An academic internship is work experience for which you receive academic credit. Students must:

- Seek and secure an internship relevant to your major prior to the start of the semester
- Enroll in AMST 495 or 595 (see Internship Steps)
- Complete course requirements as prescribed in the University catalog

Prerequisites

- AMST 201, AMST 301 or equivalent
- Obtain departmental verification (permit) and signature approval to complete registration

Faculty Internship Coordinator

Undergraduates  
Carrie Lane  
GH 410  
(657) 278-7359  
clane@fullerton.edu

Graduate Students  
Dr. Adam Golub  
UH 415  
(657) 278-5899  
agolub@fullerton.edu

Department Information

Website: [http://amst.fullerton.edu/](http://amst.fullerton.edu/)  
Tel: (657) 278-2441  
Location: G 313

Unit/Hours Requirement

- 3 (40 hours of internship per unit enrolled)
- Max 6 units of internship can count toward graduation (at department advisor discretion)

International Students

All international students are required to obtain a CPT I-20 before beginning an off-campus internship. Contact the International Students & Scholars Office (ISS) office for full information before beginning your internship search to understand the process and timelines. [iss@fullerton.edu](mailto:iss@fullerton.edu)  
(657) 278-2787

Step 1: Prepare your application (4 months before)

The CSUF Career Center in LH208 can help you develop a résumé and cover letter and prepare for interviews. Visit [http://www.fullerton.edu/CAREER/](http://www.fullerton.edu/CAREER/)

Step 2: Apply (3 Months before)

Option A: Find an internship in Titan Connection

- Visit [www.fullerton.edu/career](http://www.fullerton.edu/career)
- Click on Students > Jobs & Internships
- Click on View Jobs & Internships on Titan Connection
- Login using your campus portal  
  o Fill out survey if first time logging in
- In the left menu, click the Jobs and then click Search Jobs & Internships
- Click Position Type and select Intern (academic/for college-credit)
- Enter relevant Keywords and click Search
- Click on positions to review and apply

Option B: Find your own

If you secured an internship outside of Titan Connection:

- Go to: [fullerton.edu/cice/newsite](http://fullerton.edu/cice/newsite)
- Complete the online request form

An email with instructions will be sent to your site supervisor. It is the student’s duty to ensure their site is approved in a timely manner. Contact [http://www.fullerton.edu/cice/students/](http://www.fullerton.edu/cice/students/) for updates on your site approval. Please allow up to 3 weeks for approval.

Internships outside U.S: Students must begin by contacting the Study Abroad office at minimum 4 months prior to departure AND request academic credit. Do not continue this process until advised by Study Abroad.

Step 3: Enroll (1 – 2 months before)

Enroll in your internship class. Consult your department for enrollment instructions.

Step 4: Complete CICE Registration (1 – 4 weeks before)

Wait 24 hours after enrolling in your academic internship course then follow the instructions by using this link: [www.fullerton.edu/cice/placement_instructions](http://www.fullerton.edu/cice/placement_instructions)