



## University Policy Statement

### UPS 102.001

#### THE FACULTY DEVELOPMENT CENTER (FDC)

##### IN SUPPORT OF FACULTY IN TEACHING, LEARNING, SCHOLARSHIP/CREATIVE ACTIVITY, TECHNOLOGY, SERVICE & PROFESSIONAL DEVELOPMENT

The Faculty Development Center (FDC) has been established to promote faculty development, enrichment and engagement in all areas including teaching, learning, scholarly/creative activities, professional and service activities, and the use of technology. The Faculty Development Center aspires to:

- Recognize and support faculty, acknowledging the broad range and depth of their varied accomplishments, both individual and collaborative.
- Support student learning and engagement by enhancing faculty development.
- Promote cross-disciplinary collaboration and build a sense of community among faculty with shared interests and professional development goals.
- Offer programs that reflect an awareness of the different stages of faculty growth and development.
- Connect faculty growth and development to the university's mission, goals and strategies.
- Encourage and support faculty in exploring new roles and developing new skills.

##### Structure of the Faculty Development Center (FDC)

1. The FDC shall consist of a Director, the FDC Board, and other such support as the University may assign to it.
2. The Director of the FDC shall be appointed by the President on the recommendation of the Vice President of Academic Affairs on the advice of and consent with a Senate- appointed search committee and with input from the FDC Board for a three-year, renewable term. The Director shall be a tenured faculty member recognized for his/her expertise and understanding of issues involving faculty development. The Director of the FDC shall report to the Associate Vice President for Academic Affairs.
3. The FDC Board shall be a standing committee of the Academic Senate and shall have the following membership and duties:
  - (a) Membership

The Faculty Development Center Board membership shall be as specified in UPS 100.001 Academic Senate Bylaws [BL 11-8].
  - (b) Functions
    - Conduct open meetings to review, evaluate and advise the Director regarding the formulation and implementation of a wide range of programs designed to assist faculty in enhancing teaching, learning, scholarly/creative activities, and professional and service activities, including the use of technology.

- Review, assess and evaluate the effectiveness of FDC programs and make recommendations on future programs where appropriate.
  - Encourage, assist and serve as liaisons with their colleagues in enhancing faculty awareness and access of resources for faculty and program development.
  - Evaluate the merits of educational and other Faculty Development Center disbursed funds and make recommendations where appropriate.
  - Formulate and review criteria and policies for funding and recommend decisions regarding the disbursement of funds for faculty applying for support for development activities. In the event that a faculty member of the FDC Board submits a proposal for funding, that member will not review proposals for that particular funding opportunity.
4. The Director of the FDC shall be responsible for the activities of the Center. The Director shall provide vision, leadership and delivery of a comprehensive program in support and recognition of the career-long development of faculty in teaching/learning, scholarly/creative activity, professional and service activity, and the role of technology in these activities.
  5. The Director shall submit Annual Reports to Academic Affairs and to the Academic Senate.
  6. The Director shall continue to remain current and active in teaching-related activities.

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