An academic internship is work experience for which you receive academic credit. Students must:

- Seek and secure an academic internship that is relevant to your major prior to the commencement of the semester
- Enroll in CTVA 495 (see Getting Started below)
- Complete course requirements as prescribed in the course syllabus

### Prerequisites

CTVA 100, 2.25 GPA, junior standing (60+ units)

### Academic Internship Requirements

- Attend a Mandatory Internship Orientation – see step-by-step instructions below for how to register
- Minimum of 120 hours at one location
- Internship experience must relate to the student’s field of study
- Must complete hours during the term of enrollment
- Must complete CICE Registration Process before beginning internship hours
- Must complete all curriculum by the last day of semester as outlined on Titanium

### Getting Started

FOLLOW THE STEP-BY-STEP INSTRUCTIONS AT: communications.fullerton.edu/internship/gettingstarted.php

IMPORTANT! ALL STEPS MUST BE COMPLETED BEFORE YOU BEGIN YOUR ACADEMIC INTERNSHIP.

HOURS COMPLETED PRIOR TO YOU COMPLETING THE CICE REGISTRATION WILL NOT BE COUNTED.

### Faculty Internship Coordinator

Professor Shelley Armstrong Murray
Room: CP-650-16
Tel: (657) 278-5302
Email: samurray@fullerton.edu
Website: http://communications.fullerton.edu/internship

### Unit/Hours Requirement

- 3 (40 hours of internship per unit enrolled)
- Max 6 units of internship can count toward graduation (at department advisor discretion)

### International Students

All international students are required to obtain a CPT I-20 before beginning an off-campus internship. Contact the International Students & Scholars Office (ISS) office for full information before beginning your internship search to understand the process and timelines.