

An academic internship is work experience for which you receive academic credit. Students must:

- Seek and secure an academic internship that is **relevant to your major** prior to the commencement of the semester
- Enroll in **CTVA 495** (see *Getting Started below*)
- Complete course requirements as prescribed in the course syllabus

Prerequisites

CTVA 100, 2.25 GPA, junior standing (60+ units)

Academic Internship Requirements

- Minimum of 120 hours at one location
- Internship experience must relate to the student's field of study
- Must complete hours **during the term of enrollment**
- Must complete CICE Registration Process before beginning internship hours
- Must complete all curriculum by the last day of semester as outlined on Titanium

Getting Started

FOLLOW THE STEP BY STEP INSTRUCTIONS AT:

communications.fullerton.edu/internship/gettingstarted.php

IMPORTANT! ALL STEPS MUST BE COMPLETED BEFORE YOU BEGIN YOUR ACADEMIC INTERNSHIP.

HOURS COMPLETED PRIOR TO YOU COMPLETING THE CICE REGISTRATION WILL NOT BE COUNTED.

Faculty Internship Coordinator

Professor Shelley Armstrong Murray

Room: CP-650-16

Tel: (657) 278-5302

Email: samurray@fullerton.edu

Website: <http://communications.fullerton.edu/internship>

Unit/Hours Requirement

- 3 (40 hours of internship per unit enrolled)
- Max 6 units of internship can count toward graduation (at department advisor discretion)

International Students

All international students are required to obtain a **CPT I-20** before beginning an off-campus internship. Contact the **International Students & Scholars Office (ISS)** office for full information before beginning your internship search to understand the process and timelines.

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