An academic internship is work experience for which you receive academic credit. Students must:

- Seek and secure an academic internship that is **relevant to your major** prior to the commencement of the semester
- Enroll in **CTVA 495** *(see Getting Started below)*
- Complete course requirements as prescribed in the course syllabus

**Prerequisites**

CTVA 100, 2.25 GPA, junior standing (60+ units)

**Academic Internship Requirements**

- Minimum of 120 hours at one location
- Internship experience must relate to the student’s field of study
- Must complete hours **during the term of enrollment**
- Must complete CICE Registration Process before beginning internship hours
- Must complete all curriculum by the last day of semester as outlined on Titanium

**Getting Started**

FOLLOW THE STEP BY STEP INSTRUCTIONS AT: communications.fullerton.edu/internship/gettingstarted.php

IMPORTANT! ALL STEPS MUST BE COMPLETED BEFORE YOU BEGIN YOUR ACADEMIC INTERNSHIP.

HOURS COMPLETED PRIOR TO YOU COMPLETING THE CICE REGISTRATION WILL NOT BE COUNTED.

**Faculty Internship Coordinator**

Professor Shelley Armstrong Murray
Room: CP-650-16
Tel: (657) 278-5302
Email: samurray@fullerton.edu
Website: http://communications.fullerton.edu/internship

**Unit/Hour Requirement**

- 3 (40 hours of internship per unit enrolled)
- Max 6 units of internship can count toward graduation (at department advisor discretion)

**International Students**

All international students are required to obtain a **CPT I-20** before beginning an off-campus internship. Contact the **International Students & Scholars Office (ISS)** office for full information before beginning your internship search to understand the process and timelines.

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