due to vandalism or recklessness creates an unnecessary inconvenience and cost for everyone. As such, vandalism, misuse or abuse of State or personal property is forbidden. Students found in violation of this policy will be held financially responsible for the replacement and/or repair of damaged property. Violations of this section may result in immediate cancellation of your Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

## Water Play

Water play/fighting (i.e. water balloons, squirt guns, hoses, slip 'n slides, portable pools, etc.) is not permitted at any time.

## Weapons/Explosives

Weapons are prohibited in Housing and Residence Life. This includes, but is not limited to: ammunition, explosives, fireworks, gasoline or any other flammable liquids, air guns, spring guns, paintball guns or other instrument in which the propelling force is a spring, compressed air, or CO<sub>2</sub>, knives (except for those expressly used in food preparation) decorative or martial arts weapons, bows and arrows, weapons for use in hunting. All prohibited weapons and explosives may be confiscated by the University Police. Violations of this section may result in immediate cancellation of your Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

***While every policy cannot be listed, student behavior that is inconsistent with the direction of Housing and Residence Life will be appropriately documented and addressed.***

I acknowledge that I have read, understand and agree to abide by the Student Housing Policies for the entire period of occupancy outlined above.

\_\_\_\_\_  
Student, First and Last Name (Please Print)

\_\_\_\_\_  
CWID

\_\_\_\_\_  
Student, Signature

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Parent/Guardian, First and Last Name (Please Print)

\_\_\_\_\_  
Parent/Guardian, Signature

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Date of Signature